

- Performance Management – identify ways and implement actions to improve performance of self and others.
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Professionalism - displays mastery of subject matter related to data management and improving the completeness and correctness of recordings and reports in the facility
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - displays awareness of relevant technological solutions such as computers;

Technical

- Computer literacy (Word, Excel and Power point)

Note: This is a local hire position and the successful candidate will be an employee of ICAP in South Sudan subject to the local terms and conditions of employment which includes a competitive salary and benefits package.

How to apply:

Please forward your resume or CV to icap-jobs-southsudan@columbia.edu. Please indicate you are applying for the **“Data Clerk” position and the name & location**” in the subject line of your email. Or you can deliver your application and CV to ICAP office located next to **Non-violence** office DDR Avenue or **American Residence** in Kololo or the ART in charge the respective hospitals you wish to work in.

Application Deadline on Friday September 6th, 2019

NB: Only those who are shortlisted will be contacted

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