



# National Empowerment of Positive Women United (NEPWU)



<b>Job Title:</b>	Community HIV Service Officer (CHSO)
<b>Country program:</b>	South Sudan
<b>Location of the Position:</b>	Juba, South Sudan.
<b>Position Opened for:</b>	South Sudanese National Only.
<b>Reporting to:</b>	HIV/TB Technical Officer.
<b>Desired Start Date</b>	ASAP
<b>Advertised date</b>	06/03/2023
<b>Closing date for Application:</b>	22 /03/2023
<b>Contract type:</b>	Full-time, for six (6) months.)

NEPWU Head Office in SSAC Compound, Juba, located in Jebel Kujur Yei Road.

## BACKGROUND

National Empowerment of Position Women United (NEPWU) is a National Non-Governmental Organization of women and girls living with and affected by HIV in South Sudan. NEPWU was established in 2013 with support from SSAC, UNAIDS and UN Women. This was in accordance with the decision by the UNAIDS as articulated by its Global Plan (2011), to put women living with HIV at the Centre of the HIV response so as to stop new HIV infections among children and to keep their mothers alive;

## Job description

Responsible for coordination of all NEPWU activities at community level of assignment. The community HIV service officer will map, engage all community level stakeholders and resources to impact HIV service demand, quality of care, and treatment outcomes.

The Community HIV service Officer works under the supervision of the HIV/TB Technical officer Project ensuring a smooth and timely delivery of project activities under the Project's work plan and collaboratively with all members of Project Team either in the Headquarters, or other Project Offices

## Major Tasks and Responsibilities:

### Coordination and supervision of community outreach work

- In coordination with ICAP supported health facility teams, works to establish and facilitate community treatment support groups
- Provide technical support and supportive supervision for volunteers under his/her area/facility.

- Coordinate's recruitment, training and deployment of community outreach volunteers
- Ensures effective referral of clients to community groups and community outreach volunteers
- Monitors the referral of clients (new and old) from facility to community outreach volunteers every day and reports daily through WhatsApp group
- Coordinate's appointment reminder and tracing activities by community outreach volunteers
- Receives lists of missed appointments, IIT and VL eligible clients from the community liaison officer, gives out and follow up tracing through community outreach volunteers.
- Document outcomes of tracing efforts by community outreach volunteers.
- Monitors number of active community outreach volunteers and active clients in treatment support groups and under follow up by community outreach volunteers.
- Works with the viral load and EID focal persons, and community liaison to conduct community follow up and tracing of HVL and EID positive clients.

#### **Supervision of Community ART refill sites**

- Coordinates community outreach volunteers to carry out index family testing.
- Uses treatment support groups and community outreach volunteers to mobilize families and sexual contacts of index clients for uptake of HIV services.
- Conducts facility and community-based testing for families and sexual contacts of index clients.
- Does refills for clients who need the service from the community.

#### **Community resource mapping**

- Maps and engages beneficiary groups (PLHIV groups, associations, networks), CSOs, other NGOs who can positively contribute to case finding and care of PLHIV
- Engages health authorities, traditional leaders, religious groups to impact case finding, care, support and retention of PLHIVs
- Represents NEPWU in community level health forums including TB and HIV
- Facilitates community level conversations about issues affecting HIV service demand creation, stigma, discrimination, HIV positive case finding, linkage to treatment and retention in life long care and treatment.
- Engages Boma and Payam health teams for demand creation, HIV case finding, linkage and retention.

#### **Qualifications & Preferred Skills /Incumbent Profile:**

- A minimum of 2 years of experience in project management and implementation.
- Bachelor's degree/Diploma in Clinical medicine and Public Health.
- Experience in organizational events and meetings;
- Excellent Knowledge on electron data base.
- Skills in riding motorcycle is a plus.
- Good organizational skills with attention to details and accuracy;
- Experience in managing conflicting priorities and working with tight deadlines;
- Strong team work and interpersonal skills;
- Adaptability and flexibility;
- Excellent command of standard MS-office software.
- Corporate Qualifications:
- Proficiency in verbal and written English;
- Proficiency in language of the duty station is a requirement;
- General Information:

NEPWU retains the discretion to re-advertise the vacancy or to cancel the recruitment.

This position may entail frequent travel to high-risk areas at short notice for the execution of the tasks and duties, which may warrant adherence to security protocols, and/or health procedures.

**How to Apply (Application Procedure):**

Interested candidates are requested to submit their application in English through Email: [hr.nepwu@gmail.com](mailto:hr.nepwu@gmail.com) & [waninepwu@gmail.com](mailto:waninepwu@gmail.com) by midnight of the closing date specified above or hand delivery to:

NEPWU Head Office in SSAC Compound, Juba, located in Jebel Kujur Yei Road

Help line +211922118081/+211915112335