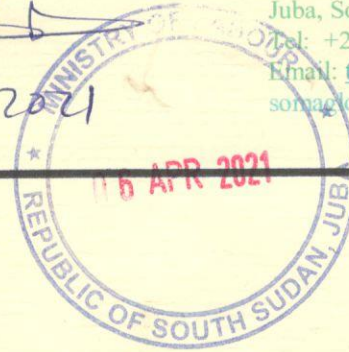




50-H-3
Approved
S/Inspector

6/4/2021

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BACKGROUND:-

TITI Foundation is a national non-governmental organization (NNGO) formed by a group of south Sudanese professionals, from varied educational background and experiences. TITI is an abbreviation of "TOGETHER IN TRANSFORMATIONAL INITIATIVES"- promoting progress, peace and prosperity. The organization is registered (with the south Sudan Relief and Rehabilitation Commission (SSRRC), registration number 519 under chapter 3, section 10 of the 2013 south Sudan NGO Act We have been active in South Sudan since 2016 and are committed to the safety and protection of children rights from intentional and unintentional harm. To date, we continue to offer responses for returnees, internally displaced persons (IDPs) and the host communities in need of assistance to obtain durable solutions, addressing their food security, livelihood, education, water, hygiene and sanitation, peace building and conflict mitigation and nutrition needs.

JOB DESCRIPTION	Project Officer- WASH (Water Sanitation and Hygiene)
EMPLOYER	TITI Foundation (TF)
LOCATION	Kajo-Keji
DURATION	12 months
DATE	06.04.2021

PURPOSE OF POSITION

The Project Officer -WASH is responsible for designing, planning, effective management and successful implementation and monitoring of all WASH activities of TITI Foundation with strict adherence to Core Humanitarian Standards and Minimum SPHERE Standards and other applicable standards and guidelines.

ACCOUNTABILITY

The position will report to the Project Manager. Supervises project assistants/Hygiene Promoters, and perhaps other staff/ volunteers as assigned, and will /not monitor budgets

MAIN RESPONSIBILITIES

- Prepare plans and ensure effective and timely implementation of WASH activities that target returnees, refugees, IDPs and vulnerable members of the host community in accordance with approved work plans, time schedules, compliance requirements, budgets and quality standards to achieving the project activities, results, outputs and outcomes. Actively participate in setting program specific targets in line with overall strategic objectives of the program
- Identify WASH programming opportunities and participate in assessments and proposals development, budgeting and fund raising for new projects in accordance with the provided guidelines and standards.



- Assist communities identify their priorities, opportunities and resources for effective Peace Building and women empowerment project implementation
- Design and coordinate assessments, baseline surveys, Post Distribution Monitoring (PDM), KAP surveys, monitoring and evaluation, focus group discussions, key informant interviews, community level review meetings and other similar assessments/surveys and produce reports to inform the programme. Participate actively in contributing to documentation of “success stories” on the interventions and enhance the overall quality of performance.
- Develop monitoring, evaluation and learning (MEAL) tools for systematic tracking of WASH project indicators and carry out MEAL activities of WASH projects.
- Design, develop and provide necessary training for target communities to develop skills and capacities for WASH services and infrastructure.
- Design and implement transparent selection of beneficiaries of based on project indicators, clear selection criteria and participatory methods.
- Ensure consistent application of safeguarding, gender equality, child protection, prevention of sexual exploitation and abuse, anti-corruption policies and other applicable policies as well as risk mitigation and addressing gender, age, disabilities and other vulnerabilities in all aspects of the activities of the projects.
- Facilitate capacity building and provide technical support to and supervision of the staff and volunteers involved in implementation of WASH activities of the project.
- Develop project training materials, manuals, brochures and guidelines for the organization.
- Train community-level hygiene promoters on PHAST, CHAST and other PRA tools and methodologies.
- Develop and submit timely reports, updates and case studies on the WASH activities and other reports as requested by your supervisor to TF and donors.
- Carry out hygiene awareness campaigns in marketplaces, schools, health and house to house hygiene messaging with support of community-level hygiene promoters.
- Develop designs and BoQs of all WASH projects. Facilitate CLTS sessions.
- Repair/rehabilitate boreholes e.g. India Mark II, India Mark III, Afridev, etc. and conduct water quality testing using Delagua kit or CBT kit.
- Train community-level hand pump mechanics and water user committees on pump maintenance and operations.
- Raise purchase requisitions for WASH activities and materials for the project and submit to finance/logistics on timely manner and makes follow up until delivery and ensure proper utilization.
- Monitor expenditures related to WASH activities and provide inputs for timely preparation and submission of funds requests, budget revisions and financial reports.
- Establish and maintain close coordination and cooperation with county, local authorities, line government agencies, civil society agencies, and between communities, project beneficiaries and



