# Malteser International Europe, Grüner Weg 14, 50825 Cologne · Germany

**Country Coordination Office**

**Plot No: 445 Kololo Road 3k South**

**Tong Ping, Juba Town**

**South Sudan**

**Juba, 15 October 2020**

**Request for quotations**

**RFQ-JUB-2020-0213**

For repairs and services of Malteser International (MI) Yamaha and Bajaj motorbikes in Juba under 1-year Framework Agreement.

1. Annex 1: Specification of Bidding
2. Annex 2: Bills of Quantity

We look forward to receiving your tenders by or before the submission deadline on **30 October 2020 at or before 4:00pm** via E-mail to**:** **mb.procurement-juba@malteser-international.org**.

Thank you for your cooperation.

Yours faithfully,



|  |  |  |
| --- | --- | --- |
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# A. SPECIFICATION OF QUOTING

Related to our advertised Request for quotation **RFQ-JUB-2020-0213 MI** herewith calls for tenders for repairs and services of MI Yamaha and Bajaj motorbikes in Juba under 1-year Framework Agreement.

# Description of the organization and its activities

Malteser International, the worldwide relief agency of the Sovereign Order of Malta for humanitarian aid, has more than 50 years of experience in humanitarian relief and covers around 100 projects in some 20 countries in Africa, Asia and the Americas, annually. It provides aid in all parts of the world without distinction of religion, race or political persuasion. Christian values and the humanitarian principles of impartiality and independence are the foundation of its work.

In South Sudan, Malteser International operates in Juba, Yei, Wau, Maridi and Rumbek. In these locations, it’s activities include Health and Nutrition, Food Security and Livelihood, Water Sanitation and Hygiene and Health Programs

**Objective of Request for Quotations:** In accordance with the overall targets of above-mentioned operations, MI plans to order tender for repair and service of MI Yamaha and Bajaj motorbikes in Juba under 1-year Framework Agreement.

The technical specifications and conditions of the quoting process are described below in the Specification of Quoting and in the Annex 2: Bill of Quantity which are part of this Request for Quotations.

Companies are invited to present tenders complying with the requirements here below specified.

# Tenders Presentation

The tender shall be via E-mail to**:** **mb.procurement-juba@malteser-international.org****.**

**The deadline for the delivery of the tenders** **is: on 30 October 2020 at or before 4:00 PM**

* The tenders shall be written in English
* The tender should be valid for **60 days after the deadline**
* The format BoQ can be used or a separate one depending on supplier’s choice.

# General conditions

* The tender shall be typed or written and signed on each page by the legal representative of the supplier,
* The winning company might be requested to provide catalogues, pictures, technical descriptions and/or samples of items at the order stage when required,
* The prices of the tender will be expressed in United States Dollars. The prices must be on unit price basis,
* The prices will be considered fixed whereas MI will not process Tax exemption. No additional change of whatsoever nature and type will be accepted by MI,
* MI reserves the right to accept or reject all tenders depending on prevailing condition at the time.

# Technical specification

Chassis / engine numbers of Malteser International Yamaha and Bajaj motorbikes are in table below:

|  |  |  |
| --- | --- | --- |
| No. | Motorcycle / Brand | Chassis No. / Engine no. |
| 1 | Yamaha AG 100 | 3HA-185102/3HA-185222 |
| 2 | Yamaha DT 125  | DEO2X-098743 / 3TT-221492 |
| 3 | Yamaha DT 125  | DEO2X-098747 / 3TT-221496 |
| 4 | Yamaha DT 125  | DX O2X-098737-3TT-221486 |
| 5 | Bajaj 100  | MD2A18AZ3EWG285998 |
| 6 | Bajaj 100  | MS2A18AZOEWG28682 |
| 7 | Bajaj 100  | MS2A18AZOEWG28597 |

# Timetable

|  |  |  |
| --- | --- | --- |
| Activities | DATE | TIME\* |
| Deadline for submission of tenders | 30 October 2020 | 04:00 p.m. |
| Opening of submitted tenders | 2 November 2020 |  |
| Notification of award to the successful contractor | 23 November 2020 | - |
| Signature of service Framework Agreement | 24 November 2020 | - |

\* All times are local time in Juba, South Sudan

# Validity of tenders

Each company is bound to the tender submitted for a period of 60 days from the deadline for submission of tenders.

