MEDECINS SANS FRONTIERES
DOCTORS WITHOUT BORDERS

Médecins sans Frontières - France
Republic of South Sudan,Juba
Hai Cinema 2nd class residential area,
Plot 73, Block AXII
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20 OCT 2026
C.E.S - JUBA

Juba, 20th October 2026

MSF-FRANCE JOB ADVERTISEMENT

Médecins Sans Frontières/Doctors without Borders (MSF), founded in 1971, is an international humanitarian aid organization that provides emergency medical assistance to populations in danger in more than 70 Countries.

Médecins Sans Frontières – France (MSF-F) is looking for highly motivated and enthusiastic candidate for the below position in Juba Coordination.

To promote diversity and inclusion, we encourage female candidates to apply for this position. Our organization is committed to gender balance and equal opportunities

POSITION: DRIVERS (DAILY WORKER POOL)

Purpose of position

Performing the tasks of transporting authorized goods and passengers in an MSF vehicle, ensuring its technical and safety conditions and respecting the country's traffic rules and MSF security rules, in order to provide a safe, smooth and efficient service.

MAIN ROLES AND RESPONSIBILITIES

Accountabilities

- Checking daily, the technical conditions of the assigned vehicle (state of the tires, oil, fuel, brakes, radio equipment, spare parts, etc.), performing weekly check according to the MSF Logbook, refilling it when necessary, and keeping it clean to ensure it can be driven in perfect conditions. Carrying out hand over if another driver uses the vehicle
- Ensuring the security of passengers in the vehicle, driving carefully, observing speed limits and traffic rules in the country as well as MSF security rules, in order to avoid car accidents.
- Ensuring all passengers have all necessary papers in order before travelling, and ensuring non-MSF staff sign disclaimers of responsibility before using the vehicle
- Ensuring correct loading and unloading of the vehicle, submitting the documents to the receiver of the goods, checking the status of delivered goods, returning the duly completed documents to logistics and ensuring that the goods have the necessary documents
- Ensuring that all vehicle documents and the driver's driving license are valid and in the vehicle.
- Informing the line manager of any incident involving the transportation of passengers and/or goods.
- Knowing how to use all types of radios, codes, call numbers and radio alphabets by heart and communicating with base according to MSF communications policy to inform the driver's position and any potential implications.

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- Knowing and respecting the security rules related to vehicle movements, specifically those related to customs, checkpoints and roadblocks. Ensuring all passengers know and respect the Security Rules

MSF Section/Context Specific Accountabilities

- Update the logbook: recording mileage, fuel receipts, servicing, repairs, accidents, and other incidents.
- Follow up and insure the weekly vehicle check according to the MSF Logbook.
- Ensure that vehicle is always in good condition following instructions and guidelines of Logbook.
- Ensure that vehicle is always clean (inside and outside) while engine and chassis should also be cleaned on a regular basis by the driver.
- Perform daily vehicle check, including (fuel level, engine oil, coolant level, brake and clutch fluids, windscreen washer fluid, radiator grill is clean, tyre condition, any possible leaks and radio equipment).
- Assist when required for loading / unloading from another vehicle.
- Delivery of some administrative documents to different authorities.
- Carrying out Small local purchases when required.
- Insure all the passengers following the safety and security rules.
- Follow the instructions from MSF supervisor, monitor the security situation for Juba and report immediately to the supervisor.

REQUIREMENTS

Education	Essential literacy and driving license. Good knowledge of country roads.
Experience	• Essential 2 years minimum of previous driving experience • Desirable experience with specific vehicles to use (4x4, boats, motorbikes, etc.) Desirable in MSF or other NGOs
Languages	English and Arabic essential.
Knowledge	• Desirable knowledge of basic Mechanics • Good knowledge of mission area roads
Competencies	• Results and Quality Orientation **L1** • Teamwork and Cooperation **L1** • Behavioural Flexibility **L1** • Commitment to MSF Principles **L1** • Stress Management **L2**

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DIRECTOR GENERAL OF LABOUR STATE MINISTRY OF LABOUR 20 OCT 2026 C.E.S - JUBA

HOW TO APPLY

Applications to be submitted with recent resume, motivation letter, copy of education certificates, copy of employment certificates/recommendations, copy of South Sudanese Nationality ID and contact details (phone/email) as a single document ONLY through QR Code or link below;
https://forms.gle/FGv1cC8hLJUi5V1N9

Please clearly state the name of the position you are applying for in the subject line of the email

Please note:

- MSF does not accept any form of money, gift, or favour as part of its recruitment processes – if you are requested for any form of favour, please contact the HR Department on the email address above
- MSF will verify all applicant documents as part of the MSF recruitment process, and any proven fake documentation submitted will mean the applicant is removed from the recruitment process.
- The protection of your personal data is important to MSF. By submitting your application, you consent to MSF using your personal data only for the recruitment process to have all the information and documents necessary to proceed with the recruitment, validation of your application and selection of the most suitable candidate. Your personal data will be treated confidentially. MSF does not sell your personal data under any circumstances. If you have any questions, requests or concerns, you can contact us on the email address above.

The closing date is 3rd November 2026

NB: We thank all applicants for their interest. Only short-listed candidates will be contacted for written test and interviews. Respective schedules for the shortlisted candidates will be posted on the gate outside the office.

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