

## JOB VACANCY ADVERTISEMENT

*International Medical Corps never asks job applicants for a fee, payment, or other monetary transaction. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document.*

Job Title:	Clinical Officer (Positions 2) <i>SB-H-3</i>
Country Program:	South Sudan <i>Approved by A/Director, M/L ASSISTANT</i>
Location of Position:	Pigi/Canal <i>Chillo</i>
Position Opened for:	South Sudanese only (Internal/ External) <i>24/02/2026</i>
Report To	Medical Coordinator
Desired Start Date:	ASAP
Advertised date	24 <sup>th</sup> February ' 2026
Closing Date for Applications:	13 <sup>th</sup> March ' 2026
Status	Relocatable



### Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at the highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance. Currently International Medical Corps works in Pigi Canal Jonglei State, Malakal, Fashoda, Manyo, Payinkang & Renk in Upper Nile, Wau in Western Bar el Gazel, Nyal in Unity State and Juba POC in Central Equatoria state.



**Summary of Responsibilities:**

Under general supervision of medical coordinator/field site manager, the Clinical Officer will ensure effective delivery of the health care services at the health facility by ensuring the mobile team are working together effectively to provide quality care. Ensure rational use of medicines and SRH supplies including facility's medical stock management.

**ESSENTIAL JOB DUTIES / SCOPE OF WORK:**

- Provision of strategic leadership and managing all activities within the medical mobile sites.
- Provide consultation and treatment to patients according to the national ministry of health guidelines and policies.
- Supervise service delivery (MCH, EPI) during mobile outreaches.
- Ensure disease monitoring charts are updated
- Certify and submit the weekly and monthly morbidity reports for emergency sites.
- Certify and submit PHCC drug orders and consumption reports
- Develop duty roster and ensure it is followed according to the schedules.
- Carry out minor procedures when necessary.
- Ensure health education is undertaken periodically
- Supervise the general hygiene at the mobile sites
- Make sure all components of sexual reproductive health care and management of survival of rape cases are adhere based on the national ministry of health policies and protocols.
- Make sure that drugs, medical supplies, cold chain, and stock cards are not running out of stock and keep timely ordering.
- Identify and refer patients timely for advanced management.
- Ensure proper documentation in the relevant register books and submit weekly and monthly reports at a time.
- Ensure all relevant health education materials are displayed and used during awareness raising and all health education sessions.
- Conduct regular meetings with the health workers' team.
- Any other tasks given to you by the supervisor to strengthen the program.
- Comply with IMC standard operational procedures and perform any other task request by supervisor.

**8. Prevention of Sexual Exploitation and Abuse**

- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within IMC and amongst, vendors-suppliers and beneficiaries served by IMC.

**Compliance & Ethics:** Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps' and donor compliance and ethics standards and adheres to those standards. Conducts work with the highest level of integrity.



**Ethical conduct for IMC Staff:** The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

### **Competencies & Requirements**

- A South Sudanese with diploma or degree in the clinical medicine from a recognized institution
- Ability to read and write in English with good verbal communication in Arabic.
- Two years of experience in the same field as clinical officer or medical assistant.
- Previous work experience with humanitarian organization in the same field.
- Strong organizational skills that reflect the ability to perform and prioritize multiple tasks seamlessly with excellent attention to detail.
- Very strong interpersonal skills and the ability to build relationships with stakeholders, and the community.
- Demonstrated proactive approaches to problem-solving with strong decision-making capability.
- Highly resourceful team-player, with the ability to also be extremely effective independently.
- Proven ability to handle confidential patient's information with discretion, be adaptable to various competing demands, and demonstrate the highest level of customer/client service and response.
- Demonstrated ability to achieve high performance goals and meet deadlines in a fast-paced environment.
- Stress management skills and time management skills.
- Must maintain strict confidentiality and must demonstrate sound work ethics in performing the duties and in maintaining patients' information.
- Ability to work in a team with other staff in harmony, support patients and keep confidentiality.
- Creativity and ability to work independently with limited supervision

### **HOW TO APPLY**

Interested candidate (**South Sudanese**) who meets the above criteria, should submit their Application (cover letter) indicating daytime, contact numbers, copies of Updated CV



with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, (**Documents are not returnable once submitted**) addressing to Human Resource Department IMC. Please submit your application through email to [ss-recruiting@internationalmedicalcorps.org](mailto:ss-recruiting@internationalmedicalcorps.org). and hard Copies to Canal Pigi

**Note:** Clearly indicate the position you are applying for on subject line of your e-mail.

**Please note the applications received will be reviewed on a rolling basis and this position might be filled before the closing deadline.**

**We appreciate your applications; however, Only Shortlisted Candidates will be contacted for interviews.**

*Website for reporting misconduct: [www.InternationalMedicalCorps.ethicspoint.com](http://www.InternationalMedicalCorps.ethicspoint.com). Please do not submit your CV or application to this website, it will not be considered for review*

