



Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so
Building Brighter Futures for Vulnerable Children

JOB OPPORTUNITY AT WORLD VISION INTERNATIONAL - SOUTH SUDAN

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is condition upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision International - South Sudan is now seeking for a qualified and dynamic Individuals **(Man or Woman)** who are willing to share in our vision and promise to Children, to join us in the role below:

Job title : **M&E Officer**
Reporting to : **Project Manager**
Location : **Tonj North**
Availability : **As soon as possible**

Purpose of the position:

The position holder will lead the establishment and maintenance of an effective reporting, monitoring, evaluation, accountability and learning system, of the Food Assistance Project that will be implemented in Greater Tonj Counties.

The position holder must be able to communicate World Vision's Christian ethos and demonstrate a quality of spiritual life that present positive example to others and partners.

ROLES AND RESPONSIBILITIES:

Programme Planning

- Together with the Program team and partners, organize and facilitate Strategic/multiyear Plans/designs and budgets for the overall program
- Support the review and update of log frames, M&E Plans, Program indicators and periodic targets, and detailed implementation plans.
- Support the development of clear and implementable work breakdown structure for respective program activities as needed
- Support the finance team to ensure realistic scheduling of program activities and budgets
- Identify and document the program assets and produce a Remote Sensing /GIS activity /program map

Implementation, technical support & quality assurance

- Coordinate the successful roll out and implementation of all MEAL related initiatives in the program sites of Greater Tonj Counties.
- Disseminate clear business processes for respective MEAL components to ensure consistent application and adherence to standards.
- Develop and support implementation of program MEAL annual calendars
- Lead the process of capacity assessments and capacity building for staff and for potential local partners.

- Ensure that respective staff and WVSS implementing partners are provided with requisite MEAL technical support to perform.
- Coordinate effective implementation of project Activities in collaboration with key partners.
- Coordinate and facilitate timely review and sharing of all program documents; plans/designs and reports.

Monitoring, reporting & accountability

- Establish and operationalize a digital data collection and beneficiary tracking system and database
- Take lead in the design of a monitoring framework to track delivery against program objectives.
- Coordinate, participate and report on technical field monitoring visits.
- Ensure mechanisms for collating, & analysing data, synthesizing information, updating the monitoring matrix and other monitoring systems are in place.
- Ensure timely dissemination of monitoring data to key stakeholders for management decision making.
- Support remote sensing and GIS Mapping of Program initiatives
- Ensure the appropriate use of information management systems in compliance with WVSS and donor and in line with partnership agreements.
- Coordinate the compilation and submission of program management reports as per WV standards and donor requirements.
- Support establishment of accountability mechanisms for the program to enhance information sharing , complaints management and timely feedback flow.

Research, learning & knowledge management

- Coordinate periodic reviews/evaluations of the program interventions using appropriate methodologies such as LQAs to determine achievements
- Ensure that the project assessments, feasibility studies and or characterization processes are conducted in a timely manner and quality reports are produced as per standard.
- Coordinate inter-county exchange meetings on MEAL for lessons learnt and upscale to regional programme level intervention
- Establish effective knowledge management mechanisms including documentation and sharing of innovative/promising/best practices or lessons learned and impacts.
- Organize and conduct learning forums/events at regular points to facilitate learning by the partners
- Facilitate ongoing and collaborative learning within WVSS and partners based on key data from the performance management system.

Others

- Perform any other duties as may be assigned by the supervisor or designee from time to time.
- Participate and contribute in committees and task forces as appropriate
- Accept delegation of authority

Qualifications/Education/Knowledge/Technical Skills and Experience.

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

Minimum Qualification required: Bachelor Degree in development Studies or a related field

- The candidate **MUST** be a South Sudanese National.



- A Minimum of a Bachelor's Degree in Economics, Statistics & demography, Information science with not less than (5) years experience in a project/programme design, implementation, M&E and learning cycles.
- Results oriented person able to manage and satisfy multiple responsibilities and at times conflicting organizational, donor and other stakeholder demands.
- Experience in the execution of development cooperation projects and consortiums
- Statistical training certification especially on data analysis, advanced excel, SPSS, On-line data collection platforms

HOW TO APPLY:

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to **The Human Resource Manager, World Vision South Sudan**

Indicate the position you're applying for in the subject line.

Applications should be submitted to **this email recruitsdno@wvi.org** or **Hand deliver to any of World Vision offices in GBZ.**

Closing date for receiving applications is: Friday 10th March, 2023 at 5:00pm (local time)

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

*World Vision has **zero tolerance towards sexual exploitation and abuse (SEA), sexual harassment and other types of abusive conduct (i.e., discrimination, abuse of authority and harassment).** All members of World Vision workforce have a role to play in promoting a safe and respectful workplace and should report to World Vision any actual or suspected cases of SEA, sexual harassment and other types of abusive conduct. To ensure that individuals with a substantiated history of SEA, sexual harassment or other types of abusive conduct are not hired by the Organization, World Vision will conduct a thorough background verification of the final candidate.*

