



COALITION FOR HUMANITY

Improving Community Resilience

REQUEST FOR QUOTATIONS (RFQS) VEHICLE AND MEDICAL INSURANCE.

TENDER NUMBER: CH-JB/SSD-2408

Coalition for Humanity (CH) is a Not-for-Profit organization, committed to finding lasting solutions to humanitarian and development challenges facing the people of South Sudan. The organization focuses on Food Security and Livelihoods (FSL), Water, Sanitation and Hygiene (WASH), Gender Based Violence (GBV), General Protection (GP), Health and Nutrition. Coalition for Humanity has experience in integrating projects and forming a nexus across sectors in order to leverage on resources. We consider Protection/GBV, Housing, Land and Property rights (HLP) governance, peacebuilding and conflict transformation as cross cutting issues. We have successfully integrated these in WASH, FSL, Non-food items, Health and Nutrition

CH has its headquarters in Juba, with presence in Leer, Panyijiar, Mayendit, Koch, Mayom and Rubkona counties in Unity State, Maiwut Renk Malakal and Longechuk in Upper Nile state, Juba County in Central Equatoria, Ruweng Administrative Area and Aweil West in Northern Bahr El Ghazal. CH is also presence in Greater Pibor Administrative with physical office in Pochalla County. The organization's ultimate goal is to reach out to people across the entire South Sudan.

Our Mission

CH mission is to save lives, alleviate suffering, built resilience of the vulnerable people, through our programmes in Governance, Peacebuilding and Conflict Transformation, Protection/GBV, WASH, Food Security and Livelihoods, Health and Nutrition programs and our strategies like community capacity building, Social Behaviour Change Communication, market linkages, advocacy and governance to enhance contextualized innovative solutions for service delivery in Emergency Response and Sustainable development in South Sudan.

Suppliers are requested to quote for the following Service

Lot 1 Motor comprehensive vehicle insurance.

ITEM	Qty	Vehicle Description	Asset Location	Current Value
Comprehensive Vehicle Insurance	1	Land cruiser L/C (Pick up) Number plate	Leer /Unity state	14,062 USD
	1	Land cruiser L/C (Buffalo)	Leer /Unity state	11,250 USD
	1	Land cruiser L/C (Hard top)	Juba	15,000 USD



Lot 2) Private motorbike insurance

LOT#02				
ITEM	Qty	Vehicle Description	Asset Location	Current Value
Comprehensive Private Motorbike Insurance	1	Honda Motorbike (New)	Pochalla	4,500 USD
	1	Senke Motorbike	Leer /Unity state	200 USD
	1	Senke Motorbike	Mayendit/Unity state	400 USD
	1	Quadbike (New)	Mayendit/Unity state	9,800 USD

Lot 3) Medical insurance

LOT#03				
ITEM	No	Family Size	No of staff	Premium per staff
Medical Insurance cover	1	M	6	
	2	M+1	3	
	3	M+2	17	

TERMS AND CONDITIONS FOR BIDDING.

3.5.1 Scoring Evaluation

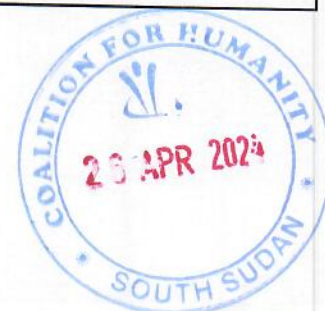
Trade-Off Method

Coalition for Humanity Tender Committee will conduct a technical evaluation which will grade technical criteria on a weighted basis (each criteria is given a percentage, all together equalling 100%). Offeror's proposals should consist of all required technical submittals so Coalition for Humanity committee can thoroughly evaluate the technical criteria listed herein and assign points based on the strength of a technical submission.

Award criteria shall be based on the proposal/Quotation's overall **"value for money"** (quality, cost, delivery time, etc.) while taking into consideration donor and internal requirements and regulations. Each individual criteria have been assigned a weighting prior to the release of this RFQ based on its importance to Coalition for Humanity in this process. Offeror (s) with the best score will be accepted as the winning offered(s), assuming the price is deemed fair and reasonable and subject to the additional due diligence in [section 3.5.2](#).

When performing the Scoring Evaluation, the Coalition for Humanity tender committee will assign points for each criteria based on the following scale:

Point	Rationale



0	Not acceptable; has not met any part of the specified criteria		
1-4	Has met only some minimum requirements and may not be acceptable		
5	Acceptable		
6-9	Acceptable; has met all requirements and exceeds some		
10	Acceptable; has exceeded all requirements		
Evaluation Criteria	Weight (%)	Possible Points (1 to 10)	Weighted Score
	(A)	(B)	(A*B)*10
Service/product Specifications (Refer to specific descriptions provided per lot)	40%	30	XXX
Price/Cost and fee rates	10%	10	XXX
Resources (Sufficient staff, from managing Director/CEO to teller's/delivery agents who have at least 3+ years' experience in South Sudan supplying certified seeds and farms input in line with Ministry guidelines (a certificate issued by relevant authority will be added advantage)	10%	10	XXX
Availability and demonstrated capacity to transport the inputs from Juba to Aweil (Availability of trucks for this purpose)	50%	50	XXX
	0%	10	XXX
Delivery Time/Project Schedule (Must have capacity to deliver within the shortest time possible-at least Max 10 days after PO issued)	20%	20	XXX
TOTAL POSSIBLE SCORE:	100%	100	XXX

3.5.2 Additional Due Diligence

Upon completion of both the technical and financial evaluations Coalition for Humanity may choose to engage in additional due diligence processes with a particular supplier or supplier(s). The purpose of these processes is to ensure that Coalition for Humanity engages with reputable, ethical, responsible Suppliers with solid financials and the ability to fulfil the contract. Additional due diligence may take the form of the following processes (though it is not limited to):

- Reference Checks
- Supplier's facility visits
- Analysis of audited financial statements
- Determination of relations and affiliations between offerors
- Reference check with clients who have received similar services from the offeror

Important terms and conditions.

1. Price offer Currency -USD and Mode of payment



2. The per-qualified/eligible suppliers acknowledge RFQ by (sign/stamped/date) on the second copy from the supplier.
3. Delivery time frame and location of delivery:
4. The supplier should attach previous work experience
5. Validity of the offer should be minimum of 60 Days
6. Payment shall be within 30 working days after receipt of goods and invoice, by cheque or transfer.
7. Subject to VAT; therefore, all offers should be exclusive of VAT costs.

Clarifications about this RFQS

Any request for clarification must be made in writing through the following emails: procurement.juba@ch-int.org

Vendors can request for clarifications about this RFQ through the email address above until 6th May, 2024

The deadline for submission of the offers is **10th May 2024, at 4:00 pm Local Time. Late submission will not be accepted.**

DISCLAIMER

This is only a Call for quotations/Bid and Coalition for humanity reserves the right to either amend or cancel it at any time with or without notice. In such cases, CH shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations. The decision of the Coalition for humanity Procurement Review Committee shall be final. Coalition for Humanity conducts transparent procurement process. Any sort of canvassing to influence the outcome of the procurement will lead to automatic disqualification.

Submission.

Submit quotation in sealed enveloped clearly indicating the lot number to

Coalition for Humanity tender committee

Gudele 1 area,

Block IV, Juba, South Sudan.

E-mail submission can be made through e-mail: procurement.juba@ch-int.org

Clearly mention the lot number and short description as per this RFQ.