other stakeholders for effective coordination, delivery of project activities, sharing of good practices and approaches.

- Contribute to establishment and maintenance of effective coordination and synergies between the WASH projects and other activities (e.g. Livelihoods, Women empowerment, SADI) through sharing of experiences, good practices, tools and lessons learned and developing successful case stories.
- Represent Catholic Diocese of Malakal in national and sub national cluster meetings and other coordination and networking meetings.
- Perform any other tasks related to WASH that may be necessary or assigned by the line manager.

QUALIFICATION/WORK EXPERIENCE & SKILLS

- Bachelor's degree in Civil Engineering or Environmental Health or Public Health or similar related field.
- A minimum of 2 years' experience in a similar role.
- Candidate must a strong background on both software and hardware (infrastructure) components of WASH.
- Demonstrated technical skills in coordination and development of activities related to WASH including:
 - In-depth knowledge on CLTS, PHAST and CHAST or similar approaches.
 - Design, construction, operation and maintenance of water supply and sanitation systems;
 - Design and effective implementation of good hygiene promotion activities.
 - Prepare designs using any of the engineering software AutoCAD and/or ArchiCAD.
- Experience in project management, including project planning and MEAL (Monitoring, Evaluation and Learning)
- Ability and proven experience in transferring knowledge and skills through formal and informal training of staff and volunteers and rural communities
- Excellent written and verbal communication skills.

Desirable

- Excellent command of the most common methodologies to identify, assess and monitor livelihood activities, with proven record of achievements.
- Excellent interpersonal, written and verbal communication skills
- Strong analysis skills (qualitative and quantitative)
- Strong cultural awareness and sensitivity
- Good understanding of complex emergencies and crisis contexts
- Flexible and creative
- Strong organizational and logistical skills
- Goal oriented with ability to work under pressure, independently and with limited supervision.
- Ability and willingness to work and live in challenging conditions
- Excellent computer Skills.

All employees of TF should be able to adhere to TITI Codes of Conduct and organizational values.

Safeguarding

TF recognizes the personal dignity and rights of children and vulnerable adults, towards whom it has a special responsibility and a duty of care and respect. TF, and all its staff and volunteers, undertake to do all in our power to create a safe environment for children, young people and vulnerable adults, and to



prevent their physical, sexual or emotional abuse. TF is committed to acting at all times in the best interests of children and vulnerable adults, seeing these interests as paramount.

Travel and work (as part of the above functions)

Be able to travel to undertake fieldwork for up to 60% of your time or more and undertake the above tasks in various project locations sometimes in insecure environments and at short notice.

This list of duties and responsibilities is by no means exhaustive and the post holder may be required to undertake other relevant and appropriate duties as required. This job description is subject to regular review and appropriate modification

Equal opportunity employer

TF has an equal opportunity employer, considers all applicants on the basis of merit without regard to race, sex, nation, origin, religion sexual orientation, age, marital status, veteran status, disability or any other.

How to apply

Application should include updated Curriculum Vitae (CV), National ID, Cover letter and Academic documents and submit to email address titifoundationss@gmail.com or Hand delivered to TITI Foundation office in Nyakuron west, Yei road towards rock city

Closing date of application: 23.04.2021 at 4:30pm

Shortlisted candidate will be contacted only, remember **TF** is an equal opportunity employer, therefore **TF** considers all applicants based on merit.

