

Finance Intern Announcement

Afia Water, Sanitation and Hygiene Project



Project Background:

The purpose of the Afia Water, Sanitation and Hygiene (Afia WASH) Project is to expand gender-transformative sustainable access to basic safe drinking water, basic sanitation coverage, and increase uptake of key hygiene behaviors to improve health and household resilience in accordance with USAID/South Sudan's Strategic Framework. The Afia WASH Project is a USAID-funded, 5-year project from October 2021 to September 2026 being implemented in the following 13 counties in South Sudan – Mayendit, Leer, Panyijar, (Unity State), Jur River, Wau (Western Bahr El Ghazal state), Kapoeta North, Budi (Eastern Equatoria state), Baliet, Ulang (Upper Nile State), Akobo, Uror, Duk (Jonglei Stat), and Pibor (Greater Pibor Administrative Area).

Diversity, Equity, and Inclusion: DT Global South Sudan is committed to continuously contribute to a more diverse, inclusive, and equitable society by acknowledging and addressing disparities, contributing factors, and ongoing barriers. In the spirit of promoting diversity and creating equitable opportunities for underrepresented groups, Afia WASH is offering internship opportunities to youthful candidates from various backgrounds.

Internship Description:

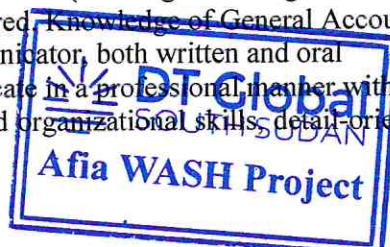
DT Global South Sudan Afia WASH Project seeks for a self-motivated individual to assist our Finance team in Juba with some day-to-day financial tasks. This internship provides an excellent opportunity to experience various aspects of working for non-profit organizations specifically the USAID funded projects in South Sudan. The Finance Intern will work together with the finance team which comprises of Finance Manager, and the Accountant, and with other staff in the operations Department. The intern will report directly to the accountant, and the internship training will last for a period of three (3) months. The internship is subject to extension for a maximum of nine (9) months.

Key Responsibilities:

- Assisting with the scanning and uploading of payment vouchers to DT Global Online portal. Verifying all required supporting documentation is submitted and attached to each payment voucher.
- Assist in preparation of payment voucher, supporting documents and submit for review by the supervisor.
- Assists with coordinating with other departments such as procurement, logistics and human resources to ensure that all project documentation is complete and aligned to the donor and DT Global South Sudan Afia WASH Project policies and procedures.
- Perform other duties as assigned.

Qualifications:

- Recently graduated or working toward a college diploma or degree, preferably in a related field (e.g., Accounting and Finance and or Business Administration)
- Must be computer literate (working knowledge of word processing, PowerPoint, Excel). Proficiency in Excel highly desired. Knowledge of General Accounting Procedures a plus
- An effective communicator, both written and oral
- Ability to communicate in a professional manner with staff and vendors
- Self-motivated, good organizational skills, detail-oriented, ability to prioritize, multi-task and meet deadlines



Required Skills and Competencies

- Detail oriented
- Good verbal and written communication skills
- Good analytical and problem-solving skills
- Basic knowledge of Microsoft Office Suite products – particularly Words and Excel
- Possess some organizational, analytical, and time management skills
- Ability to work independently as well as in a team environment
- Ability to understand basic finance
- Motivation to learn new skills and tasks



Outcome of the Internship

It is expected that the intern should have developed various skills in finance (both corporate and program finance, administration, talent acquisition and business processes). The intern will be expected to produce an internship report acceptable by DT Global South Sudan, Afia WASH Project. An internship certificate will be issued to the intern acknowledging successful completion of the internship.

Application Process:

*To apply, please send your CV and Letter of Motivation including your nationality ID as one single document to afiawash.recruiting@dt-global.com. Your attachment must be less than 1 megabyte in size; your CV must include your full name, email, and phone number; and DO NOT submit any other recruitment documents at this time. In the email subject line, include the title AND location of the position you are applying for, as advertised at the top of this job vacancy announcement. Only candidates who are short-listed will be contacted. **The deadline for submissions is Tuesday, April 27, 2023, at 05:00PM (17:00), CAT.** Emailed CVs received after this time will be considered only at DT Global South Sudan discretion.*

DT Global South Sudan is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, veteran status, gender identity, or national origin. DT Global prohibits discriminating against employees and job applicants who inquire about, discuss, or disclose the compensation of the employee or applicant or another employee or applicant.

