



INVITATION TO BID NOTICE REFERENCE NUMBER WART/SSD/AGRIC/AYOD/2026/002

Supply and Delivery of good quality AGRIC farming seeds and Tools

Date: 11th of February 2026

Introduction

Women Agency for Resilience and Transformation (WART) is a national women-led organization established in 2017 by South Sudanese women with the vision of creating a resilient society free from hunger and violence against women and children. WART is fully registered under the Relief and Rehabilitation Commission (RRC) in accordance with the NGO Act of 2016.

The organization delivers life-saving protection services including GBV prevention and response, child protection, psychosocial support, and access to justice, peacebuilding, food security and livelihoods, health and nutrition, education, and WASH interventions in **Central Equatoria, Eastern Equatoria, Unity, Jonglei, Lakes Upper Nile and Northern Bahr el Ghazal States**, with its headquarters in **Juba**

The Purpose of this Invitation to Bid (ITB)

Through this Invitation to Bid (ITB), WART seeks to secure competitive Bids for the selection of a company to supply agricultural seeds and tools. Eligible and competent companies to are invited to submit their bids as follows:



**INVITATION TO BID NOTICE REFERENCE NUMBER
WART/SSD/AGRIC/AYOD/2026/002**

AGRICULTURAL TOOLS AND SEEDS

		TO BE COMPLETED BY SUPPLIER CURRENCY OF OFFER IN USD		
Crop Kit	UoM	QTY)	Unit price	Total Price
Maize seed (5kg for 1000 household)	Bags	1000		
Sorghum seed (5kg for 1000 household)	Bags	1000		
Cowpea seed (3kg for 1000 household)	Bags	1000		
Groundnut seed (10kg for 1000 household)	Bags	1000		
Sesame seed (1kg for 1000 household)	Bags	1000		
Sub Total				
Vegetable Kit	Unit	Quantity (Kg)		
Amaranth	Pkt (100g)	500		
Kudra	Pkt (100g)	500		
Green Pepper	Pkt (20g)	500		
Collard	Pkt (100g)	500		
Eggplant	Pkt (50g)	500		
Okra	Pkt (100g)	500		
Onion	Pkt (50g)	500		
Tomato	Pkt (50g)	500		
Water Melon	Pkt (100g)	500		



**INVITATION TO BID NOTICE REFERENCE NUMBER
WART/SSD/AGRIC/AYOD/2026/002**

Sub Total				
Tools	Unit	Quantity		
Watering Can	Piece	1000		
Maloda	Piece	1000		
Sub Total				
Fishing Kits	Unit	Quantity		
Canoes	Piece	25		
Twines (100G – Size #12/15)	Spool	1000		
Hooks (Size #7/8)	Packet	500		
Monofilament Fishing Lines (0.3MM; 300Metres)	Piece	500		
Delivery to Ayod field office				
Sub Total				

TERMS AND CONDITIONS FOR BIDDING.

Your bid should clearly indicate the following:

Documents to be submitted

- Copy of valid Certificate of tax clearance,
- Copy of the company's certificate of incorporation,
- Copy of Business Operations license
- Copy of seed germination test certificate from East Africa and South Sudan
- Company's active Bank Statement for the last six months
- Original company Pro-forma invoice with final total cost
- This Tender document with all sections completed, signed and stamp

Other Information are as follows:

- Preferred currency for bid is USD
- Delivery time: 14 working days upon signing the PO



**INVITATION TO BID NOTICE REFERENCE NUMBER
WART/SSD/AGRIC/AYOD/2026/002**

- **Attach copies of reference list of at least 2 NGOs/NNGOs for supply of the specified items.**
- **Validity of the offer should be min 90 Days**
- **Payment shall be within 30 working days after receipt of goods and invoice,**
- **Mode of payment is a bank transfer.**
- **Ability to deliver all the above items to the WART Juba office or field office upon agreement**
- **WART is not subject to VAT; therefore, all offers should be exclusive of VAT costs.**

DEADLINE FOR THE SUBMISSION OF THE QUOTATION/BIDS

The deadline for submission of the offer will be strictly on **Monday 4th of March 2026, 4:00 pm**
Local time.

NOTE: Bids submitted after the deadline will not be accepted

Bid submission

All potential suppliers are required to submit the bid documents in a sealed envelope. Bids submitted electronically to tenderswart@gmail.com/procurement.wart@gmail.com shall be considered. Sealed bids should be clearly marked with the following tender reference **WART/SSD/AGRIC/AYOD/2026/002** and delivered to the following address:

Bidder shall submit sealed bids addressed to
The Tender Committee,
Women Agency for Resilience and Transformation

Located in Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class
Next to Turkish Embassy, Juba-South Sudan

NB: Bids submitted by hand/courier must be recorded in the bid receipt record form and dropped in the bid box at the security gate. Unrecorded bids and those received after the deadline for submission shall automatically be disqualified.

TENDER EVALUATION CRITERIA

The criteria applied for the evaluation will be **the legal conformity, the price, the technical experiences, the compliance with technical specifications, quality standards and the capacity to deliver.**



**INVITATION TO BID NOTICE REFERENCE NUMBER
WART/SSD/AGRIC/AYOD/2026/002**

The supply of goods for both lots will be awarded to the winning bidder according to the stated criteria above.

CODE OF CONDUCT:

The project team's work is based on deeply held values and principles it is essential that our commitment to the rights of beneficiaries is supported and demonstrated by all persons and entities working for WART. All bidders are obliged to abide by the organization Code of conduct.

NOTIFICATION OF THE OUTCOME.

