



Job advert Renk County Upper Nile State

Job Title:	Project Manager – Education Program Implementation
Location:	Renk County Upper Nile State
Reports to:	GESS Team Leader and Regional Coordinator Upper Nile State
Duration:	One Year
Start Date:	Immediately
Contract Type:	Full-time

Background

Community in Need Aid (CINA) is a national NGO working in South Sudan, with its headquarters based in Juba and mandated to save lives, protect dignity and develop resilience of children and families from effects of conflicts and disasters. CINA has been working in Jonglei, Central Equatoria, Eastern Equatoria, Western Equatoria, Upper Nile and Lakes States since 2011 to date implementing various projects across these locations. To effectively achieve its programme objectives, CINA is therefore, seeking to recruit highly competent, proactive and self-driven person (South Sudanese National only) to fill the position of Project Manager-Education program to be based in Renk, Upper Nile State. The project Manager is the lead technical focal point to facilitate and monitor the implementation of a UNICEF-funded project on the 'Vulnerable school-aged children (IDPs, returnees, refugees and host communities) in Renk County, receive lifesaving, quality, equitable and protective non-formal and formal education services.

Job Summary:

The Project Manager will be responsible for leading the planning, implementation, coordination, monitoring, and reporting of education, related activities outlined in a comprehensive education support program. The program supports formal and non-formal education services, teacher capacity building, protective learning environments, gender-sensitive community engagement, and cluster coordination in collaboration with education stakeholders and government entities.

Key Responsibilities:

1. Project Planning and Implementation

- Oversee the implementation of non-formal education services, including provision of school materials and support to radio learning centres.
- Manage procurement and distribution of scholastic materials for formal school learners.
- Ensure provision of incentives for teachers and facilitators in both formal and non-formal education settings.
- Coordinate the printing and distribution of learning materials for basic literacy and numeracy.
- Manage logistical arrangements for all trainings, meetings, and distributions.

2. Capacity Building

- Coordinate and supervise the training of:
 - Teachers in EiE pedagogy, FLN, MHPSS, gender-sensitive and inclusive teaching.
 - Education officials on supportive supervision.
 - School Management Committees (SMC) and Parent Teacher Associations (PTA).
- Oversee the formation and training of education help desks in targeted schools.

3. Community Engagement & Social Behavior Change

- Lead the implementation of community dialogue sessions with girls and community stakeholders.
- Supervise the documentation and printing of story booklets from these sessions.
- Facilitate ongoing engagement with PTA/SMC members on enrolment, attendance, and inclusion issues.

4. Monitoring, Evaluation, Accountability & Learning (MEAL)

- Manage data collection for baseline, mid-term, and end line evaluations.
- Support and coordinate with State Ministry of Education for joint monitoring visits.



- Ensure timely submission of internal and external project reports.
- Support the coordination and documentation of monthly education cluster meetings.

5. Budget and Resource Management

- Monitor project expenditures and ensure adherence to budget.
- Liaise with procurement and logistics teams to ensure timely delivery of goods and services.
- Maintain oversight of incentive payments to facilitators and teachers.

6. Stakeholder Coordination

- Serve as the focal point for coordination with the State Ministry of Education, County Education Directors Officer, UNICEF, education cluster partners, and community leaders.
- Represent the organization in relevant education cluster meetings and stakeholder forums.
- Build and maintain effective partnerships with local and international stakeholders.

Qualifications and Experience:

- Bachelor's degree in Education, Project Management, Social Sciences, or a related field (Master's preferred).
- Minimum of 5 years of experience in managing education projects, preferably in emergency or development contexts.
- Demonstrated experience in non-formal education, teacher training, community engagement, and donor reporting.
- Strong project management skills including planning, budgeting, procurement, and team leadership.
- Proven experience with coordination of multiple stakeholders and government liaison.
- Knowledge of EiE standards, gender equity in education, and inclusive education practices.

Key Competencies:

- Excellent organizational and leadership skills.
- Strong interpersonal and communication abilities.
- Ability to work under pressure and meet tight deadlines.





Munuki 3rd Class Residential area
Plot No.48 Block A
Off Bilpham road, Juba South Sudan

- Proficiency in project management tools and Microsoft Office Suite.
- Fluency in written and spoken English; knowledge of local languages is an asset.

How to Apply:

Please send your application and CV with accompanying documents electronically to recruit@cina-southsudan.org by 27th, June, 2025 at 5:00 PM promptly.

Location.

Munuki Block A1, Plot No. 48, 3rd Class Residential Area, Off Bilpham Road, Juba, South Sudan,
www.cina-southsudan.org

Important: CINA is committed to safeguarding and promoting the welfare of children and their families and expects all staff and volunteers to share this commitment. Successful applicants will be subject to enhanced past crime record checks, qualifications and experience checks and satisfactory references and will have to sign and adhere to CINA's Child Protection Policy, PSEA Policy and Code of Conduct upon taking their job offers.

Given the urgency of filling this position, selection will be conducted as applications are received and will be concluded by or before the deadline. Female candidates are strongly encouraged to apply

