



Impact Health Organisation

IMPACT HEALTH ORGANISATION

Juba South Sudan
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Job Opening

monitoring-evaluation-accountability-learning-meal-manager

Job Title:	Monitoring, Evaluation, Accountability & Learning (MEAL) Manager	Designation:	Monitoring, Evaluation, Accountability & Learning (MEAL) Manager
Company:	Impact Health Organisation-IHO	Department:	Programmes - IHO
Status:	Open		

Planned number of Position Vacancies:	1
	1

Route: monitoring-evaluation-accountability-learning-meal-manager

Job Summary: The MEAL Manager will provide support in developing, implementing, and maintaining effective and appropriate planning, monitoring, and evaluation systems for IHO in South Sudan

The MEAL Manager will work closely with the program implementation team, supporting the design and coordination of the learning components of the project in line with the project requirements, and best practices.

Key Duties and Responsibilities:

Data analysis and reporting

- Coordinate planning and execution of all data collection, cleaning, and management; as related activities of IHO projects.
- Conduct data analysis and use quantitative and qualitative analysis to support the writing of IHO projects.

Implementation and learning reports.

- Cleaning, sorting, and categorising all forms of data under the IHO projects.
- Preparing internal learning and monitoring reports, review of data for program staff and other stakeholders in the IHO projects where necessary.
- Ensure an effective rollout of MEAL and reporting systems to all project staff through training, sharing, site visits

and other forms of technical support as needed.

- Carry out quality assurance to all data and report under the project.
- Ensure that information obtained through monitoring is also shared with the donor and other relevant stakeholders through regular feedback mechanisms to ensure continuous performance improvement.
- Respond to all data requests from the country office or donors and donor representatives.
- Support financial accountability and audits whenever necessary through verification of delivered interventions and physical items or any other assigned related tasks.
- Support program accountability through sharing client feedback (such as complaints from beneficiaries) and contributing to provision of the organisation's feedback alongside program teams.

Planning

- Review and contribute to monitoring and evaluation plans for the IHO projects.
- Support in iteration processes; prototyping, piloting, review meetings and revision of plans based on evidence collected
- Ensure that the IHO project comply to MEAL requirements especially reporting on all required indicators and targets
- Spearhead evaluation and other learning studies under the IHO project, observing high quality standards and guidance from the Country Office.

Knowledge management and learning

- Work in close cooperation with Program Team ensuring the data collected is used for learning, and that the piloting of project components is regularly reviewed.
- Work with the projects Teams and other field staff to ensure that project MEAL systems are well linked and or integrated with overall MEAL priorities and systems for the IHO country programs.
- Ensure that regular review and learning meetings are organized within the project team, after piloting project components.
- Ensuring that information collected from health facilities and communities, and other relevant stakeholders generate learnings for the project and the country program to execute necessary improvements in the projects and methods of work.
- Keeping a record of information obtained during the research (databases, hard files, etc) at the project level.
- Ensuring routine data collection, analysis, reporting, and learning in the project in a way that feeds into the area and the country program.

Contribution to the country's program development.

- Support wherever called upon towards the development of projects in the area office with data quality control, sharing best practices, and capacity-building efforts for new and existing staff.
- Support IHO projects whenever there is a need in terms of extra workload, human resource gaps, or new project interventions being undertaken as may be necessary.
- Undertake other duties as may be assigned by the main supervisor (Program Manager) and senior management team.

Key Internal Contacts

IHO team

Key External Contacts

Reporting Lines

Reports to the Programs Manager

Selection Criteria

Qualifications, Skills, and Experience:

Postgraduate study in Monitoring and Evaluation or any other advanced training in MEAL, quantitative analysis,

- or database management.
- Bachelor's degree in statistics, social sciences, social work, development studies, or a related degree from a recognized university.
- A Master's degree is of serious added advantage
- Minimum 3 years of work experience in MEAL and or research and data analysis in any related field of education, community development, or related fields.
- Computer literacy and ability to use data analysis tools
- Sound strategic thinking and planning skills, including the ability to think creatively, innovate, set priorities, manage work plans, and evaluate progress.
- Strong communication skills (both written and verbal), with the ability to analyze complex data and summarize it for a range of audiences.
- Experience in working within budget constraints
- Knowledge of SPSS or other data analysis packages
- Experience in at least one of the Health, Nutrition, and WASH interventions.
- Experience with projects funded by UNICEF, UNFPA, WFP, ECHO, and USAID, is an added advantage.

Child Protection Policy

Child abuse in all forms is unacceptable to IHO South Sudan, which recognizes its responsibility to protect children from harm in all areas of its work. IHO South Sudan is committed to ensuring a child-safe environment and is applying a zero-tolerance approach towards any kind of child abuse and exploitation.

Discrimination, Abuse, and Harassment Policy

IHO South Sudan expressly prohibits and will not tolerate any form of discrimination, abuse, harassment (sexual or otherwise), based upon race, ethnicity, religion, national origin, gender, age, sexual orientation, marital status, citizenship status, disability, or military status. IHO employees and related personnel must under no circumstances take part in any form of discrimination, harassment, or abuse (physical, sexual or verbal), intimidation or exploitation, or in any other way infringe the rights of others inside or outside IHO.

How to Apply:

Applications should include an updated Curriculum Vitae (CV) and cover letter. In the cover letter (of no more than two pages in length) the candidate should briefly describe his or her motivation for the position and highlight relevant experience. The above documents can be delivered to IHO Head Office, Bilfam road TongPing, Juba-South Sudan, Or sent in soft copy to: pm@ihosavinglives.org cc. jobs@ihosavinglives.org Only shortlisted candidates will be contacted. Due to the urgency of these roles,

Deadline for Application **31th October 2023**

IHO reserves the right to shortlist applications prior to the closing date **31th October 2023**

Currency: USD

Lower Range: \$ 0

Upper Range: \$ 0