



Advertisement for Project Officers-Functional Literacy/Education Based in Yirol (1) and Terekeka (1).

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan.

NPA has worked in South Sudan since 1986 and currently runs three programmes: Civil Society Development, Rural Development, and Emergency Response.

The NPA Rural Development Program wish to recruit a highly competent, proactive and self-driven individual **(South Sudanese National Only)**, for the position of **Project Officer-Function Literacy/Education** based in Yirol and Terekeka.

The contract for this position is Definite Contract with possibility of extension based on performance and funding.

Purpose of the Position:

Reporting to the Team Leader- Yirol Office, the Project Officer-Functional Literacy/Education will be responsible for providing project specific activity implementation related to the educational and functional literacy component of the Global Network Against Food Crises Partnership Programme: Country Investment South Sudan - Resilient Pastoral Livelihoods and Education Project. The project will be implemented in 12 cattle camps (36 PLEFS groups) located in Yirol East, Yirol West, Awerial and Terekeka counties respectively. The overall objective of the project will be to improve the livelihood security of pastoral households while enhancing institutional capacity and community level empowerment to mitigate and prevent shocks, and deliver integrated pastoral services.

The responsibility and accountabilities of the Project Officer- Functional Literacy will include but not limited to development implementation plans, activity implementation, managing the accomplishment of target results, oversee project budgets/activity line budget monitoring, monitoring and supervising sub recipient partners and taking initiatives and actions to ensure that project implementation is in compliance with all NPA and donor funding conditions, rules and regulations. In addition, the Project Officer will ensure effective representation liaison between NPA and other INGOs, NNGOs, CSOs, Local Authorities and visiting donors and stakeholders at the local level to promote extensive participation and representation of NPA programs and activities.

The position is based in Yirol and Terekeka Counties with significant travel to Yirol East, Yirol West and Awerial to support activity implementation.

Duties and Responsibilities:

Project Activity Implementation and Planning (60%)

- Facilitate the implementation of project activities at field level ensuring that technical quality and

standards are considered and respected during project(s) implementation.

- Participate in regular project coordination/review meetings organized field level.
- Ensure project implementation is on time, target and budget, using effective M&E systems to reach desired impacts.
- Ensure that the project is implemented in accordance with relevant NPA technical guidelines and standards.
- Regular update the work plan and other documents relevant for effective project management.
- Conduct weekly PFS training seasons over an 18 month period.
- Initiate and implement training of PLEFS groups disaggregated into three different age groups such as children, youth and adult.
- Conduct daily literacy, numeracy life skills and basic skills training classes for PLEFS groups.
- Mobilize and sensitize the community of Terekeka/Yirol/Awerial counties and all education stakeholders for the implementation of the project.
- Participate in the implementation of the project and ensure that the project systems, staff, stakeholders, and beneficiaries are working to achieve the project goal and objectives, and that the project maintains NPA and donor accountability standards at all times.
- Assist the Team Leader in the identification, procurement and distribution of teaching and learning materials/supplies.
- Raise community awareness and appreciation of new model through visibility events at community level.

Monitoring and Evaluation (15%)

- Identify and document Pastoralist Livelihood and Education Field School (PLEFS) approach lessons learned and best practices.
- Undertake close supervision and backstopping of county coordinators and community facilitators conducting PLEFS learning sessions.
- Undertake regular monitoring and close follow up of the project implementation throughout the project period.
- Participate in internal and external monitoring and evaluation exercises.
- Conduct regular field monitoring visits to project sites.
- Capture and share project significant change stories.

Reporting (15%)

- Provide regular and timely updates on progress and challenges to Programme Manager and other team members on as per need basis.
- Support the team leader to ensure high-quality reports are submitted in a timely manner and according to donor requirements.
- Ensuring that all school related reports as well as data such as enrolment, attendance, materials and supplies distribution are recorded systematically and reported timely

External Relations (10%)

- Support, facilitate or undertake communication and liaison activities to actively consult and involve beneficiaries, key informants, actors, partners and stakeholders in all stages of project design and implementation.
- Cultivate good relations with key humanitarian actors – local and international, including government authorities and non-state actors, through regular attendance at technical meetings and bilateral meetings.

- Ensure good working relationship with the local authorities and communities, UN, international and local organisations, and other relevant actors.

Key Performance Indicators (KPIs)

1. Timely and accurate preparation of work plans.
2. Timely preparation and submission of progress reports.
3. Regular partnership training, mentoring and coaching.
4. Implementation of activities as per work plan.
5. Accurate and timely reports

Desired Qualifications:

- A minimum of a Diploma in Education from reputable Teachers Training Institution.

Experience:

- At least three (3) years' in teaching, preferably at primary school level and relief/humanitarian and developmental work.

Other Qualifications:

- A good understanding of the South Sudan education system and the legal instruments governing it.
- Proven experience in working with community members in a rural setting.
- Analytical, problem-solving skills and comfortable working under minimal supervision; Highly developed inter-personal skills/inter-cultural sensitivity; An understanding of human rights principles, especially those related to women and children
- Ability to enhancing team work/building and team playing.
- Experience of developing, maintaining and improving relationships with local governments, UN Agencies, local and international NGOs.
- Diplomacy and Confidentiality.
- Computer literacy skills – MS Office applications, word, excel, PowerPoint, Spread sheets etc.
- Strong analytical skills, proven proposal writing skills.
- Good communication (written and verbal) skills in English.
- Strong interpersonal and excellent organisational skills.

Personal Competencies:

- Good communication-networking- and interpersonal skills
- Ability and readiness to work under pressure and deal with difficult and complex conditions
- Ability and willingness to work and live under difficult circumstances
- Analytical, systematic and structured.

South Sudan is an equal opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.

Qualified Women are highly encouraged to apply.

Application and CV/Resume with active contacts and three professional referees and copies of academic transcripts should be emailed to: recruitment-rss@npaid.org

Hard copy application and CV/Resume can also be delivered to the NPA South Sudan Head Office, Martyrs Street (opposite UNICEF) Juba, or to NPA Yiröl Office.

Kindly apply for one location only (NOT MULTIPLE LOCATIONS).

Applications submitted after 12:00 noon on Thursday 22nd August 2019, will not be considered.

NB: Submitted copies of academic transcripts will NOT be returned to the applicant.