



25th March, 2026

ALL SUPPLIERS

Ref No: SS-MWRI-M00001-GO-RFQ

1. The Government of South Sudan through the Ministry of Water Resources and Irrigation (MWRI) is implementing the Regional Climate Resilience Program for Eastern and Southern Africa Project (RCRP Project).
2. The Ministry of Water Resources and Irrigation (MWRI) has received funding from the World Bank and it intends to apply part of the proceeds to pay for Supply of a Multipurpose Color printer (Print/Copy/Scan) for **Officer of the Minister** as per the Schedule of Requirement in section A.
3. The Ministry now invites qualified suppliers to submit quotations to **Supply** a Multipurpose color printer (Print/Copy/Scan). More details are provided in the Technical Data (Section D).
4. The detailed Quotation can be downloaded from [Latest Tenders & Other Advertisements topics - South Sudan NGO Forum - Communication Portal](#)
5. A firm will be selected under the Request for Quotations procedures and in a format as described in this RFQ, in accordance with the policies of the World Bank's Procurement Regulations for IPF Borrowers: Procurement in Investment Financing - Goods, Works, Non-Consulting and Consulting Services dated July 2016 and current edition September 2025. ("Procurement Regulations"), which can be found at the following website: <https://thedocs.worldbank.org/en/doc/6c0602876d68949e80820507d90a14ed-0290012023/procurement-regulations-september-2023>

Section A: Quotation Requirements

6. Brief description of the services required are listed below.

Schedule of Requirement and Minimum Technical Specifications

No	Item Description	Unit	Quantity
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1	<p style="text-align: center;"><u>Print/Copy/Scan</u></p> <p><u>Minimum Technical Specifications</u></p> <ul style="list-style-type: none"> - Printing pages per minute: Up to 60 pages per minute in A4 - Time to first copy: 6.9 seconds - Standard functionality: Double-sided printing, copying, and scanning - Auto 2-sided printing and duplex scanning - Processor capacity: 50-sheet document processor scan double-sided original - Paper Feeder: Up to 2 optional paper feeders for up to 800 sheets - Printing Technology PrecisionCore 4S printhead 4-color - Standard Connectivity USB 3.0 Wireless LAN IEEE (802.11 b/g/n)5 Wired Ethernet (1000Base-T/100Base-TX/10Base-T) Wi-Fi Direct - Security: High security through SSL, IPsec, and Private Print - Screen: Touch Screen - Print flexibility: Online and by use of cable - Energy efficient: features low power consumption 	Piece	1
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7. **Quotations:** Quotations shall cover all costs of labour, materials, overheads, profits and all associated costs for performing the supply. The cost of performing the supply shall be included in the items stated and the cost of any incidental supply or materials shall be deemed to be included in the prices quoted.
8. Quotation must be in **US Dollars**.
9. **Validity:** Quotations must be valid for **30 days** from the date of submission of quotations given below.
10. **Delivery period:** **7 days** after contract signature by the Ministry of Water Resources and Irrigation independent verification team.
11. Warranty period shall be twelve (12) months from the date of acceptance of the Goods. Any defects must be rectified within two weeks.
12. Award of contract shall be based on the lowest evaluated price.



13. Contract shall be awarded after the MWRI is satisfied that product meets the required technical specifications as outlined in section A above.

14. **Payment Terms:** Payments will be made in the following manner:

- i. Submission of Invoice upon delivery and confirmation of the Materials by the Independent Verification team formed by the Director General for Administration and Finance.
 - ii. Full Payment shall be made into the Supplier's Bank Account in the currency of the quotation within 30 days on completion of satisfactory performance of the purchase order and upon receipt of an invoice supported by a Delivery Note.
 - iii. A Good's Received Note shall be issued to the supplier by the MWRI after confirmation and verification of the item in line with the outlined specification in section A
 - iv. A 15% Withholding Tax will be deducted at payment processing unless a supplier provides evidence of tax exemption from the South Sudan Revenue Authority.
15. Quotations (**clearly marked with the quotation number and description and no other markings**) must be delivered to the address above by hard copy on or before **Tuesday, 7th April 2026 at 10:00 AM local Time**. Late bids shall be rejected.

16. Your quotation in the **attached format** should be sealed in an envelope and addressed to and delivered at the following address:

17. Quotations will be opened at **10.05am** in the presence of Bidders who care to attend

The Project Coordinator (RCRP)
Project Implementation Unit
Ministry of Water Resources and Irrigation (MWRI)
Plot No: 11, Block No: AXII, Hai Cinema,
Juba, South Sudan



SECTION B: QUOTATION SUBMISSION SHEET

1. Currency of Quotation: **US Dollars**
2. Delivery period offered: days from date of contract signature
3. The validity period of this Quotation is: days from the date for receipt of Quotations.
4. Warranty and or license period (where applicable): Months.
5. We attach the following documents:

- i. **Section C of the Request for Quotations completed, signed and Stamped;**
- ii. **A copy of valid Business Registration Certificate from bidder's country of origin,**
- iii. **A copy of a valid Tax Certificate from bidders country of origin**
- iv. **A list of two recent contracts of similar nature supplied and of comparable value,**
- v. **A Brochure detailing the type of the item and its source of manufacture details and Country of origin.**

- 1) We confirm that our quotation is based on the terms and conditions stated in your Request for Quotations referenced above, and that any resulting contract will be subject to the draft Contract attached.
- 2) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Authorized By:

Name: Signature

Position: Date:

Authorized for and on behalf of:

Vendor:

Address:

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SECTION C: SCHEDULE OF REQUIREMENTS

(TO BE PRICED BY BIDDER ON THEIR HEADED FORM)

Item No.	Description of Goods (Attach detailed specification if necessary)	Unit	Qty	Delivered Unit Price CIP Juba	Delivered Total Price CIP Juba
	<u>Multi-function Color Printer (Print/Copy/Scan).</u>	Piece	01		
	Total				

Authorized By:

Name: Signature

Position: Date:

Authorized for and on behalf of:

Vendor:

SECTION D: TECHNICAL DATA/SPECIFICATIONS

No.	DESCRIPTION	REQUIRED MINIMUM SPECIFICATION	BIDDER'S OFFERED DETAILED SPECIFICATION
1	<u>Multi-function color printer (Print/Copy/Scan)</u>	<p style="text-align: center;"><u>Print/Copy/Scan</u></p> <p><u>Minimum Technical Specifications</u></p> <ul style="list-style-type: none"> - Printing pages per minute: Up to 60 pages per minute in A4 - Time to first copy: 6.9 seconds - Standard functionality: Double-sided printing, copying, and scanning - Auto 2-sided printing and duplex scanning - Processor capacity: 50-sheet document processor scan double-sided original - Paper Feeder: Up to 2 optional 	



No.	DESCRIPTION	REQUIRED MINIMUM SPECIFICATION	BIDDER'S OFFERED DETAILED SPECIFICATION
		paper feeders for up to 800 sheets - Printing Technology Precision Core 4S print-head 4-color - Standard Connectivity USB 3.0 Wireless LAN IEEE (802.11 b/g/n)5 Wired Ethernet (1000Base-T/100Base-TX/10Base-T) Wi-Fi Direct - Security: High security through SSL, IPsec, and Private Print - Screen: Touch Screen - Print flexibility: Online and by use of cable - Energy efficient — features low power consumption	

We confirm that we comply with the technical requirements or scope of services as detailed above.

Authorized By:

Signature: _____

Name: _____

Position: _____

Date: _____

(DD/MM/YY)

Authorized for and on behalf of:

Supplier: _____



SECTION E: CONTRACT

THIS AGREEMENT made the ____ day of _____ 20____ between [Name of the Purchaser] (hereinafter called "the Purchaser") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser invited quotations for certain goods and ancillary services, and has accepted a quotation by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) The Request for Quotations sent to the Supplier;
 - (b) The Price Schedule submitted by the Supplier [and the delivery period] and
 - (c) Schedule of Requirements and technical specifications.
2. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
3. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract: [Insert the methods of payment].

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Purchaser)

Signed, sealed, delivered by _____ the _____ (for the Supplier)

[Name of the Purchaser]

Quotation No __ of __ / __ / __

Date of Price quotation __ / __ / __

Opening date of Quotations __ / __ / __

Place of Opening : _____

