

World Vision

Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so
Building Brighter Futures for Vulnerable Children

**JOB OPPORTUNITY AT WORLD VISION INTERNATIONAL – SOUTH SUDAN
INTERNAL/EXTERNAL**

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is condition upon successful completion of all applicable background checks, including criminal record checks where possible. World Vision International - South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the role below:

Job title : **Area Programme Manager**
Reporting to : **Zonal Program Manager**
Location : **Aweil East(Malualkon)**
Availability : **As soon as possible**

Purpose of the position:

The core responsibilities of this position are to take the lead in overall project management, implementation and coordination of the programme. To provide administrative leadership of the NBeG operations, Supervise Food Assistance, BRACE II (FAO supported project) as well as FSL and WASH Projects. To represent at respective state level and ensure compliance to donor and internal requirements. The projects are located in both Aweil East and Aweil North.

ROLES AND RESPONSIBILITIES:

Grant Management oversight

As the Area Program Manager, provides administrative management for the implementation of all World Grant Management oversight

- *As the Area Program Manager, provides administrative management for the implementation of all World Vision South Sudan Programs in the assigned state/counties in accordance with the overall World Vision South Sudan country policies, procedures and donor guidelines. Coordinate all operational activities for various sectors in the state as well as with other support department.*
- *Lead the CFA technical team overseeing technical meetings, visiting project sites, assisting with technical designs for selected assets, coming up with work norms as well as overseeing approval of the selected projects.*
- *Lead the implementations of Food Assistance program.*
- *Ensure submission and countersigning of commodity and cash status statement*
- *Provide technical and managerial support to comply with the requirements of Field Level Agreement.*

- Provide technical support, direct and oversee the implementation of the FSL projects, ensuring that the projects deliverables are achieved.

Budget Management:

- Manage grant budget within approved spending levels and ensure accurate and timely financial reports to donor and key management staff at World Vision.
- In conjunction with Finance Manager, ensure project compliance whereby project expenditures are reasonable, allocable, prudent, and spent in accordance with donor rules and regulations to ensure compliance with external audit.
- Ensure the monthly expenditure report reviewed and feedback given to finance before the issuance of monthly financial report.
- Monthly management of project expenditure, including monitoring of monthly Financial Reports, and overall budget management. Review on monthly expenditure to ensure accuracy and audit compliance, in collaboration with Finance Officer
- Provide variance explanations and put remedial actions if there potentially significant under/overspending.

Monitoring, Reporting, Documentation & Knowledge Management

- Lead regular completion of ITT, DIP and additional requirements as per the M&E plan of each project
- Support preparation of ToRs for midterm and end line evaluations and other project related assessments
- Prepare and submit quality project report as per the report requirement of the project as well as build and maintain effective relationships with UN agencies especially WFP and FAO, government officials, and community and WV internal staff.
- Coordinate assessments in the State/counties that will help in project design for future funding.
- *Ensure the use standard operational procedures for CFA to be used and maximize field support visit and monitoring*

Donor Relations, networking and coordination:

- *Develop partnership relationships with local organizations and communities to assess the effectiveness of current projects and to identify possibilities for new projects and funding in the assigned State/counties.*
- With the support of Cash and Food Assistance Manager, work with the Zonal Program Manager to develop annual/quarterly/monthly operating plans and participate in the formulation of management plans
- Liaise with government and other humanitarian and UN agencies operating in the state
- Execute additional duties given by the immediate supervisors

Qualifications/Education/Knowledge/Technical Skills and Experience:

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- **Minimum Qualification required: Bachelor Degree in development Studies or a related field**
- University Degree or qualification in Agricultural engineering, Food Security, Agriculture, Agri-Business management, Agro economics, or another related field.
- 3-5 years proven experience in emergency programmes or social development with at least minimum of 3- years similar experience as project manager/program manager in resilience and/or food security and livelihoods as well as food assistance project. Prior experience working with WFP and FA funded projects is required.
- Experience in working with clusters and working groups/community of practice an added advantage.
- Strong experience in managing staff, partners and facilitating capacity building
- Formal training in food assistance modalities is preferred
- Strong coordination skills and working with/in consortiums an added advantage.
- Excellent English communication skills (oral and written)
- Knowledge of Arabic communication skills an added advantage.
- Ability to travel in country to all states and across the border for training, assessment, regular monitoring and evaluation a must.
- A high level of diplomacy and networking skills is required.
- Strong capacity building and facilitation skills.
- Cross-cultural sensitivity, flexible worldview, emotional maturity and physical stamina
- Ability to work in and contribute to team building environment
- Ability to maintain performance expectations in psychologically stressful environments and physical hardship conditions with limited resources

HOW TO APPLY:

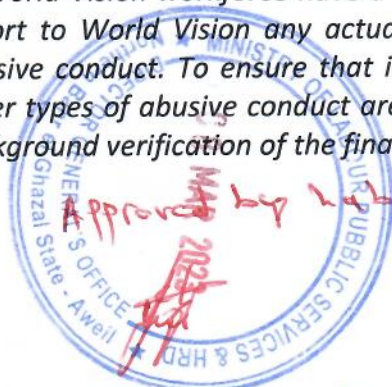
Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to **The Human Resource Manager, World Vision South Sudan**

Indicate the position you're applying for in the subject line.

Applications should be submitted to **this email recruitsdno@wvi.org** or Hand deliver to any of World Vision offices in GBZ. **Closing date for receiving applications is: Monday 22nd March, 2023 at 5:00pm (local time)**

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

World Vision has zero tolerance towards sexual exploitation and abuse (SEA), sexual harassment and other types of abusive conduct (i.e., discrimination, abuse of authority and harassment). All members of World Vision workforce have a role to play in promoting a safe and respectful workplace and should report to World Vision any actual or suspected cases of SEA, sexual harassment and other types of abusive conduct. To ensure that individuals with a substantiated history of SEA, sexual harassment or other types of abusive conduct are not hired by the Organization, World Vision will conduct a thorough background verification of the final candidate.



any applicants should present the Labour card together with application during dropping the documents