# Language of tenders

All tenders, official correspondence between companies and MI, as well as all documents associated with the tender request will be in English.

# Submission of tenders

All tenders must conform to the following conditions:

# Each tender must have received via E-mail to: mb.procurement-juba@malteser-international.org on 30 October 2020 at or before 4:00pm.

# Content of tender

All submitted tenders must conform to the requirements mentioned in the request for quotation. Furthermore, they must include the following documents:

**Part 1 - Tender:** A tender for repairs and services of MI Yamaha and Bajaj motorbikes in Juba under 1-year Framework Agreement. The format BoQ can be used or a separate one depending on supplier’s choice. Additional sheets may be attached for further details.

**Part 2 - Legal documents**

* Copy of the company’s certificate of incorporation,
* Copy of Chamber of Commerce registration,
* Copy Tax Identification Certificate,
* Copy of Certificate of Operation,
* Company’s Financial Statement of last three months,
* Company’s official address,
* Bank account details (where money would be paid),

# Ownership of tenders

MI reserves/funds ownership of all tenders received. As a consequence, bidders will not be able to stipulate requirements that their tenders are to be returned.

1. **Opening of submitted tenders**

The tenders will be opened on 2 November 2020 in MI Office in Juba, South Sudan, by the Evaluation Committee. The selection process will be recorded in writing by the Evaluation Committee.

# Tenders evaluation

The criteria applied for the evaluation will be the legal conformity, the price, the technical experiences, the compliance with technical specifications, quality standards, certificate of genuine spare parts, vehicle spare parts in stock possession of its own workshop with tools and equipment and the capacity to deliver. The work will be awarded to the winning bidder according to the timetable mentioned above.

1. **Specific Technical and Financial Evaluation Criteria to standards:**
* Comparative Quotation Analysis and justification basing on responsiveness of the selected supplier by internal committee,
* Framework Agreement will directly be issued to the selected supplier upon approval.
1. **Terms of payment**

The payment will be done in United States Dollar by bank transfer or cheque as specified below:

* Payment ten days upon received invoices for previous month from the Contractor.

**Annex 2: Bill of Quantity**

**Unit prices for Yamaha motorbike spare parts**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S/N | **Category** | **Units** | **Item Description** | **Part number** | **Unit Price USD** |
| 1 | Motorbike Parts | Pcs | Cylinder head | 36X - 11102 - 04 |   |
| 2 | Motorbike Parts | Pcs | Cylinder block | 36X - 11310 - 00 |   |
| 3 | Motorbike Parts | Pcs | Crankshaft Assy | 15A - 11400 - 00 |   |
| 4 | Motorbike Parts | Pcs | Starter motor Assy | 4JG - 81890 - 00 |   |
| 5 | Motorbike Parts | Pcs | RR Hub  | 5TR - F5311 - 00 |   |
| 6 | Motorbike Parts | Pcs | FRT Hub  | 248 - 25111 - 10 |   |
| 7 | Motorbike Parts | Pcs | Hand brake lever no-1 | 4GX - 83912 - 00 |   |
| 8 | Motorbike Parts | Pcs | Clutch lever no-2 | 23X - 83922 - 01 |   |
| 9 | Motorbike Parts | Pcs | Spoke set | 3V6 - 25104 - 00 |   |
| 10 | Motorbike Parts | Pcs | RR Wheel sprocket | 15A - 25454 - 11 |   |
| 11 | Motorbike Parts | Pcs | FRT Sprocket | 93822 - 14043 |   |
| 12 | Motorbike Parts | Pcs | Ignition main switch | 53C - 82510 - 00 |   |
| 13 | Motorbike Parts | Pcs | Joint carburetor no-1 | 36X - 13586 - 01 |   |
| 14 | Motorbike Parts | Pcs | Cover oil filter | 3GY - 13447 - 01 |   |
| 15 | Motorbike Parts | Pcs | Kick Axle Assy | 36X - 15660 - 01 |   |
| 16 | Motorbike Parts | Pcs | Oil filter | 5HO - 13440 - 09 |   |
| 17 | Motorbike Parts | Pcs | Piston  | 36X - 11631 - 00 - A0 |   |
| 18 | Motorbike Parts | Pcs | Piston ring  | 15A - 11603 - 00 |   |
| 19 | Motorbike Parts | Pcs | Piston connecting rod | 15A - 11651 - 00 |   |
| 20 | Motorbike Parts | Pcs | Rectifier & regulator | 18A - 81960 - 70 |   |
| 21 | Motorbike Parts | Pcs | Flasher relay Assy | 36X - 83350 - 10 |   |
| 22 | Motorbike Parts | Pcs | C D I Unit Assy | 12V - 85540 - 00 |   |
| 23 | Motorbike Parts | Pcs | FRT Brake shoe | 4BE - W253E - 00 |   |
| 24 | Motorbike Parts | Pcs | RR Brake shoe | 3FA - W253A - 00 |   |
| 25 | Motorbike Parts | Pcs | Timing chain | 94580 - 41104 |   |
| 26 | Motorbike Parts | Pcs | Intake valve | 5HO - 12111 - 02 |   |
| 27 | Motorbike Parts | Pcs | Outlet valve | 5HO - 1212 - 01 |   |
| 28 | Motorbike Parts | Pcs | Valve seal stem | 5HO - 12119 - 00 |   |
| 29 | Motorbike Parts | Pcs | FRT Flasher light Assy no-2 | 36X - 83310 -20 |   |
| 30 | Motorbike Parts | Pcs | Head light | 3M7 - 84130 - 00 |   |
| 31 | Motorbike Parts | Pcs | Head light unite | 3M7 - 84110 - 00 |   |
