

Term of Reference (TOR) – Hiring a Trainer to Train Young Women on Catering, Cooking and Bakery

Background:

Stichting CORDAID is an international NGO registered in the Netherlands with over a century-long history in development aid, with offices in 10 countries (including South Sudan) and working in 23 countries. In line with above mission and vision, across South Sudan, Stichting CORDAID has implemented programmers on resilience and livelihoods, agriculture and food security, emergency response and recovery, health, investments, and peace building for over 20 years. Stichting CORDAID works on disaster response and recovery, long-term development and lobby and advocacy on above topics. Stichting CORDAID works in Western Bahr El Gazal, Greater Equatoria, Unity and Upper Nile States, and has worked in Makal, Fashoda, Manyo Counties of Upper Nile State since 2012. During the recent conflict in these counties, Stichting CORDAID has combined relief, rehabilitation, and development interventions for IDPs and host communities. The experience and knowledge gained in the target counties have been utilized as input to the development of this project.

Cordaid Kodok Field Office is implementing. The project “South Sudan Rural Development: Strengthening Smallholders’ Resilience in Greater Upper Nile” is funded by the European Union (EU). The 48-months project, which began January 1, 2020, is implemented by a consortium the International Rescue Committee (IRC) ZOA and Cordaid in South Sudan, with IRC as the lead.

Needs-Based Provision of Apprenticeship Trainings for Specific Skills/Trade Sets to Young Women

The SSRGUN project has planned to provide additional on-the-job skills development opportunities for youth and women, targeting business categories (e.g., catering and cooking, bakery & pastry, mobile phone maintenance and repair etc.) that require additional skills building. This strategy will be achieved through apprenticeship schemes. It is on this basis that the community would require a skilled traders and businessmen who are willing to train others. Cordaid South Sudan through its programme SSRGUN is to train 40 young women in catering, cooking, bakery, and pastry.

The beneficiaries of the training will be the IGA beneficiaries that were trained by Cordaid on entrepreneurship and life skills and supported with cash grant in Upper Nile. The training will be carried out in Fashoda youth center. training sessions will be fundamentally practical to give the trainees hands-on knowledge that will be applied during their businesses. Training sessions will be set up daily and based on training hours from (08:00-17:00) except on Saturday; trainees will have practical sessions from 08:00-12:00. Sundays will be off. Based on this background Cordaid would like to hire a professional trainer to provide catering, cooking, bakery, and pastry training for 40 (20 for catering, 20 for bakery) young women among the SSRGUN beneficiaries in Upper Nile/Kodok.

Objectives of The Consultancy Work:

The main Objective of this consultancy work is to provide practical catering, cooking and bakery training for 20 young women and equip them with the practical skill for bakery and pastry from Upper Nile.

Specific Objectives:

- To provide catering and cooking skill training to 20 young women for 14 days (2 weeks)
- To provided bakery and pastry skill training for 20 young women for 14 days. (2 weeks)

Scope of Work:

Type and number of trainees:

- 20 young women for **catering and cooking** training (13 from Fashoda 4 Manyo 3 Makal) Most of them are not educated.
- 20 Young women for **bakery and pastry** training (13 from Fashoda 4 Manyo 3 Makal) Most of them are not educated.

Outline of the training:

- Prepare training guideline for catering and cooking of receipts.
- Practical skill development on different recipes that are common in South Sudan dish.
- Provision of catering skill theoretically and practically
- Prepare training plan, guideline, material that includes the training modules that are on basis of South Sudan Market in bakery and pastry, considering the market demand and needs in the area.
- Make sure the trainees get the bakery and pastry preliminary knowledge (including but not limited to hygiene, food safety, ingredients knowledge and measurement, bakery, and pastry equipment
- Provide a suitable knowledge for the beginners to practically apply all the steps of baking preparation and cooking including mixing, panning, baking, cooling, de-panning up to the packing and keeping stage of a final product.
- At the end of the training, a competence-based assessment will be conducted according to the standards to ensure that participants acquired the required competences and that they are ready to start their Catering, Cooking, bakery, and pastry. This will be done by the presentation of what the trainees are capable of doing in front of the Cordaid representatives and other partners.

Deliverables:

Key deliverables are anticipated from this assignment:

- Submit technical and financial expectations with training outline indicating internalization of the Terms of Reference and lay out of methodology to be used and a clear timed work plan for executing the assignment.
- Prepare a training curriculum; content covering in detail both theory and practical sessions which will be covered during the training.
- Prepare list of item/equipment's /materials needed for the catering, cooking, bakery, and pastry training.
- A draft and final training report to be submitted to Cordaid upon completion of the training.

Work Plan and Time Frame:

The time frame for this consultancy will be 7 days only distributed as follows:

Activity	Number of days
Preparatory Activities: Presenting training guideline and presenting	1
Travel to Malakal- Kodok and return	1
Provision of training	4
Report writing plans and submission	1
Total number of days	7Days

Consultant experience:

Open towards qualified individuals and consultancy companies, the consultants should meet the following criteria:

- Technical training, diploma or bachelor's degree on catering or hotel management or related.
- Knowledge and proofed experience in catering, cooking, bakery, and pastry
- Clear, effective writer in English
- knowledge of Arabic language is desired.
- Technical comprehensive narrative, consultant background and experiences, objectives, methodology, outcomes, timeframes, and resources.
- Updated CV or Profile.
- Detailed budget for carrying out the activity.

How to apply

Interested consultants can submit their application not later than the **13th of May** to Simon Kajoyingi
Simon.Kajoyingi@cordaid.org