



## RE-ADVERTISEMENT

### Position: FSL SPECIALIST

Job Title	FSL SPECIALIST
Organizational Unit	FSL
Line management	Head of Programs
Duty Station	<b>Juba With frequent field Visit</b>
Starting date	2nd –Feb – 2021
Closing Date	23rd – Feb – 2021
Number Of Vacancy	01
Start date	ASAP

#### **Background:**

Universal Network for Knowledge & Empowerment Agency (UNKEA) is a national organization Operating in South Sudan since founded in 2002, was found by a group of concern men & Women of Upper Nile State, to respond to dire social, economic, livelihoods, Health condition, experienced by the South Sudanese Citizenry. UNKEA initially purpose was designed strategies and interventions to fight the deadly Kalaazar disease which is highly prevented in Upper Nile State with time, UNKEA mandate has expanded to include other intervention such as provision Primary Health Care, Nutrition, Food Security & livelihoods, Water & Sanitation, Education, Social development of youth and women; Economic development, Access to justice & Peace Building. UNKEA implementing her projects in Upper Nile, Warrap, Jonglei and Eastern Equatoria States Job Summary The Head of Programs will report to the Executive Director and will develop UNKEA Project proposals, report writing and strategy Plan. Duties and Responsibilities: The job requirements will include, but not limited to, the following:

#### **DUTIES AND RESPONSIBILITIES:**

##### **Programme representation and coordination**

- Develop clear strategic general project implementation plan with clear targets,
- Represent UNKEA at relevant meetings with implementing partners, government and donors with a prior agreement with the Head of Programs and or Executive Director,
- Work closely with the Head of Programs to coordinate representation at sector specific with implementing partners, government and donors,



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- Ensure quality Agriculture and Food Security technical designs and outputs that meet project objectives and are aligned with UNKEA best practice and consider cross cutting issues such as gender and sustainability
- Review progress of project objectives and targets in collaboration with the Head of Programs.
- Monitor and evaluate projects internally and submit reports to the donors after thorough review by M&E/Head of Program.
- Monitor evolving needs of the specific communities being targeted and adjust programmatic priorities as necessary.
- Review technical aspects of internal and external reporting prepared by programmatic staff.
- When required, represent UNKEA within the Agriculture and Food Security cluster level in Juba.
- Provide quality tools and guidelines to country programmes to ensure understanding of high quality programming, operations and advocacy in FSL programmes
- Support country programmes and head office in the recruitment of FSL Team and ongoing mentoring to support staff development in humanitarian FSL settings.

**Operations and administration:**

- Ensure appropriate support to the field sites where the program is implemented through regular visits.
- On the job training in Agriculture and Food Security approaches, management and project implementation for FSL staff
- Other tasks assigned by the supervisor.







### **Reporting:**

- Submit donor reports to Head of Program to ED and ED to Donor, unless authorization issued by the Executive Director
- Directly reports to Head of Programs

### **Relevant Experience and Qualification:**

- Experience of project management, FSL system, ideally working independently
- Fund-raising experience
- Experience on technical proposal and report writing
- **BBA in Agriculture** or equivalent and **Post Graduate Degree** as an added advantage.

### **How to Apply:**

Interested Candidates can send their CV's to "The HR Manager" UNKEA South Sudan HQs Office, Juba at Kator, Tombura Road 17th Avenue or alternatively via email to: [jobs@unkea.org](mailto:jobs@unkea.org) and please Remember to attach the UNKEA Personnel History Form.

Deadline: 02/Feb/2021 5:00 pm

Only shortlisted Candidates will be called for interviews.

***NOTE Due to urgency of the position we will be reviewing the application as they come and interview may be done before the closing date.***

***NB: This position is open for Both National & International, Ladies are strongly encourage to apply***

