

## ANNEX 1



### NCA SOUTH SUDAN PROGRAMME

#### Consultancy on Film Production short movie presenting the Union of People with Disabilities in South Sudan

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#### 1. Background and Context

The South Sudan Union of Persons with Disabilities Organization (SSUPDO) is a non-political, non-profit making organization comprised of seven (7) Disabled People's Organizations (DPOs). SSUPDO is registered with RRC in 2020 as a national union of DPOs. The union (SSUPDO) is established to promote the rights, inclusion and participation of persons with disabilities in South Sudan through improved networking between DPOs. SSUPDO has its office in Juba and outreach activities to the ten (10) states of South Sudan. SSUPDO was officially launched on 16<sup>th</sup> September 2020, officiated by the vice president of the republic of South Sudan in charge of gender and youth cluster.

SSUPDO, through the coordination of the ToFI consortium in South Sudan, will be joining the Atlas Alliance, a sister Norwegian organization that works with persons with disabilities in Norway, to celebrate the International Day of Disability to be held in Norway on 1<sup>st</sup> December 2020, through presentation of their pre-recorded activities and a question and answer session on webinar. Atlas Alliance, which has existed for long, needs to know about SSUPDO, congratulate them as a new association and initiate a learning from each other process.

TOFI started to collaborate with SSUPDO through joint meetings and planning and will be involved in DPO mapping and baseline survey.

#### 2. Purpose

The purpose of this consultancy is to produce a short film highlighting the work of the National Union for People with Disabilities in South Sudan (UFPDSS), focusing on opportunities and achievements. The work will be carried out in Juba, in close collaboration with UFPDSS representatives.

#### 3. Objectives

The main objectives of this consultancy are the following;

1. Design the documentary script and storyline for the short film in collaboration with the Union and ToFI working group.
2. Conduct video filming and shoot materials to be edited into a short (max 10 minutes video/presentation)
3. Create a shorter (1 minute?30 sec?) SoMe- friendly version of the movie.

#### **4. Scope**

The Consultant/Consultancy firm will meet with UFPDSS representatives and TOFIO Consortium members and produce a short film presenting their work, to be aired/shown on 1<sup>st</sup> of December 2020 in an online conference organised by ATLAS in Norway.

The scope of work for the film production is restricted but not limited to the following;

- Design concept note concept and share with UFPDSS and TOFI
- Produce a brief script/storyline for the short movie (max 10 minutes)
- High quality narration, local translation and subtitles in English

#### **5. Methodology**

The consultant/consultancy firm will be required to develop and share a detailed methodology of how he/she will produce the APP documentary film.

- The consultant is required to develop a detailed methodology, all necessary tools, and propose the outlines/structure of the documentary film
  - Presentation of the UFPDSS history & process to where the union is today
  - Plans for the future/where the UFPDSS is going
  - Challenges
  - Brief snapshots from members activities
- Produce work schedule for the assignment
- Travel to at least 10 locations to perform video shooting with quality narration, Possible translation with subtitles in English

#### **6. Key outputs/deliverables**

1. A short film (max 10 minutes) and brief 1-minute sequences intended for social media with High Definition Resolution (1080p) which includes;
  - Video shooting and editing
  - Narration, translation with subtitles in English

#### **7. Timeframe**

The timeframe for this consultancy is 3 weeks, from the time the contract is signed. The consultant must commit to finish the consultancy and submit the deliverables no later than **25<sup>th</sup> of November 2020.**

- Preparations/Inception; 1 day
- Field work/interviews; 2 days
- Editing and texting; 1 day

#### **8. Desired Profile of Consultants**

- Technical knowledge of relevant technology in film production.
- Possession of high-quality film equipment with excellent sound and contrast.
- Track record or experience of similar work

- Excellent video editing skills
- Excellent communication skills

#### **9. Ethical Standards and Code of Conduct on Live Images/Video**

The consultant shall abide and commit to the following principles;

- Respect human dignity of people who will partake in the film
- Truthfully depict people and the society they live in.
- Respect human rights and protection of vulnerable people and especially people with disabilities

#### **10. Application process**

The closing date for receipt of applications is **15<sup>th</sup> November 2020**

Interested candidates should submit the following documents along with their application:

- Concept note and budget
- Work plan

Applications should be submitted by email to: [vacancies.ncass@nca.no](mailto:vacancies.ncass@nca.no) and copy [victor.nawi@nca.no](mailto:victor.nawi@nca.no) and [procurement.South.Sudan@nca.no](mailto:procurement.South.Sudan@nca.no) or hand deliver to NCA Logistics unit Juba.