

50-H-3
Approved by
Moi 23/7/2021
Attila

NORWEGIAN REFUGEE COUNCIL SOUTH SUDAN
VACANT ANNOUNCEMENT

Position: Mobile Health and Safety Officer
Reports to: Emergency Response Project Manager
Supervision of: Technical supervision of field security focal points
Duty station: Juba
Frequency of field deployment: 80%
Project number: SSFM2104
Contract Period: Up to Mar 31, 2022



The Norwegian Refugee Council (NRC) is an independent humanitarian organisation. Our task is to improve international protection of refugees and internally displaced persons, and to offer humanitarian assistance regardless of race, nationality or political views. Our efforts are founded on the principle that all human beings are entitled to a life in peace, liberty, safety and equality, as this is expressed in the Universal Declaration of Human Rights. NRC has been working in South Sudan since 2004. Our core activities include Education, Shelter & WASH, Food Security & Livelihoods (FSL), and Information, Counselling & Legal Assistance (ICLA).

All NRC Employee are expected to work in accordance with the organization's values. to be **dedicated, innovative, inclusive** and **accountable** are attitude and believe that shall guide our actions and relationships.

1. Role and responsibilities

The Security Officer is responsible for the overall emergency staff safety at field level.

Generic responsibilities

1. Implement NRC's safety and security policies, procedures and regulations at field/Juba level
2. Monitor and evaluate field compliance to NRC safety and security policies, procedures and regulations.
3. Conduct regular security and risk assessments to identify safety and security needs
4. Train staff in safety and security and provide regular briefings and updates
5. Immediately report; all breaches of safety and security procedures; all threats to NRC staff, beneficiaries, activities or assets; all incidents including near misses.
6. Facilitate staff evacuation in emergency situations
7. Assist SA in incident management as and when required.
8. Liaise with UN agencies, local authorities, NGOs and other external actors to gain security information
9. Ensure vehicle and staff movements are monitored according to procedures and that necessary safety and security equipment are available and in good condition
10. Prepare security updates and reports as required
11. Track staff movement and conduct regular check-ins

Specific responsibilities

- Monitor all mobile team's movements and maintain records.
- Ensure that all mobile emergency teams are well equipped with radio phones, First aid kits, etc. before any deployment.
- Provide safety and security updates to PO/TE/FP/PM/AM on a regular basis and maintain an incident log for the area of operation.
- Checking on deployed staff on daily basis to ensure their safety.

- Build and maintain stake holders contact list and assist the teams in access related and other negotiations/discussions with them.
- Conduct security briefings to all Emergency staff before any deployment.
- Identify training needed and train the Emergency mobile teams.
- Support the Health and Security Department when needed.
- Support the Emergency mobile teams in conducting their activities when needed.
- Ensure having enough stock of first aid kit contents and replenish them accordingly.
- Take the lead in access negotiations with the stakeholders.
- Follow up on RRC and JVMM clearance letters.
- Support the team in preparing security incident reports when needed.



2. Competencies

1. Value driven competencies

Values are aspirational attitudes and beliefs that influence the way people conduct themselves. NRC's values are: Dedicated, Innovated, Inclusive and Accountable.

2. Behavioral competencies

These are personal qualities that influence how successful people are in their job. Of the 12 behavioral competencies, the following are essential for this position:

- Handling insecure environments
- Analyzing
- Empowering and building trust
- Planning and delivering results

3. Professional competencies

These are skills, knowledge and experience that are important for effective performance.

Generic professional competencies for this position:

- Bachelor's Degree/Diploma in a related Field
- 2/3 years of experience working as a Safety Officer in a humanitarian/recovery context
- Previous experience from working in complex and volatile contexts
- Documented results related to the position's responsibilities
- Knowledge about own skills/profile
- Participated in Safety and Security related trainings/workshops.
- Fluency in English. Knowledge of other local languages is a plus.

Context related skills, knowledge and experience (shall be adapted to the specific position):

- Good understanding of the security context within NRC operational area/s

3. Performance Management

The employee will be accountable for and evaluated on the responsibilities and the competencies, based on NRC's Performance Management System. The following documents will be used for performance reviews:

- The Job Description
- The individual Work- and Professional Development Plan



- The Competency Framework

Application Procedure:

- The applicant must provide a detailed CV as well as an application letter with an explanation as to why he/she would like to work for NRC, and why you believe you are the best candidate for this position. Contact details including phone numbers and address plus three references (one of these should be your current or most recent employer) are essential.
- All applicants must have a valid South Sudanese Nationality Certificate and Passport.
- Please do not submit original certificates. Submitted application documents will **NOT** be returned.
- Applications must be submitted no later than on the **12th August 2021** by Hardcopy in an enclosed envelope clearly marked "**Mobile Health and Safety Officer- Juba**" to NRC offices.

Only short-listed candidates will be contacted, by e-mail or by phone.

FEMALE CANDIDATES WITH REQUIRED QUALIFICATION AND EXPERIENCE ARE HIGHLY ENCOURAGED TO APPLY

