

January 27<sup>th</sup>, 2020**Save the Children**

**INTERNAL/EXTERNAL JOB ADVERTISEMENT**  
**VA -NO: 2020/01/27**

**The Organisation**

We employ approximately 25,000 people across the globe and work on the ground in over 100 countries to help children affected by crises, or those that need better healthcare, education and child protection. We also campaign and advocate at the highest levels to realise the right of children and to ensure their voices are heard.

We are working towards three breakthroughs in how the world treats children by 2030:

- No child dies from preventable causes before their 5th birthday
- All children learn from a quality basic education and that,
- Violence against children is no longer tolerated

We know that great people make a great organization, and that our employees play a crucial role in helping us achieve our ambitions for children. We value our people and offer a meaningful and rewarding career, along with a collaborative and inclusive workplace where ambition, creativity, and integrity are highly valued.

SCI is seeking to recruit: -

**Job Title:** Nutrition Officer.  
**Location:** Kapoeta.  
**Number of position:** One (01)  
**Reports to:** Assistant Nutrition Program manager  
**Contract period:** 9 Months – with possibility of extension.

**JOB PURPOSE:**

The post holder is responsible for the planning and implementation of Nutrition and IYCF program in the assigned county in collaboration with the Nutrition Assistant Program Manager and Nutrition assistants as well as the County Health Department (CHD) staff in the county.

**KEY AREAS OF ACCOUNTABILITY:****Planning and Implementation of CMAM**

- Lead/support in the planning, quantification and selection of nutrition services sites establishment, and operations,
- Support and supervise the CMAM teams at the nutrition services sites,
- Ensure all beneficiaries (Children and PLW) in the CMAM programme receive care and treatment in accordance with MoH/GoSS Guidelines, including proper taking of anthropometric measurements and proper referral and receive food/treatment according to the agreed protocol
- Supervise CNWs at nutrition services sites on weekly basis

Approved

*[Signature]*

27/11/2020



- Facilitate and organize referral of sick children to the stabilization center and ensure effective follow up of these children.
- Organize the implementation of follow-up protocols requiring community outreach on a weekly basis with OTP patients,
- Identify a number of community leaders who will work closely with the program at the village
- Assist the community Nutrition workers implementing nutrition activities to develop monthly work plans.
- Ensure proper management supplies, monitor and report on the stock levels

#### Capacity building of CNWs and Community Volunteers

- Identify needs, plan and organize training for CNWs and community volunteers on CMAM,
- Participate in the development of training curriculum and tools for nutrition training,
- Liaise with CHD and other partner in selecting participants for trainings,
- Liaise CHD and other partners in ensuring that CMAM and other nutrition activities are implemented as per the national protocol,
- Maintain a data base/report of the trained and active health workers, CNWs & community Volunteers in the community

#### Recording and Reporting

- Follow and ensure proper registration and admission/discharge of CMAM patients including ongoing monitoring on patients
- Coordinate regular community screening of children under five, , Pregnant and Lactating Women with CNWs and Home Health Promoters (HHPs), as well as ensure recording and reporting of community mobilization and nutrition mass screening activities,
- Lead/support evaluation of the outcomes of the trainings
- Collation and analysis of other existing surveillance data
- Prepare weekly activity reports and contribute to performance reports to the Assistant Nutrition Program Manager,
- Mentor the nutrition workers to ensure that they support and supervise the community Nutrition workers in their areas of coverage as required
- Ensure regular meetings with the nutrition and community health workers
- Document and share success stories, case studies and lessons learnt in a comprehensive and detailed manner to enable track trends on changes on a timely basis
- Compile activity reports including weekly screening data and Monthly reports

#### Coordination and Collaboration

- Support and collaborate with the IYCF Officer and Asst. PM. in carrying out community based nutritional promotional activities targeting community groups.
- Support implementation of nutrition promotion activities, School nutrition clubs, community outreach, and facility based nutrition education focusing on IYCF, growth monitoring and maternal nutrition, dissemination of IEC materials.
- Liaise and establish strong links with existing community structures including women groups, community development committees, youth groups and religious leaders.
- Ensure the coordination, referral and linkage of cases across different partners and/or across CMAM components.
- Work closely with the County Health Department and health facility staffs





- Maintain the full represents of Save the Children at different partners and community level.

### Working contacts

**External:** SMoH/CHD, Other NGOs

**Internal:** To maintain regular communication to Nutrition Project Officer/the Nutrition Team Leader/JPF Project Manager and to provide regular information and period reports on the project activities as required.

### SKILLS AND BEHAVIOURS (our Values in Practice)

#### Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved

#### Ambition:

- Sets ambitious and challenging goals for themselves (and their team), takes responsibility for their own personal development and encourages others to do the same
- Widely shares their personal vision for Save the Children, engages and motivates others
- Future orientated, thinks strategically

#### Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- Values diversity sees it as a source of competitive strength
- Approachable, good listener, easy to talk to.

#### Creativity:

- Develops and encourages new and innovative solutions
- Willing to take disciplined risks

#### Integrity:

- Honest, encourages openness and transparency

### QUALIFICATIONS AND EXPERIENCE

#### Essential Criteria:

- BSc/Diploma in Health, Nutrition, Nursing or related field with a minimum of one year relevant experience for BSc holder and two years related experience for Diploma holder
- Understanding of community management of acute malnutrition
- Computer skills knowledge and applications especially Ms Word and Excel
- Experience in planning and organizing activities in a variety of locations
- Proven capacity to supervise, train and coach local staff and community workers.
- Experience of providing hands on in service training
- Strong organizational, interpersonal, and representational and communications skills are essential, and a team-oriented work style is a necessity.
- Excellent communication skills and a willingness to be respectful, kind, sensitive and empathise with children and their careers



- Willingness and capacity to be flexible and accommodating when faced with difficult and frustrating working conditions
- Strong report writing and computer skills
- Commitment to and understanding of Save the Children's aims, values and principles.
- Understanding of local language and culture is mandatory.
- Understanding of English language (Listening, speaking, reading, writing).

**Desirable:**

- Knowledge of the area where the post is located
- Proven team and personnel management experience
- Proven analytical and strategic planning skills
- Qualified nutritionist with extensive CMAM experiences

**Additional job responsibilities**

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

**Equal Opportunities**

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

**Child Safeguarding:**

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

**Health and Safety**

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

**Code of Conduct:**

Because Save the Children's work is based on deeply held values and principles, it is essential that our commitment to children's rights and humanitarian principles is supported and demonstrated by all members of staff. Save the Children's Child Safeguarding Policy and Code of Conduct set out the standards which all staff members must adhere to:

**FURTHER INFORMATION & HOW TO APPLY**

Interested candidates should submit applications containing updated CV, Motivation Letter, Reference contacts, and ONLY Copies of Nationality ID, Academic documents & relevant certificates. On e-mail to: [Wani.Angelo@savethechildren.org](mailto:Wani.Angelo@savethechildren.org) or hand delivered the hard copies to the nearest save the children Office. *The position must be clearly indicated in your subject-line or envelop.*

**Deadline for receiving applications is 13<sup>th</sup> February 2020 by 5:00 PM,**

**Please note that:**

- This position is open to South Sudanese nationals only.
- The position is None-relocatable and based only in Kapoeta North
- Female Candidates are encouraged to apply!
- Only candidates who meet the selection criteria will be contacted.
- Offers will only be given upon availability of funds.

**Disclaimer:**

Save the Children International does not charge any kind of fee at whichever stage of the recruitment process and does not act through recruitment agents

