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Approved by Senior Inspector
MOL/RSST/1
[Signature]
04/09/2023

Women for Change-WFC
Head Office: Gudele Block 8 Juba Sub Office: Yei, Terekeke, Magwi and Kuajok (Warrap State)

04 09, 2023

JOB VACANCY ADVERTISEMENT (URGENT)

Are you looking for a way to give back to your community? Are you passionate about making a difference in the lives of others? If so, volunteering is the perfect opportunity for you!

Job Summary

Job title	Community volunteer (full time) (1)
Reports to	Project Assistant
Location	Morobo
Posting Date	04.09.2023
Closing date	21.09.2023

Background.

Women for Change (WFC) is a National non-governmental Organization (NNGO) form in 2016 and legally registered in 2018 with RRC registration Number 1725 by a group of South Sudanese Women from various diversity and experiences, with a feeling of supporting the wellbeing and economic stability of widows, school dropout and children suffering from intentional and unintentional cause. As a woman and child centered -humanity driven organization working for and with women, children affected by the crisis and embarks on women, child and general Protection, Gender Base Violence AOR, Child Protection AOR, Education (formal & non-formal), Reproductive health, livelihoods and food security, Peacebuilding, Organizational capacity strengthening, advocacy and visibility in the states of Central Equatorial States, Eastern Equatorial state, Warrap state and western Bahr el Ghazel.





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Job Purpose

Women for Change (WFC) is looking for a qualified and dedicated community volunteer to work on WFC's project in Morobo County. The volunteer will work with local communities and focus on specific groups such as women, children, returnees, people with disabilities, and the host community. The volunteer will report to the project assistant and will be assisting and supporting in the project implementation and representing WFC at local coordination meetings at the local and sometimes national level.

Roles and Responsibilities

The community volunteer with the support of the supervisor will provide administrative and technical support to the Resourcing Change Phase II project. This includes tasks such as:

- Managing project documentation and records
- Organizing and coordinating project events and meetings
- Supporting the implementation of project activities
- Providing administrative support to the project team
- Connecting individuals to local social services.

Job Requirements.

- Diploma or equivalent in a relevant field
- 2+ years of experience in project management or a related field
- Strong organizational and time management skills, excellent written and verbal communication skills
- Proficient in Microsoft Office Suite
- Knowledge about the project location and understanding the local language is an added advantage.





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HOW TO APPLY

To apply, interested individuals should submit their CV, Motivational letter, certified copies of academic documents, and a national ID. Applications can be submitted either in person at our physical office in Morobo or via email: womenforchange10@gmail.com. [Www.wfcsud.org](http://www.wfcsud.org), Or to Morobo office in town, Kaya Road next to Alight Field office.

Women for Change is committed to providing equal opportunities for all applicants and strives for diversity in terms of age, gender, ethnicity, nationality, and physical ability. The organization has a zero-tolerance policy for any form of abuse, including sexual exploitation, sexual abuse, human trafficking, child abuse, discrimination, corruption, and fraud.

Please note that Women for Change does not charge any fees during the recruitment process. Due to the urgency of the position, candidates will be shortlisted on a rolling basis, and only shortlisted candidates will be contacted.

Women for Change is an equal opportunities employer and aims to have staffing diversity in terms of age, gender, ethnicity, and physical ability and the organization has zero tolerance to any form of abuse including sexual exploitation, sexual abuse, human trafficking, child abuse, discrimination, corruption and Fraud.

Women are highly encouraged to apply

