



**TEARFUND SOUTH SUDAN PROGRAM**

**INVITATION TO BID**

**Project:** Soliciting of suppliers for framework agreement for Provision of Hotel Services to Tearfund South Sudan Program.

Tender Reference Number: TF-SS-2023-350-Provision of Hotel Services.

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**Notice to:** All South Sudan based recognized companies **with reputable past experience in Provision of Hotel Services.**

**Nature of work:** Provision of Hotel Services to Tearfund in Juba County Central equatorial State of South Sudan.

**Nature of notice:** Tearfund South Sudan is currently seeking for suitable qualified /experienced Companies within South Sudan that deals in Provision of hotel Services and wish to bid for similar services. If you are interested in participating in this tender, please send a request to [Kiden.betty@tearfund.org](mailto:Kiden.betty@tearfund.org) and CC [repa.joshua@tearfund.org](mailto:repa.joshua@tearfund.org). in the logistics department indicating the tender reference number, Company Name, Contact person and email address.

**Bid document;** Tender documents will be available online to all interested bidders through Coupa system from 27<sup>th</sup> January 2023 to 14<sup>th</sup> February 2023. You can only request to be added to participate in the sourcing event during the working hours (8:30 am -4:30 pm) South Sudan local time.

**Applications & Submission of Bid:** submit Bid documents only to Tearfund through Coupa following the steps in the system that include:

- a) Clicking on “I intend to participate”
- b) Accepting Tearfund Terms & Conditions after reading through
- c) Response to the event- where you will provide your company details & work on the pricing accordingly.
- d) Finally submit the bid.



**Closing date:** The closing date for submission of completed bid documents is on 14<sup>th</sup> February 2023 at 23:00. The system will show you clearly the remaining number of days and hours accordingly in order for you not to miss submitting your bid online.

NB: No hard copy or emailed Bid will be accepted!

**Further information:** Bidders can consult Tearfund for further details on address [repa.joshua@tearfund.org](mailto:repa.joshua@tearfund.org) or [Kiden.betty@tearfund.org](mailto:Kiden.betty@tearfund.org). **0917 115 373/0924778067.**