



**Islamic Relief
Worldwide**

Faith inspired action

**REQUEST FOR QUOTATION (RFQ) – (SUPPLY OF ASSORTED ITEMS FOR GBV CASE
MANAGEMENT AND PSS SUPPORT)**

(INCOTERMS DDP)

(DELIVERY LOCATION WAU AND WARRAP OFFICE 50/50)

Location: Wau & Warrap Field Office

Background

Islamic Relief is an independent humanitarian and development UK based organization, with an active presence in over 40 countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic Relief South Sudan began its humanitarian operation in South Sudan in 2004 focusing on providing life-saving aid and implementing developmental programmes to support people affected by drought and conflict by establishing three sub-offices in Narus (Kapoeta East), Wau, Warrap, a satellite office in Yei and its main offices in Juba.

In this regard IRSS is looking for a competent bidder quote for assorted items.

S/N	Description	Qty	Unit	Unit Price	Total Price
1	Always Non Reusable packs pack of 6.	50	Packs		
2	Underwear (25 Medium and 75 large)	100	Packs		
3	petty coats, (Medium and large cotton type)	60	Pcs		
4	Small Solar light round not torch	30	Pcs		
5	Sandals, Medium and large size with flat hill	50	Pairs		
6	Bars soap for laundry (white 600gms)	2	Carton		
7	Bedsheet longest roll	12	Roll		
8	Bathing soap (Dettol) (100gms)	2	Carton		
9	A medium size body solid of Vaseline/ family care (100gms)	2	Carton		
10	Kategi cotton 6 m (wax)	10	Roll		

11	Hand sewing threads for bed sheets	10	Dozens		
12	Needles long for sewing bedsheet in dozens	10	Box		
13	Beads small and big	50	Packet		
14	Free female adult dress (Jalba)	50	Pcs		
16	Metalic File cabinet 4 drawer.	2	Pcs		

Evaluation criteria.

Islamic Relief South Sudan		
SCORING CRITERIA FOR SUPPLY OF GBV ITEMS		
	Total	100
1	Profile	20
	Certification of incorporation	5
	Tax clearance Certificate	5
	Operation License	3
	Brochure	5
	South Sudan membership certificate (Chamber of commerce, Industry and Agric)	2
2	Relevant Experience	40
	No NGO Experience	0
	NGO Sector	10
	Working Experience with IR	5
3	Quoted Price	20
	within Budget	10
	Above budget within 10%	5
	Above more than 10%	3
9	Bank Statement	10
	Bank statement attached from the last 3 months	10
	Bank statement not attached from the last 3 months	0

REQUIRMENTS

1. Quotation will be accepted only from licensed and Registered Company.
2. The items to be supplied shall be of the best quality and from certified manufacturers.
 - Price all quotation in USD
 - Validity; 30 days.
 - Quotations shall indicate the unit price per single item.

Supplier Code of Conduct

1 Islamic Relief's Supplier Code of Conduct

2 Islamic Relief Worldwide requires all suppliers to adhere to:

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

Human Rights

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights;

and

Principle 2: Make sure that they are not complicit in human rights abuses.

Labour

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

Principle 4: The elimination of all forms of forced and compulsory labour;

Principle 5: The effective abolition of child labour;

and

Principle 6: The elimination of discrimination in respect of employment and occupation.

Environment

Principle 7: Businesses should support a precautionary approach to environmental challenges;

Principle 8: Undertake initiatives to promote greater environmental responsibility;

and

Principle 9: Encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

Note! IRW-SS reserves the right to cancel or vary the quantity on this quotation and must be born in mind that, this quotation is not a contract and therefore not legally binding.

HARD COPY TO IRSS **TENDER BOX** IRSS Hai Cinema, 2nd class, Plot no 52, Block B-XV Central Equatorial State, NOT later than the deadline of **Wednesday 05th March 2025 10.00am (Local time)**