| 32 | Motorbike Parts | Pcs | tail light | 36X - 84510 - 00 |   |
| 33 | Motorbike Parts | Pcs | Carburetor Assy | 36X - 14901 - 01 |   |
| 34 | Motorbike Parts | Pcs | Pressure plate no-1 | 5HO - 16351 - 00 |   |
| 35 | Motorbike Parts | Pcs | Friction plate | 36X - 16321 - 00 |   |
| 36 | Motorbike Parts | Pcs | Chain guide no-2 | 5NO - 12241 - 00 |   |
| 37 | Motorbike Parts | Pcs | Cylinder block gasket | 5VC - 11351 - 01 |   |
| 38 | Motorbike Parts | Pcs | Cylinder head gasket | 1NU - 11181 - 00 |   |
| 39 | Motorbike Parts | Pcs | Exhaust pipe no-1 | 36X - 14611 - 01 |   |
| 40 | Motorbike Parts | Pcs | RR Tube | 3.25/3.50/4.10-18 |   |
| 41 | Motorbike Parts | Pcs | Bult [6v-17/5.3w] | 122 - 84514 - 30 |   |
| 42 | Motorbike Parts | Pcs | Clutch cable | 1RH - 26335 - 00 |   |
| 43 | Motorbike Parts | Pcs | Cable starter no-1 | 36X - 26331 - 00 |   |
| 44 | Motorbike Parts | Pcs | Cable throttle no-1 | 36X - 26311 - 01 |   |
| 45 | Motorbike Parts | Pcs | Brake cable | 36X - 26341 - 01 |   |
| 46 | Motorbike Parts | Pcs | Brake rod | 36X - 27231 - 00 |   |
| 47 | Motorbike Parts | Pcs | FRT LH Fork Assy | 36X - 23102 - 10 |   |
| 48 | Motorbike Parts | Pcs | FRT RH Fork Assy | 36X - 23103 - 10 |   |
| 49 | Motorbike Parts | Pcs | Oil seal | 93102 - 47297 |   |
| 50 | Motorbike Parts | Pcs | Oil seal | 93106 - 26005 |   |
| 51 | Motorbike Parts | Pcs | Oil seal | 93102 - 18008 |   |
| 52 | Motorbike Parts | Pcs | Oil seal | 93105 - 47007 |   |
| 53 | Motorbike Parts | Pcs | Oil seal | 93104 - 22018 |   |
| 54 | Motorbike Parts | Pcs | O-ring | 93210 - 72529 |   |
| 55 | Motorbike Parts | Pcs | Bearing | 93306 - 30101 |   |
| 56 | Motorbike Parts | Pcs | Spark plug | 94701 - 00333 |   |
| 57 | Motorbike Parts | Pcs | Driving chain | 9Y580 - 88121 |   |
| 58 | Motorbike Parts | Pcs | Bearing | 93306 - 30443 |   |
| 59 | Motorbike Parts | Pcs | Tensioner | 3GC - 12241 - 00 |   |
| 60 | Motorbike Parts | Pcs | Oil pump | 5HO - 13300 - 02 |   |
| 61 | Motorbike Parts | Pcs | Oil seal | 93102 - 2004 |   |
| 62 | Motorbike Parts | Pcs | Exhaust Gasket | 4BE - 14613 - 00 |   |
| 63 | Motorbike Parts | Pcs | Nut | 90170 - 14284 |   |
| 64 | Motorbike Parts | Pcs | Absorber No-2 | 15A - 11162 - 00 |   |
| 65 | Motorbike Parts | PP | Absorber No-2 | 5H0- 11162 - 00 |   |
| 66 | Motorbike Parts | Pcs | Absorber No-1 | 15A - 11161 - 00 |   |
| 67 | Motorbike Parts | Pcs | Bearing | 93310 - 530J3 |   |
| 68 | Motorbike Parts | Pcs | Seal | 36X - 14452 - 00 |   |

