



**FARM STEW South Sudan  
Advertisement for Consultancy for  
Final Project Evaluation**

**Introduction**

FARM STEW South Sudan is a registered National NGO working in South Sudan since 2018. It is part of an international network partnered with FARM STEW International headquartered in the United States. FARM STEW South Sudan (FS-SS) began its operations in December 2018 with funding from the Swiss Agency for Development and Cooperation and FARM STEW International.

The mission of FS-SS is to improve the health and well-being of poor families and vulnerable people by sharing the recipe of abundant life throughout the world. FARM STEW trains local leaders in holistic community development with 8 "ingredients" in a "recipe" for a healthy lifestyle. It's an acronym standing for organic sustainable Farming, positive Attitude, Rest, whole-foods plant-based Meals, Sanitation & hygiene, Temperance, Enterprise, and clean Water.

**The Quest**

FS-SS is looking for a competent consultant who will carry out end of project evaluation for the project entitled *Recipe for a Health and Abundant life* that was funded by the Swiss Agency For Development and Cooperation (SDC). The project focused on contributing to the transformation of the lives of the rural farmer through training them in organic sustainable Farming, positive Attitude, Rest, whole-foods plant-based Meals, Sanitation & hygiene, Temperance, Enterprise, and clean Water.

**Location**

The location of the consultancy is Magwi County comprising of Magwi Payam, Obbo Payam, and Mugali Payam. Thus, the consultant is expected to travel outside Juba to these locations besides examining the Juba office records.

**Consultant experience**

This assignment is open towards qualified individuals and consultancy firm. The consultant should meet the following criteria:

- University degree in International Development or nutrition and agronomy, as well as public health, social sciences or related field.
- Strong and documented experience in conducting participatory qualitative assessments related to agriculture, public health and/or behavioural change.
- Proven experience in conducting end of project evaluation
- Demonstrable knowledge of and ability to use participatory tools to explore qualitative issues at the community level
- Documented experience in conducting quantitative assessment and in undertaking appropriate statistical analysis of the results.
- Ability to respond to comments and questions in a timely and appropriate manner
- Able to provide evidence of producing high-quality assessment/evaluation reports in English

## **Terms of Reference (ToR) for the Evaluation.**

### **1.) Introduction to the project**

***Project title: Recipe for a Healthy and Abundant Life in Magwi Payam, Obbo Payam and Mugali Payam of Magwi County, Eastern Equatoria State, South Sudan'.***

The project aims to support vulnerable rural farming households through holistic approaches that lead to a healthy and abundant life. A primary objective is to reduce malnutrition among rural children under the age of five. These trainings were carried out at the household level with an emphasis on women to take charge of their hygiene and nutritional issues and encouraging and equipping men to contribute to the family well being. Thus, the beneficiaries include the entire targeted households.

***Overall Objective: Reduced Malnutrition and improved hygiene***

***Specific Objective 1: Reduced Malnutrition among the targeted households for children under five years by introducing nutrient-dense soy and other vegetables.***

#### ***Outcome indicators:***

- 700 of households accessing training in organic farming practices, have kitchen gardens and planting soy and have positive attitudes towards men and women working together
- 700 households are trained and have understood the idea of rest for the person and the land
- 700 households are trained in soymilk extraction and preparation of nutritive meals
- An increasing number of households have access to ox-plough to increase land tillage

***Specific Objective 2: Improved sanitation, hygiene, temperance and income among target households through basic training in sanitation, temperance and enterprise***

#### ***Outcome indicators:***

- 700 households have access to user-friendly sanitation facilities (latrine, hand washing point, etc.)
- 700 households are trained in temperance including the eradication of home violence
- 700 households are trained in enterprise and savings
- 700 households are trained in the use of clean water and the benefit of water to health
- An increasing number of households are trained in value addition through the use of solar-dried vegetables

#### ***Expected Outputs***

- % of families with a kitchen garden that is currently producing vegetables
- % of families participating in the production of soy and corn
- % of families who have a compost pile for garden use that is free of trash
- % of households whose children are eating legumes more than three times per week
- % of families with a dish drying rack as part of sanitation promotion

- % of families homes with reduced violence
- % of families involved in a business (selling something)
- % of families participating in savings clubs
- % of families using handwashing stations
- 2 solar dryers for value addition constructed
- 7 pair of oxen and 7 ox-plough purchased and trained

## 2.) Objectives of Project Evaluation

The main objective of this consultancy assignment is to assess the overall achievement of the project and quality of implementation as well measure the effectiveness, efficiency, relevancy, sustainability, impact, and timeliness in delivery of the response. Also, the management of resources during implementation should be evaluated, and best practices and lessons learnt for actions should be documented.

