



IMA WORLD HEALTH

VACANCY ADVERTISEMENT

POSITION DESCRIPTION

- POSITION TITLE: Food Security and Livelihood Assistant Officer- 1 positions (Non relocatable)
- PROJECT: LOSIH
- LOCATION: Pigi Canal of Jonglei State
- DEPARTMENT: Programs
- REPORTS TO: Project Manager

Organizational background

Interchurch Medical Assistance, Inc. (d/b/a IMA World Health) is a nonprofit organization dedicated to implementing health care programs in developing countries. Highly motivated and dedicated employees, committed to the mission, vision, goals and objectives of IMA World Health (IMA), make the accomplishment of its mission possible. Accordingly, IMA recognizes that its employees are responsible for its accomplishments and provide the foundation for continued future service to those in need. IMA is a donor-funded organization; therefore, terms and conditions of employment are subject to available project/program funding. An awareness of IMA's purpose and goals will enable employees to benefit from their employment, share a common purpose, and more effectively meet their work responsibilities.

Position Description

This position will be an employee of IMA World Health/Corus based in the field and non-relocatable. Working under the overall supervision of the Livelihood Options Support to IDPs Households (LOSIH) project manager, the Food Security and Livelihood (FSL) Assistant Officer will undertake the overall implementation activities of the LOSIH Project. The FSL assistant officer will be responsible for provision of technical and operational support at all project sites/locations at the county level. S/he will support in other aspects of the project M&E like reporting, baseline/midline assessments, evaluations, documentation of success stories and earnings, and other reporting as required by the manager. Working closely with the Senior M&E officer, the assistant officer will ensure that a feedback and responses mechanism is established and functional across project locations.

Approved by RRC
office
Coordinator



Major Responsibilities:

1 Project Implementation

- Provide technical implementation and oversight of the LOSIH project activities.
- Ensure proper identification, selection and registration of project beneficiaries.
- Establish demonstration plots to teach project beneficiaries on good agronomic practices, climate smart and nutrition sensitive agriculture.
- Support establishment of fish process sites and teach beneficiaries on good fishing skills, post-harvest handling and processing.
- Ensure proper group formation and linkages to markets among farmers and fisher folks.
- Establish fruit trees nurseries and agroforestry and support project beneficiaries to plant fruit trees at household level.
- Support cooking demonstration and dissemination of key messages on nutrition and hygiene promotion.
- Support community awareness on early warning system and strategies.
- Participating in project coordination and planning meetings at field level.

2 Monitoring, Evaluation and Reporting

- Participate in relevant project M&E activities including baseline and endline assessments/evaluations.
- Ensure all farmers, fisher folks, WASH and nutrition activities are properly collected and documented using approved tools.
- Ensure accurate and timely reporting (weekly, monthly and quarterly) of all project activities.
- Participate in project progress review meetings.
- Supervise the day-to-day activities of agriculture extension workers and lead mothers.
- Supervise the distribution of project inputs (vegetable/crop seeds, fishing gears, treadle pumps, etc.) and lead post-distribution monitoring.
- Support documentation of project success stories and lessons learnt.
- Monitor the activities in the project as per the work plan
- Prepare regular field reports and success stories.
- Maintain accurate beneficiary records and project documentation.
- Set up feedback and response mechanism to ensure beneficiaries complaints/feedback are addressed in professional and timely manner to help improve quality and timeline.

3 Accountability

- Ensure proper use and tracking of project assets and resources.

4 Capacity Building

- Support training of farmers and fisher folks on good agronomic practices, climate smart and nutrition sensitive agriculture, fishing skills, post-harvest handling, processing, record keeping and marketing and business skills/income generating activities.
- Train and mentor project staff (Agriculture Extension Workers and Lead mothers) on its integrated activities (FSL, nutrition and WASH).
- Identify staff capacity gaps and provide appropriate training.

*Approved by RRC office
Coordinator*



Coordination and Representation

- Support the coordination of project review meetings to facilitate learning on project implementation with partners.
- Participating in FSL sub-cluster coordination meetings and activities at the County level.
- Maintain active links with implementing partners, County Agriculture Departments, community leaders and relevant stakeholders.

Supervisory

- Supervise lead mothers and agricultural extension workers.

Education & Experience:

- A Diploma or bachelor's in social sciences, Agriculture Economics. Agri-business, Agronomy, Rural Development or other relevant areas.
- Demonstrated experience in implementing food security and livelihood projects or integrated (FLS, Nutrition and WASH) projects.
- Minimum [1–3] years of experience in food security, livelihoods, or humanitarian/development programs.
- Experience working with vulnerable communities is an asset.

Knowledge, Skills and Abilities

- Good understanding of food security and livelihood concepts
- Basic data collection and reporting skills
- Computer Literacy: Proficiency in the use of standard MS Office packages and the use of internet.
- Languages: Proficiency in both spoken and written English Language. Working knowledge of local languages is an asset.
- Ability to respond to head office requests on short notice in a timely and accurate manner.
- Strong field facilitation and community engagement skills

APPLICATION INSTRUCTIONS:

Interested candidates who meet the above conditions should forward their CV and covering letter (which should include the contact details for at least three professional references from previous employers) to the Human Resource Office IMA World Health through e-mail jubahr@imaworldhealth.org, or hand delivery to IMA World Health Pigi Canal and Juba Office Goshen House Gate 1, Airport Road. Deadline for submission is Friday March 13, 2026, by 5 pm South Sudan Local time.

Application documents once deposited will not be returned to applicants. Applicants are advised not to include any original documents in their application. IMA World Health will not be held responsible for the loss of such documents.

IMA World Health prohibits discrimination and harassment of any type and affords equal employment

*Approved by RRC office
Coordinator*



: opportunities to employees and applicants without regard to race, color, religion, sex, national origin,
: ability status, protected veteran status, or any other characteristic protected by US or International law.

This position is Urgent and the interview might be done before the dead line

This Position is Open to South Sudanese nationals only

*Approved by RRC office
Coordinators*

RA

