



Torit Health Resource Center, Behind Wildlife Authority Office,

Hai Batary Residential Area, Torit Municipality

Email: temoss2016@gmail.com, Tel: +211925756893/923370555

JOB ANNOUNCEMENT: INTERNAL/EXTERNAL

Job Title:	Program Manager
Reporting to:	Executive Director
Duty Station:	Torit Municipal
Job Category:	Full-time Staff
Duration:	Six (6) months with possibility of extension
Starting Date:	ASAP

The Eye of Mercy Organization South Sudan (TEMO-SS) is a National Non-Governmental Organization formed in 2012 in Torit County of former Eastern Equatoria State, TEMO-SS is legally registered National Non-Governmental Organization with South Sudan Relief and Rehabilitation Commission (SSRRC) in Juba Under Chapter 10 of NGOs Act 2016 with Registration Certificate No. 2482 and it Head office located at Torit Health Resource Centre, Hai Batary, Torit Municipality and our field office at St. Bakhita PHCC in Nimule Town council, Pageri County, Torit State former Eastern Equatoria State. Eye of Mercy operate in Greater Magwi County, Greater Torit County and Greater Budi County.

Eye of Mercy is looking for a dynamic person to fill the position of **Program Manager** (Man or Woman) for its Democratic International, SUCCESS Education Project, based in Torit Municipal, Torit State, South Sudan.

Purpose of the Position:

Ensure that Capacity building support for Parents Teachers Association & School Management Committees (PTAs & SMCs) projects

MAIN RESPONSIBILITIES:

- Ensure that Capacity building support for Parents Teachers Association & School Management Committees (PTAs & SMCs) projects is implemented according to national guidelines and project objectives; prepare and manage a work plan to ensure that the project is well supported.



- Follow up with executive Director and Project Officer, M&E Officer to ensure that reporting is accurately updated. Ensure the weekly and monthly updates are promptly submitted to the Donors.
- Conduct regular support supervisory visits to project sites in order to ensure quality of education project and support identification and documentation of quality success stories.
- Identify PTAs & SMCs capacity gaps and source for appropriate training to be conducted and mentor the members of the PTAs and SMCs for better performance.
- Participate in Educational and Non-Educational assessments to provide an overview of the situation on the ground in order to estimate the immediate needs of the population within the area of operations and select the most appropriate intervention strategy;
- Wherever, there is need, provide surge mentorship to members of the PTAs & SMCs in strategy planning, Financial Management and oversight and Resources mobilization;
- Prepare internal and external reports within agreed deadlines using Eye of Mercy and donor formats, as required; including the cluster weekly updates and monthly reports;
- Working in collaboration with M&E Officer on validating database data and verifying project Outputs;
- Maintain effective working relationship with SMOEST, Eye of Mercy Education team, other NGO, CBOs, FBOs and CSOs.
- Participate in cluster meetings and the development of proposals and concept notes in coordination with the Resource Acquisition Team and Support Offices.
- Giving advice, where relevant, on adequate Programme indicators;

KNOWLEDGE, SKILLS, ABILITIES AND EXPERIENCE REQUIRED.

- Bachelor's Degree in Education or relevant subject.
- Professional technical experience, including 3 years in implementing education project especially Training of PTAs and SMCs in South Sudan.
- Demonstrated experience in capacity building, project design and budget management
- Strong understanding of South Sudan operational context
- Experience in working with and coordinating with the SMOEST and other stakeholders
- Strong interpersonal, intercultural and communication skills
- Excellent analytical and written skills, and good computer skills
- Fluency in English and Arabic, with strong English writing skills.
- Additional qualities: ability to multi-task, ability to handle pressure well, ability to improvise, flexibility, adaptability to transition.

NB: 1. This position is open to South Sudanese Nationals Only and the position is subject to funding approval by the Donor.

APPLICATIONS SHOULD BE SENT TO:

The Eye of Mercy Organization South Sudan, Head Office, located at Hai Batary, Torit Health Resource Center, behind wildlife Authority, Torit Municipality or by **Email:**

temoss2016@gmail.com

Your application should include: A cover letter addressed to the Human Resource Officer, The Eye of Mercy Organization South Sudan, comprehensive CV. The closing date for applications is **January 25, 2020**. Only shortlisted candidates shall be contacted. The candidate finally



selected should be able to comply with the Education policy as per the SMoEST and Eye of Mercy general policy.

NB: Only Short listen application will be contacted.