Only the successful bidder (S) will be notified, and if you do not receive email communication within two weeks after the expiry of the deadline, consider your bid not successful.

CONTRACT:

WART will enter into a contract with a competitively selected company. The contract shall clearly stipulate; terms and condition to be performed by the service provider timelines, mode of payment among others.

DISCLAIMER

This is only a Call for quotations/Bid and **WART** South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, **WART** South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations. The decision of the WART South Sudan Procurement Review Committee shall be final.



INVITATION TO BID NOTICE REFERENCE NUMBER WART/SSD/AGRIC/AYOD/2026/002

Annex 11

WART Conflict of Interest and Vendor Code of Conduct

Supplier hereby agrees that Supplier and Supplier's employees and subcontractors, if any, shall abide by and follow all established written policies of WART related to work conduct. WART Way provides three (3) core values - Integrity, Service, and Accountability. The supplier acknowledges that all WART employees and independent contractors are expected to apply these core values and follow these undertakings in carrying out work on behalf WART. It is a point of pride for WART to apply these behavioral standards in WART's everyday operations.

Integrity - At WART we are open, honest, and trustworthy in dealing with beneficiaries, partners, co-workers, donors, funders, and the communities we affect.

- We work to build the trust of the communities in which we work and sustain the trust earned by our reputation in serving our beneficiaries.
- We recognize that our talented and dedicated staff are our greatest asset, and we conduct ourselves in ways that reflect the highest standards of organizational and individual conduct.
- Throughout our work, WART respects the dignity, values, history, religion, and culture of those we serve.
- We respect equally the rights of women and men, and we do not support practices that undermine the human rights of anyone.
- We refrain from all practices that undermine the integrity of the organization including any form of exploitation, discrimination, harassment, retaliation or abuse of colleagues, beneficiaries, and the communities in which we work.
- We do not engage in theft, corrupt practices, nepotism, bribery, or trade in illicit substances.
- We accept funds and donations only from sources whose aims are consistent with our mission, objectives, and capacity, and which do not undermine our independence and identity.
- We support human rights consistent with the UN Universal Declaration of Human Rights and The Convention on the Rights of the Child.

Service - At WART our primary responsibility is to the people we serve.

- As a guiding principle of our work, we encourage self-reliance and supports the right of people to fully participate in decisions that affect their lives.
- We create durable solutions and conditions that foster peace, stability, and social, economic, and political development in communities where we work.



INVITATION TO BID NOTICE REFERENCE NUMBER WART/SSD/AGRIC/AYOD/2026/002

- We design programs to respond to beneficiaries' needs including emergency relief, rehabilitation, and protection of human rights, post-conflict development, resettlement, and advocacy on their behalf.
- We seek to adopt best practices and evidence-based indicators that demonstrate the quality of our work.

Accountability – At WART we are accountable – individually and collectively – for our behaviors, actions, and results.

- We are accountable and transparent in our dealings with colleagues, beneficiaries, partners, donors, and the communities we affect.
- We strive to comply with the laws of the governing institutions where we work.
- We maintain and disseminate accurate financial information and information on our goals and activities to interested parties.
- We are responsible stewards of funds entrusted to our use.
- We integrate individual accountability of staff through the use of performance evaluations.
- We utilize the resources available to our organization in order to pursue our mission and strategic objectives in cost effective ways.
- We strive to eliminate waste and unnecessary expense, and to direct all possible resources to the people we serve

Conflict of Interest and Legal Compliance

- Supplier hereby warrants that, to the best of its knowledge, no WART employee, officer, consultant, or other party related to WART has a financial interest in the Supplier's business activities.
- Supplier hereby warrants that, to the best of its knowledge, no WART employee, officer, consultant, or other party related to WART has a family relationship with the supplier's owners.
- Discovery of an undisclosed conflict of interest will result in immediate termination of any Agreement and disqualification of Supplier from participation in current and future activities.
- Supplier hereby warrants that the organization is not conducting business under other names or alias's that have not been declared to WART.
- Supplier hereby warrants that it does not engage in theft, corrupt practices, collusion, nepotism, bribery, trade in illicit substances, or terrorism or support of terrorism.
- Supplier hereby warrants that it complies with all applicable laws, statutes and regulations, including, but not limited to, export controls, import controls, customs regulations, trade embargoes and other trade sanctions and laws governing unlawful boycotts and payments to foreign government officials.

Supplier hereby agrees to maintain high ethical and social standards:

- Working conditions and social rights: Avoidance of child labor, bondage, or forced labor; assurance of safe and reasonable working conditions; freedom of association; freedom from



**INVITATION TO BID NOTICE REFERENCE NUMBER
WART/SSD/AGRIC/AYOD/2026/002**

exploitation, abuse, and discrimination; protection of basic social rights of its employees and WART beneficiaries; prohibition of trafficking in persons.

- Environmental aspects: Provision of goods and services with the least negative impact on the environment.
- Humanitarian neutrality: Endeavoring to ensure that activities do not render civilians more vulnerable to attack or bring unintended advantage to any military actors or other combatants.
- Transport and cargo: Not engaged in the illegal manufacture, supply, or transportation of weapons; not engaged in smuggling of drugs or people.

immediately report suspicions or knowledge of a safeguarding concern or any other incident to the PSEA Focal Point at safeguarding@wart-ssd.org or +211917122393 or +211921241836.

This is confidential reporting and supplier can report on an anonymous basis without fear of retaliation

By signing this statement supplier acknowledges any violation of the above WART policies will result in immediate termination of any agreement in place and disqualification from participation in future WART activities.

Supplier Company Name:
Signature:
Title:
Date: