



JOB OPPORTUNITY

Amref Health Africa is the largest international health development organization based in Africa. With headquarters in Kenya, Amref Health Africa has offices in Ethiopia, Uganda, South Sudan, Kenya, Tanzania, Southern Africa and Western Africa providing services to over 30 countries.

Working with and through African communities, health systems and governments, Amref Health Africa aims to close the gap that prevents people from accessing their basic right to health. Amref Health Africa is committed to improving the health of people in Africa by increasing sustainable health access to communities in Africa through solutions in human resources for health, health service delivery, and investments in health. Our Vision is **Lasting Health Change in Africa**. For more on Amref Health Africa please visit www.amref.org

Amref Health Africa in South Sudan is seeking to hire **Qualified, Competent, and Vibrant South Sudan Nationals** to fill the following position.

PROJECT MANAGER (1 POSITION) - Ref. No. **PM/003/2022**

Location: Juba.

PURPOSE OF JOB:

Amref Health Africa is seeking an enthusiastic, systems-minded individual to join the team that will lead COVID-19 Vaccination through 2022-2023. This grant aims to address COVID-19 vaccination health disparities and advance health equity by expanding capacity and services and reducing COVID-19-related health disparities and accelerating coverage through partnership with MoH and other implementers.

The *Project Manager* will provide overall strategic leadership support for effective program quality assurance including sound planning, monitoring and resource mobilization throughout the full cycle of the program. S/He will be responsible for assuring project compliance, meeting reporting deadlines, and aiding programmatic efforts through local partnerships and team coordination. In this capacity, the COVID-19 Project Manager will work with National MOH on the provision of services related to the project activities, and supervising programmatic staff in the respective deliveries. This position will directly supervise three staff.

KEY RESPONSIBILITIES: The listed functions summarize the roles that will be performed by the job holder.

Planning & Coordination:

- Lead technical development of the project work-plan and budget for implementation of project activities
- Ensure the State team develop and timely submit monthly and quarterly plans, and the implementation plans are effectively monitored.
- To lead negotiations where the issues are both highly complex and sensitive, e.g. where this involves multi-practice working and sharing of resources. This requires the



post holder to articulate arrangements in a clear and culturally sensitive manner to overcome lack of understanding of service developments in a wider context and resistance to change, and to gain co-operation for the measures being taken.

- Manage the project budget by reviewing quarterly and submitting budget plans (Supervision, training, meetings, etc.) and monitor expenditures on regular basis.
- Coordinate with MoH and other COVID-19 implementing agencies (WHO, UNICEF, ACDC partners, JSI, CMMB, WFP, and others) to ensure effective representation in providing project feedback and ensure smooth collaboration on policy and service delivery in respective geographic areas.
- Coordinate with other Amref support departments to effectively manage the project operational, financial & administrative needs.
- Project budget management including reviewing and approving invoices, support documents including terms of references, payment vouchers and other necessary fiscal documents in accordance with Amref and donor policy and procedures.

Technical support:

- Assesses project activity needs to align with the proper service delivery and MoH priority.
- Contribute to development of operational and training materials or webinars (or other public fora) for COVID-19 vaccine activities;
- Maintains and facilitates accurate and timely project reporting of activities in collaboration with other staff and state focal persons.
- Gathers and maintains necessary program data for programme reporting and decision making.
- Lead implementation monitoring review of deep dives for high-priority countries;
- Support in agenda development for meeting (including identification of topics), scheduling and leading of relevant meetings, synthesis of meeting notes, and follow-up of key action items for overall project implementation.
- Prepares reports on program operations and status.
- Performs other related duties as assigned.

Any other tasks:

- Participate and represent Amref Health Africa in various COVID-19 fora.
- Carry out additional related activities and management tasks assigned by the supervisor
- Coordinate consolidation of lessons learned in project implementation;

Required Qualifications:

Minimum Education

Bachelor degree in medicine, health Sciences.

Master's degree in Health related fields; Preferably with Degree in medicine is an added advantage.

Experience

- At least 5 years of professional experience in NGO setting



- Extensive knowledge of Health programme implementation
- Good knowledge of South Sudan Health Systems



Skills

- Excellent organizational skills
- Project Planning and Management skills
- Good communication skills, and a collaborative and multidisciplinary interest
- Problem solving skills and ability to respond to sudden unexpected demands
- Strategic thinking – ability to anticipate events and actions
- Takes decisions on difficult and contentious issues where they may be a number of courses of action
- Has a thorough knowledge of English (both oral and written) and Juba Arabic
- Knowledge of public health and prevention, including the application of the public health model, the design and implementation of evidence-based programs for COVID-19 interventions
- Ability to travel to field locations
- Working knowledge of Microsoft Office, Google Calendar, and other virtual meeting platforms
- Skilled in writing official communication, and writing of technical materials.
- Ability to exercise sound judgment and deal tactfully with a wide range of public partners and community members.

Languages

- For the position advertised, fluency in English (both oral and written) is required. Knowledge of Arabic is desirable.
- Qualified and experienced female candidates are highly encouraged to apply.

How to Apply

Please visit our website <https://amref.org/vacancies/> to submit your application. You will be directed to our online portal where you will need to create an account in order for you to be able to submit your application. Your application should include an updated CV including three work related referees and a cover letter addressed to the Human Resource Business Partner, Amref Health Africa.

The closing date for submitting applications is **June 30, 2022**.

The position will be hired on a rolling basis.

Amref Health Africa is committed to the principles of safeguarding at the workplace and does not tolerate any form of abuse, discrimination or harassment.

Duly note that Amref Health Africa does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment. Amref Health Africa is an equal opportunity and has a non-smoking environment policy

