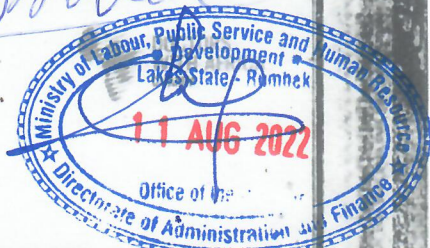


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**PUBLIC ADVERTISEMENT FOR VACANCY  
OF Procurement Officer**

**CUAMM – Doctors with Africa** is looking for one motivated and experienced **Procurement Officer** to support the activities of the organization in Lakes State. The candidate will be based in Yiroi, CUAMM Compound and operative in Eastern Lakes (Yiroi West, Yiroi East and Awerial).

**Minimum Required Qualification**

- High school diploma
- 2+ years of experience as a procurement officer or a similar position
- Proficiency in Microsoft Office (especially Excel)
- Strong communication and negotiation skills
- Supervisory and management experience
- Attention to detail

**Other basic requirements**

- Preferable previous experience with INGOs or NNGOs;
- Capacity to maintain good relations with suppliers and relevant stakeholders;
- Deep knowledge of Lakes State territory;
- Motivation to work with an international non-profit organization.

**Main tasks and responsibilities:**

- Prepare the procurement documents as per CUAMM and/or Donor procurement procedures as per the Area Lot Logistician instructions;
- ensure that all the procurement documents prepared from the sites of plan are correctly compiled and managed as required by CUAMM procedures;
- keep in touch with the project sites in the Lot to supervise and follow up on the procurement process;
- ensure that each procedure is supported by the correct documentation (including permission to proceed);
- ensure that the goods purchased are consistent to the type, quality and quantity required;
- inform the Area Lot Logistician in the event that in Yiroi area there are no suppliers able to offer what is needed;
- coordinates the delivery of the supplier's goods and dispatch to the field in coordination with the Area Lot Logistician;
- provide regular feedbacks on procurement procedures ongoing, ensuring an adequate circulation of information through the chain of communication defined with the Area Lot Logistician;
- participate in the organization of contract notices, ensuring that all required documents are available;
- ensure proper and regular transmission of the documents required by the Administrative Office for the payments;
- ensure constant accountability, transparency, and reliability;
- manage properly relations with local suppliers;
- support the Area Lot Logistician in the identification and implementation of pre-positioning strategies, ensuring that project sites are always adequately supplied with what they need.

All interested candidates are requested to submit the following documents **by August 30<sup>th</sup>, 2022** to CUAMM Administration office in Yiroi or through email: [a.leggio@cuamm.org](mailto:a.leggio@cuamm.org)

- Application letter;
- Complete Curriculum Vitae (CV) including contacts and references;

**SECURITY:** Insecurity was a routinely reported challenge across all the three counties. There were records of IP/CHD put at gunpoint in YW and YE. In YE the insecurity along the road from Adiör to Kerei has made impossible to reach Shambe PHCU for supportive supervisions, similarly to what experienced in YWY for Wouwou PHCU, Agany PHCU, Pandit PHCU, Aluakluak PHCC. Agany PHCU was attacked by unknown armed men on the 31st of January 2021, and since then the staff relocated to a nearby area in the community and are providing all the routine services from a temporary shelter. Because of the persistence insecurity in Anuol area, it has been very challenging to retain a qualified staff and the same problem has been faced in Awerial county, where insecurity in Bunagok area has caused three staff to leave the PHCC, paralysing its operations for some months, up to when the IP and CHD managed to conduct recruitment to replace the resigned personnel.

**LEGISLATION/POLICIES:** Rumours on coming update of staffing requirements and incentives scale have contributed raising staff expectations, with personnel resuming blames and complaints against the current human resources management and remuneration system, showing an increasing demotivation and dissatisfaction. Actually, high staff turnover was observed during the project year for several reasons, insecurity and dissatisfaction with the harmonized incentive scale being among others. CUAMM has asked HPF to formally communicate no changes are forecasted, trying to restore a certain order, functional to routine activities implementation and service delivery. In the past months, tension had raised on similar topics, when MoH communicated new requirements to comply with to confirm existing staff qualifications and titles. Not all existing staff might be in conditions to produce the asked documents, their eventual replacement might be quite challenging, being difficult to find enough qualified staff within local communities and being external candidates not always at their ease.