### *The Scope of Evaluation*

- Assess and confirm the number of beneficiaries identified, selected, registered and supported and the extent to which the beneficiary selection criteria has been used.
- Establish and document the extent to which the two project objectives were achieved and the factors within the design of the project and its management that contributed to these achievements.
- Determine the relevance of outputs in addressing the problem of malnutrition and empowering the communities.
- Determine the timeliness with which the project activities were implemented and the efficiency in the use of resources.
- Determine the efficiency of the outputs achieved and the effectiveness of the output to bring the intended outcome.
- Elaborate on the process used by the project team in monitoring the progress of the project implementation and establish achievements made against all the output and outcome indicators.
- Assess the training approaches used by FS-SS and the efficacy of the strategy of strategies adopted by FS-SS to address the immediate household pit latrines, household hygiene, girl's dignity kits, effectiveness of ox-ploughing and value addition
- Document Best practices and lessons learnt for future scaling up.

## 3.) Proposed Evaluation Methods

FARM STEW seeks to use the Framework for Program Evaluation

(<https://www.cdc.gov/mmwr/PDF/rr/rr4811.pdf>) as the basis for all evaluation efforts, including the 6 steps and 30 standards outlined in it (please see attached FARM STEW Evaluation Guidelines).

The Evaluation will be carried out by a team of stakeholders, led by the Consultant. The team will consist of the following full members:

1. Team Leader - Consultant
2. FS-SS Executive Director
3. FS-SS Training coordinator

In addition, the following stakeholder representatives may be asked to participate as needed and/or when appropriate:

4. FS-International representative
5. FS-SS Board Chair or Representative
6. Swiss Development Corporation
7. Faith-Based Representative (SDA, other)
8. Ministry Representative (esp. MoH, MoA&F)
9. Local government Representative, chiefs
10. UN Representative? NGO

Representative? Others?

The evaluation process will be participatory involving children, youth, men, women, government, and other partners in the project area. Data sources will be the project beneficiaries and institutions in the project area. Methods of data collection will involve the use of questionnaire interviews with key informants, focus groups, documentary reviews, most significant change stories, and observations. However, the Consultant is free to come up with an appropriate methodology that will make the Evaluation successful.

A significant portion of the Evaluation will be devoted to doing a household survey. The survey will use:

- A randomized selection of homes from each FS group, as well as a randomized selection of homes from communities not yet targeted but included in plans for FS-SS program expansion.
- Standardized instruments including:
  - Minimum Dietary Diversity Survey for Women (MDD-W from the FAO)
  - Food Insecurity Experience Scale (FIES from the FAO)
  - Middle Upper Arm Circumference (MUAC)
  - FARM STEW Household Certification

Additional key methods will include, but not be limited to;

- Literature review of existing documents including the project proposal, quarterly monitoring reports and project review reports
- Focus Group Discussions (FGD) involving primary project beneficiaries and beneficiaries' observations during site field visits to the target areas
- Key Informant Interviews with FS-SS staff, partners, other NGOs, leaders.
- Field visits, observations
- Qualitative survey to assess impact at household and community level
- Report writing and debriefing with the FS-SS project team
- Reflection and feedback sessions with staff and partners

#### **4.) Evaluation deliverables**

- The Evaluation methodology prior to the selection of the Consultant (Technical Proposal).
- Evaluation Work Plan and Budget based on the estimated period detailed below under section 7.
- Evaluation Tools to be developed after contractual agreement and reviewed by FS-SS and approved before the commencement of the Evaluation
- Short inception report on the proposed assessment one week into the Evaluation at field level.
- A PowerPoint debriefing on Evaluation findings and recommendations in Juba

- Draft and Final Report (FS-SS will provide inputs in the draft report)

#### 5.) **Consultant Experience**

This assignment is open to qualified individuals, consultancy firms, and universities. The Consultant should meet the following criteria:

- Minimum of University degree in International Development, public health, social sciences or related
- Documented experience in leading quantitative and qualitative assessments and in undertaking appropriate statistical analysis of the results.
- Strong and documented experience in conducting participatory qualitative assessments related to nutrition, public health and/or behavioural change
- Proven experience in conducting end of project evaluation
- Demonstrable knowledge of and ability to use participatory tools to explore qualitative issues at the community level
- Ability to respond to comments and questions in a timely and appropriate manner
- Able to provide evidence of producing high-quality assessment/evaluation reports in English

#### **How to apply**

Interested consultants and consultancy firms are required to submit their application clearly marked “Application for end of project evaluation *Recipe for a Healthy and Abundant life*” by email to [Lasu@farmstew.org](mailto:Lasu@farmstew.org) and [Joy@farmstew.org](mailto:Joy@farmstew.org) by 17:00 (East African Time) on Friday, 3rd July, 2020. NB. Only successful candidates / firms will be contacted. The evaluation process will run from July 6<sup>th</sup> to August 11<sup>th</sup> 2020.