**Unit prices for Yamaha motorbike service**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | **Replacement of**  | **Unit Price USD** |
|  |  |  |  | Filter |   |
|  |  |  |  | Oil |   |
|  |  |  |  | Labor |   |

**Unit prices for Bajaj motorbike spare parts**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S/N | **Category** | **Units** | **Item Description** | **Unit Price USD** |
| 1 | Motorbike Parts | Pcs | Tyre rear 300-17  |   |
| 2 | Motorbike Parts | Pcs | Tyre front 275-17 |   |
| 3 | Motorbike Parts | Pcs | Rear sprocket |   |
| 4 | Motorbike Parts | Pcs | Front sprocket |   |
| 5 | Motorbike Parts | Pcs | Chain 428 |   |
| 6 | Motorbike Parts | Pcs | Rear wheel |   |
| 7 | Motorbike Parts | Pcs | Front wheel |   |
| 8 | Motorbike Parts | Pcs | Rear spoke |   |
| 9 | Motorbike Parts | Pcs | Front spoke |   |
| 10 | Motorbike Parts | Pcs | Rear hub |   |
| 11 | Motorbike Parts | Pcs | Front hub |   |
| 12 | Motorbike Parts | Pcs | Rear hub cover |   |
| 13 | Motorbike Parts | Pcs | Front hub cover |   |
| 14 | Motorbike Parts | Pcs | Rear shoe brake |   |
| 15 | Motorbike Parts | Pcs | Front shoe brake |   |
| 16 | Motorbike Parts | Pcs | Chain cover |   |
| 17 | Motorbike Parts | Pcs | Front fender |   |
| 18 | Motorbike Parts | Pcs | Rear fender |   |
| 19 | Motorbike Parts | Pcs | Indicator |   |
| 20 | Motorbike Parts | Pcs | Rear light |   |
| 21 | Motorbike Parts | Pcs | Head lamp complete |   |
| 22 | Motorbike Parts | Pcs | Brake pedal |   |
| 23 | Motorbike Parts | Pcs | Brake rod |   |
| 24 | Motorbike Parts | Pcs | Seat complete |   |
| 25 | Motorbike Parts | Pcs | Speed clock |   |
| 26 | Motorbike Parts | Pcs | Complete tank |   |
| 27 | Motorbike Parts | Pcs | Side cover |   |
| 28 | Motorbike Parts | Pcs | Side mirror |   |
| 29 | Motorbike Parts | Pcs | Battery |   |
| 30 | Motorbike Parts | Pcs | Rear shock |   |
| 31 | Motorbike Parts | Pcs | Front shock |   |
| 32 | Motorbike Parts | Pcs | Kick starter |   |
| 33 | Motorbike Parts | Pcs | Brake lever |   |
| 34 | Motorbike Parts | Pcs | Clutch lever |   |
| 35 | Motorbike Parts | Pcs | Front shock seal |   |
| 36 | Motorbike Parts | Pcs | Starting coil |   |
| 37 | Motorbike Parts | Pcs | Light coil |   |
| 38 | Motorbike Parts | Pcs | Magnetor complete |   |
| 39 | Motorbike Parts | Pcs | Winker right |   |
| 40 | Motorbike Parts | Pcs | Winker light |   |
| 41 | Motorbike Parts | Pcs | Engine block |   |
| 42 | Motorbike Parts | Pcs | Cylinder head |   |
| 43 | Motorbike Parts | Pcs | Outer gear |   |
| 44 | Motorbike Parts | Pcs | Crank sharft |   |
| 45 | Motorbike Parts | Pcs | Cam sharft |   |
| 46 | Motorbike Parts | Pcs | Timing chain |   |
| 47 | Motorbike Parts | Pcs | Engine valve |   |
| 48 | Motorbike Parts | Pcs | Valve seal |   |
| 49 | Motorbike Parts | Pcs | Spark plug |   |
| 50 | Motorbike Parts | Pcs | Clutch cable |   |
| 51 | Motorbike Parts | Pcs | Brake cable |   |
| 52 | Motorbike Parts | Pcs | Throtle cable |   |
| 53 | Motorbike Parts | Pcs | Complete gasket |   |
| 54 | Motorbike Parts | Pcs | Oil pump |   |
| 55 | Motorbike Parts | Pcs | Timing adjuster |   |
| 56 | Motorbike Parts | Pcs | Gear selector |   |
| 57 | Motorbike Parts | Pcs | Clutch housing |   |
| 58 | Motorbike Parts | Pcs | Clutch fiber |   |
| 59 | Motorbike Parts | Pcs | Brake spring |   |
| 60 | Motorbike Parts | Pcs | Shoe brake adjuster |   |
| 61 | Motorbike Parts | Pcs | Carburator assy |   |
| 62 | Motorbike Parts | Pcs | Complete disc |   |
| 63 | Motorbike Parts | Pcs | Complete switch key |   |
| 64 | Motorbike Parts | Pcs | Labour pair hour |   |
| 65 | Motorbike Parts | PP | Sprocket sharft |   |
| 66 | Motorbike Parts | Pcs | Exhust pipe |   |
| 67 | Motorbike Parts | Pcs | Oil 1 litre |   |
| 68 | Motorbike Parts | Pcs | Chasis coil |   |
| 69 | Motorbike Parts | Pcs | Head lamp bulbs |  |
| 70 | Motorbike Parts | Pcs | Front footrest |  |
| 71 | Motorbike Parts | Pcs | Inner tube front /rear |  |
| 72 | Motorbike Parts | Pcs | Fuel tap  |  |

**Unit prices for Bajaj motorbike service**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | **Replacement of**  | **Unit Price USD** |
|  |  |  |  | Filter |   |
|  |  |  |  | Oil |   |
|  |  |  |  | Labour |   |

Estimated annual amount for repairs and services of Yamaha and Bajaj motorbikes is 3,000 USD.

On behalf of Malteser International: Date: 15 October 2020

Yours faithfully,



|  |  |  |
| --- | --- | --- |
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