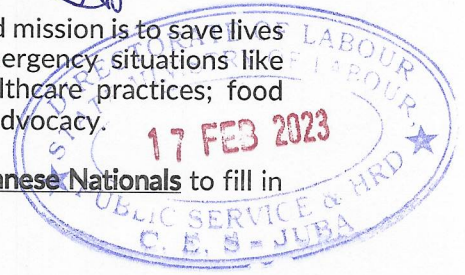


## VACANCY ANNOUNCEMENT

Approved  
Jha

Action Against Hunger is a non-governmental organization whose aims and mission is to save lives by eliminating hunger, under-nutrition, particularly during and after emergency situations like disasters. Action Against Hunger focuses on nutrition, health and healthcare practices; food security and livelihoods (FSL); water, sanitation and hygiene (WASH) and advocacy.

Action Against Hunger USA is currently looking for a qualified **South Sudanese Nationals** to fill in the position of **Gender Officer** 01 position to be based in Duk Pagak



Position open date: **February 17, 2023**

Closing date: **March 8, 2023**

Expected Start date: **April 2023**

Contract Duration: **12 Months with possibility of extension**

Location: **Duk Pagak**

*Action Against Hunger-USA is part of the Action Against Hunger International network, which provides humanitarian relief in over 40 countries worldwide in the sectors of nutrition, health, water/sanitation, and food security. Action Against Hunger-USA, an independent NGO, currently manages operations in seven countries: Kenya, South Sudan, Tanzania, Uganda, Ethiopia, Haiti and Somalia. Action Against Hunger-USA has approximately 1,500 staff based in the various country offices, Head Quarter in New York City and Operational Centre in Nairobi. Additional growth is anticipated.*

### I. SUMMARY OF POSITION

The Gender Officer's role is overseeing, coordinating, and ensuring quality implementation of the gender and protection mainstreaming activities in the project areas of Action Against Hunger in Duk Pagaag, participate in GBV cluster meetings and trainings; collection of sex and gender disaggregated data and report writing; documentation and sharing of best practices internally and externally.

#### PURPOSE:

The Gender Officer is responsible for leading and coordinating the gender and protection activities in the two states; provide technical guidance to the field staff on areas of gender and protection mainstreaming to meet Action Against Hunger's Gender Minimum Standards (GMS)

#### ENGAGEMENT

Engage with program managers, heads of bases, gender specialist, and head of departments and build the capacities of the field staff; support the field teams on implementation of gender and protection activities; represent Action Against Hunger in gender related forums and platforms including those led by government as well as NGOs.

#### DELIVERY

She/he will provide technical support in knowledge product development and technical backstopping on gender issues including technical guidance on the implementation of gender and protection mainstreaming, and inputs documentation and reporting

### II. ESSENTIAL JOB FUNCTIONS



Coordination and leading the implementation of the gender and protection projects in Duk Pagaa; technical support and building the capacities of field staff on gender and protection to ensure for the development and donor report writing; participation in GBV subcluster cluster meetings.

## 1. Technical Assistance and Capacity Building

- Lead the implementation of gender/GBV-related activities in collaboration with other stakeholders, including conducting gender assessments and organizing training;
- Provide guidance and advice to the project field team on technical issues of gender and protection mainstreaming in the programs
- Lead training workshops for relevant stakeholders, staff and community leaders, boys, girls, and women on advocacy and gender-related topics.
- Build the capacities of the field staff, service providers and support them to coordinate referrals and reporting of SGBV and ensure proper follow up of documented incidents;
- Conduct culturally appropriate gender awareness-raising and sensitization sessions with key stakeholders and gatekeepers on gender and women empowerment topics.
- Network and maintain dialogue with relevant stakeholders e.g. Government Institutions, community leaders, and religious leaders to ensure collaboration, synergy, and sharing of experiences on gender issues.
- In conjunction with the project team, undertake regular field trips to project sites to check field-based gender mainstreaming activities, and advise on monitoring and reporting on emerging gender-related issues;
- Support the monitoring, evaluation, and reporting on gender mainstreaming by ensuring the collection of relevant baseline information and formulation of indicators that are sensitive to gender.
- Lead assessment and research activities at the community level to gather information and analysis on gender and advocacy issues.
- Develops quality and timely reports and submits to immediate supervisor,
- Write case studies and document lessons learned using all possible communication outlets.
- To perform other work-related duties and responsibilities as may be assigned by the manager

