

TERMS OF REFERENCE

Position:	National Mine Action Operations Assistant (MAOA) (Local National
Locations:	Multiple locations, South Sudan.
Qualification:	Experience in Mine Action, in the field of conventional landmine clearance, Battle Area Clearance (BAC) and Explosive Ordnance Disposal (EOD).
Geographical experience:	South Sudan.
Application start:	05/09/2024
Application end:	24/09/2024



OVERVIEW OF CTG GLOBAL

CTG staff and support humanitarian projects in fragile and conflict-affected countries around the world, providing a rapid and cost-effective service for development and humanitarian missions. With past performance in 17 countries – from the Middle East, Africa, Europe, and Asia, we have placed more than 20,000 staff all over the world since operations began in 2006.

CTG recruits, deploys, and manages the right people with the right skills to implement humanitarian and development projects, from cleaners to obstetricians, and mechanics to infection specialists, we're skilled in emergency response to crises such as the Ebola outbreak in West Africa. Key to successful project delivery is the ability to mobilise at speed; CTG can source and deploy anyone, anywhere, in less than 2 weeks and have done so in 48 hours on several occasions.

Through our efficient and agile HR, logistical and operational services, CTG saves multilateral organizations time and money. We handle all our clients' HR related issues, so they are free to focus on their core services.

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OVERVIEW OF THE POSITION

Working hours: 0800 – 1600 Hr inclusive of a one (01) hour lunch break, however this may change from time to time depending on workload.

The MAOA (herein referred to as the "National Assistant") will support the management of the demining activity being carried out throughout South Sudan. The National Assistant shall be required to deploy to a field duty station in South Sudan, to support UNMAS Field Coordinator and respective Mine Action Operations Specialists (MAOS) during their operational visit to the sub-office. The National Assistant's work shall provide support to ensure the conformance of the demining operations with IMAS and the South Sudan Mine Action Standards.

Main Duties and Responsibilities

Role Objectives

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PO Box 39074,
Dubai, UAE
Switchboard: +971 4 566 8385



Support the management and delivery of all demining activities as directed by the line manager (respective UNMAS Field Coordinator). Expected output:

- Keep abreast of South Sudan NTSGs, IMAS and the SOPs of all UNMAS Implementing Partners working in South Sudan, but also with task-specific Implementation Plans.
- Support UNMAS Field Coordinator and MAOS in monitoring all mine action operations, to ensure adherence to the statement of works, the contractors' work, implementation plans and SOPs, South Sudan Mine Action Standards and IMAS.
- Support the MAOS and, where applicable, Field Coordinator in conducting operational visits, making the best effort to visit all teams in the AoR at reasonable frequency, minimum once a month.
- Support UNMAS Field Coordinator and MAOS in monitoring and evaluating technical aspects of the mines survey and clearance activities.
- Contribute as required to monitor reports after visiting operations sites.
- In Field Coordinator's absence or when specifically tasked, act as UNMAS focal points at respective sub-location (and Regions), liaise with and support any relevant UNMISS department, Humanitarian Agencies and other parties.
- Support UNMAS Field Coordinator and MAOS in monitoring security situations and sharing relevant information; providing advice on local issues, particularly those relating to ethnicity & social tensions.
- Under the guidance of the MAOS, participate in panel review of the South Sudan National Technical Standards and Guidelines.
- Perform any other task designated by the operations office in Juba.
- Assist the MAOS and, where applicable, the Field Coordinator in the preparation of reports for submission to the UNMAS HQ in Juba.

ESSENTIAL EXPERIENCE

Key competencies:

Minimum of 5 years of experience in Mine Action operations is required; this experience can be within the fields of commercial mine action, or humanitarian mine action, and must include experience in Land Release in general, Landmine Clearance, Explosive Ordnance Disposal (EOD) and Battle Area Clearance. Specific competencies in any related field such as application of Ground Penetrating Radar detection systems, mechanical clearance, Mine Detection Dogs (MDD) will be considered additional quality and suitability for the position. A thorough understanding of IMAS, the South Sudan NTSG & IMSMA. Detailed knowledge of all ammunition types encountered in South Sudan.

Minimum Qualifications required:

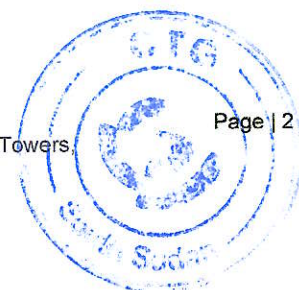
Minimum Explosive Ordnance Disposal (EOD) Level 3 (or equivalent) is required. Any other relevant certifications will be considered additional quality and suitability for the position.

Language Requirements:

Fluency in English, (reading, report writing, speaking) is required.

Others:

Successful candidates are required to adhere to UN Core values which are integrity, professionalism and respect for diversity.





Interested candidates should create a profile and apply on job portals website.

- **Qualified female candidates are encouraged to apply for this role.**

In order to apply for this role please send your CV and Cover letter most preferably by email to the address:

southsudan@ctg.org

Please make sure **the subject of your email states "Mine Operation Assistant Application,"** or your application might be overlooked

In Juba – Please deliver you application to CTG office in Rock city

IMPORTANT REQUEST

- Please note to name your CV by name e.g., "Mary Deo- CV" or "CV- John Smith"
 - Kindly avoid naming CV as CV, Updated CV, by Job tittle or organization name
- For hard copy deliveries kindly include position applied for on the envelope.**