**DISEASE OUTBREAK:** COVID-19 has negatively impacted the project activities, resulting in postponement of several activities and being one of the likely causes behind the significant drop in the total number of outpatient curative consultations observed in comparison to the previous project year. The outbreak reached Yirol Town as well, with the first case detected at Yirol Hospital at the end of January 2021. Activities were suspended, while tensions raised amongs Yirol Hospital personnel, fearing the risk of being exposed to the contamination and therefore refusing to be engaged (refusal being motivated also making reference to the lack of specific allowances). The coming to Yirol of State Task Force representative and CUAMM detailed plan to create the conditions for eventual cases prompt detection and safe management contributed to restore a certain calm and to ensure adequate response. CUAMM/Hospital Management/CHD managed to set up a temporary isolation unit for COVID-19 case management (until the opening of the Infectious Disease Unit) and have successfully handled cases, while intensive sensitizations and health educations were carried out through radio talk shows and jingles, at facility level by facility staff, and at community level by BHWs. These efforts have averted possible devastating impacts of the outbreak in Yirol. In YE, additional care was put on Wash and IPC related measures because of the fear, related to flooding and IDPs presence, of cholera outbreak resurgence. These activities have been quite effective and such risk resulted mitigate. Further, there were suspected cases of rift valley fever (RVF), with patients presented with bleeding to Yirol Hospital with records of death. However, all the samples collected and tested turned out negative. Samples collected from livestock in YE showed confirmed cases of Brucellosis. These disease events show how the Lot is prone to outbreaks and raises the need for emergency preparedness and response. Thanks to the support from HPF that enabled the renovation and opening of the Infectious Disease Unit at Yirol Hospital, cases of disease outbreak can now be managed in a better set up.

**POLITICAL DYNAMICS:** CUAMM maintained the usual dialogue with CHD and still acting SMOH to guarantee smooth implementation of services and activities. In YE and YW, CUAMM-CHD effective cooperation is being affected by certain members' refusal of complying with their duties, as way to protest for the missed remuneration expectations. Acting Director General (DG) has been engaged to remind CHD staff about their role implications, however with poor results; hopefully, as soon as the new State leadership will be defined and institutional hierarchy recovered things will improve. Further, CUAMM tried to enhance Hospital management team for it to share some of the CHD functions for what concern Hospitals matter (as data entry).

**ENVIRONMENT:** The extended rainy season with heavy flooding, coupled with insecurity, has resulted in huge influx of internally displaced people (IDP) to AW and YE, bringing an additional burden to the facilities, already struggling because of the limited resources. In an appreciable and quick response to the disasters, the IP has managed to establish mobile clinics to provide an immediate assistance for the needy communities. Subsequently, the IP secured dedicated funds through SSHF, which has greatly supported the overwhelmed

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health system. The flooding had also effects on supported facilities as it has made difficult to access certain of them for supportive supervisions (as Shambe PHCU in YE, Anuol PHCC and Mageng PHCU in YW). Shambe PHCU was evacuated and moved to a different sites, to keep working in a safer and more adequate setting. The CHD office of AW also sustained a damage from the flooding of 2020, resulted in the staff operating under a tree. This has also made collocation with IP difficult.

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- Recommendation letter(s);
- Photocopy of the ID card;
- Photocopy of school certification or certification related to the job.
- All other relevant professional certificates.

The candidates who are found suitable for the position will be called to an **interview** which will be held in CUAMM office in Yirol. According to the number of candidates the oral and written interview will be conducted after the closing date

For any other information, the candidate can contact the following people:

- CUAMM Yirol Logistic Assistant, John Maker: +211 92 9991264

Applications should be directed to CUAMM Yirol office by **30/08/2022**



Approved by  
RRC Coordinator  
Yirol West County

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