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## HLSS VACANCY ANNOUNCEMENT

DEPARTMENT	GBV DEPARTMENT.
<b>Back ground</b>	<p>Health Link South Sudan (HLSS) is a South Sudanese registered non-profit, humanitarian and developmental organisation, founded to contribute towards reduction of absolute poverty by promoting social justice, equity and dignity of the human person. HLSS aims at building and sustaining a healthy, productive and righteous society that co-exists peacefully with each other by influencing the socio-economic, environmental and political determinants of health. HLSS is currently implementing various developmental and humanitarian programmes with funding from various donors and UN agencies.</p> <p>Health Link South Sudan (HLSS) has worked in South Sudan since 2013 and has been implementing multisectoral programmes and Projects such as Health/Nutrition, Protection (GBV) and Livelihood Health South Sudan (HLSS) currently implements a nine (9) Month's extension GBV Prevention and Response for conflict-affected populations projects in <b>Melut, Twic East, Bor South</b> Counties, Upper Nile State-South Sudan, and wishes to recruit a highly competent, Proactive, self-motivated and innovative person (South Sudanese), for the position of <b>MONITORING AND EVALUATION OFFICER</b> to be based at Juba Office, South Sudan. The contract for the Position is largely dependent on Donor funding and any extension will base on the funding availability and satisfactory performance.</p>
<b>Application deadline</b>	<b>13<sup>th</sup> August, 2021.</b>
<b>JOB TITLE</b>	<b>Monitoring and Evaluation Officer (01 POSITIONS)</b>
<b>Report to</b>	<b>GBV &amp; M &amp; E Manager</b>
<b>Duty Location</b>	<b>Juba, HLSS</b>
<b>Contract duration</b>	<b>08 Months</b>
<b>Salary</b>	<b>Attractive</b>
<b>Essential Job Duties</b>	<ul style="list-style-type: none"><li>▪ Conduct monthly data validation, collection, entry and reporting using the appropriate M&amp;E tools as required by HLSS and the Donors.</li><li>▪ Train GBV field staff on data Management.</li><li>▪ Support M&amp;E unit and M&amp;E Manager and GBV Manager in reviewing the project performance indicators and help to identify potential modifications as needed.</li><li>▪ Develop a detailed monitoring and evaluation plan for projects outlining data collection analysis and reporting tools and processes.</li><li>▪ Perform field visits (support supervision and Mentorship) as per need to ensure the quality of the data gathered by the project and to verify the accuracy of the reported data.</li><li>▪ Support the M&amp;E unit to ensure that donors, senior management</li></ul>

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	<p>and implementing partner queries are addressed in an accurate and timely manner.</p> <ul style="list-style-type: none"> <li>▪ Actively participate in program monitoring activities and prepare presentation for GBV cluster meeting as required by GBV Manager.</li> <li>▪ Support program managers in reviewing donor reports to ensure that high quality reports are submitted on time.</li> <li>▪ Record report and analyze data against indicators listed in the Performance Monitoring Plan (PMP).</li> <li>▪ Suggest ways to facilitate data collection and flow of data within the teams</li> <li>▪ Assess the impacts of the projects on the target communities by generating Lessons learn and document success stories where necessary.</li> <li>▪ Perform any other duties as requested by the HLSS administration</li> </ul>
<p><b>Education background</b></p>	<ul style="list-style-type: none"> <li>▪ Diploma or Bachelor's degree in Social Sciences, Community Development, or other relevant academic background.</li> <li>▪ Training in Monitoring and Evaluation of Developmental programmes</li> </ul>
<p><b>Other Attributes</b></p>	<ul style="list-style-type: none"> <li>▪ At least 2 Experience in monitoring and evaluating GBV programmes.</li> <li>▪ At least 2 years of relevant work experience in the GBV related projects</li> <li>▪ Superior knowledge of monitoring and evaluation concepts and practices</li> <li>▪ Ability to design comprehensive M&amp;E tools</li> <li>▪ Ability to conduct Data Entry, Analysis &amp; Report Writing</li> <li>▪ Experience in M&amp;E of donors' funded projects will be an advantage.</li> <li>▪ Willingness to undertake regular field visits, Good problem-solving skills and results orientation</li> <li>▪ Fluency in both written and spoken English and Juba Arabic Language</li> <li>▪ Good interpersonal relationship skills and ability to work with a diverse team of national and international staff and consultants.</li> <li>▪ Strong organizational and planning skills attention to detail.</li> <li>▪ Ability to handle a large volume of work and meet tight deadlines.</li> <li>▪ Proficiency in the use of computer office applications on word processing and spread sheet, MS Office Excel and Access.</li> <li>▪ High level of understanding of SPSS and STATA would be an asset</li> <li>▪ The applicant should be knowledgeable and ready to abide by the principle of safe guarding policy and has no history of the of breaching of this principle.</li> </ul>
	<ul style="list-style-type: none"> <li>• Sealed applications should include your cover letter, Updated Curriculum Vitae (CV) with copies of academic credentials, and National ID.</li> </ul>



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<p>Application delivery</p>	<ul style="list-style-type: none"><li>• All applications should be addressed to:  <b>The Human Resource Manager Health Link South Sudan Tongpiny Residential Area, American Residence close Plot No.72,Block No.3-K South JUBA, REPUBLIC OF SOUTH SUDAN</b></li><li>• Soft copies can be mailed to <a href="mailto:jobs@healthlinksouthsudan.org">jobs@healthlinksouthsudan.org</a></li><li>• While hard copies can be dropped at;  <b>1. HLSS Head Office, Tongping-Juba</b></li></ul> <p><b>ONLY SHORT LISTED APPLICANTS SHALL BE CONTACTED</b></p>
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