## 2. Representation and Advocacy

- Plan and lead gender-related community activities/campaigns like international women's day and 16 days of gender activism as a platform to lobby on gender-sensitive practices and behavioral change
- Represent Action Against Hunger at the monthly & quarterly gender-based meetings and update on progress made challenges, and appropriate follow-up plans to available relevant stakeholders and forums

## 3. Monitoring, Evaluation, Accountability, Learning

- Supporting the project team in measuring achievement and progress towards program goals and results.
- Coordinate with MEAL colleagues to ensure complaints and feedback mechanism is gender-sensitive in terms of access, and that a system is in place to review complaints related to gender-sensitive programming.

## III. SUPERVISORY RESPONSIBILITIES

N/A

## IV. FISCAL RESPONSIBILITY

N/A

## V. PHYSICAL DEMANDS

To travel to the field, the employee must attest to a level of physical fitness capable of enduring physically difficult, highly stressful situations, which may include the necessity to walk long

distances, to eat a limited diet and/or to reside in potentially uncomfortable housing or tents. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## VI. WORKING CONDITIONS, TRAVEL AND ENVIRONMENT

Must be able to travel as required for standard domestic business purposes. While performing the duties of this job in the field, the employee may be exposed to precarious settings under high security risks and/or very basic living conditions and outside weather conditions, as well as infectious diseases

## VII. GENDER EQUALITY COMMITMENTS & ZERO TOLERANCE TO SEXUAL EXPLOITATION and ABUSE

- Foster an environment that supports values of women and men, and equal access to information.
- Provide a work environment where women and men must be evaluated and promoted based on their skills and performance
- Respect beneficiaries' women, men, boys and girls regardless of gender, sex orientation, disability, religion, race, color, ancestry, national origin, age or marital status,
- Value and respect all cultures.
- Promote and uphold the PSEA policy and procedures.

## VIII. REQUIRED QUALIFICATIONS

- Bachelor's degree in Gender studies, sociology, social work, Development studies, law and other related social science fields with at least 2 years direct experience in gender and women empowerment area in humanitarian field of work
- Diploma in Social Work, Development studies, Law and other related Social Science fields and at least 4 years of experience direct experience in gender and women empowerment area in humanitarian field of work

## IX. REQUIRED SKILLS AND EXPERIENCE ESSENTIAL

- Preferred working experience related to child protection and gender
- Good organizational, communication and writing skills.
- Demonstrate an open and inclusive attitude, commitment to the importance of protecting children and manage to work under pressure and appreciate challenges
- Good teamwork skills.
- Respect of Action Against Hunger's rules, policies and code of conduct.
- Experience in a case study and success story development
- Good experience conducting training programs, community mobilization, and conversations
- Strong interpersonal skills & excellent team player
- Cultural and gender sensitivity

## X. SAFE GUARDING COMMITMENT

Action against Hunger has zero tolerance towards all forms of harm and abuse. We take concerns and complaints relating to safeguarding issues involving our staff, partners and suppliers very seriously. **We will take action to vigorously investigate and manage any violations or alleged violations of this policy**

To apply, please! Send your **Cover letter, CV, & ID card as one Document** with three professional References to [recruitment@ssd-actionagainsthunger.org](mailto:recruitment@ssd-actionagainsthunger.org) specifying **Gender Officer:** as the title of your email, or hard copy Applications delivered to **Action Against Hunger Office in Hai Cinema, near St James Parish.**

The deadline for applications is **March 8, 2023 at 5:00pm.** We do appreciate your interest to work with us; However, Only shortlisted Candidates will be contact.

We will only receive, accept and consider all applications submitted through referred channels above, any applications submitted other than channels stated here will not be accepted & considered.

***"This Position is Open to South Sudanese Nationals Only"***

***"Qualified Female Candidates are encouraged to apply"***

***Apply"***

