



Head Office Gudele 1, Behind Lou Specialist Clinic, 5Metres along Rock City Road,
E-mail: vacancies.healthactionafrica.org@gmail.com, info@healthactionafrica.org
Website: healthactionafrica.org,
Cell phone: +211929875482 | +256724011603

50.4.3
Approved
9/2/2021

HAA|JOB ADVERTISEMENT



Job Position	Laboratory Assistants - [ROVING]
Reporting to	Clinical Officer
Department	Program
Location/ Duty station	Pigi Canal County, Jonglei State with Possibility of relocation to other Counties within South Sudan
Application Periods	February 9 th , 2021 to February 26 th , 2021
Recruitment Sources	Internal & External

Background

HEALTH ACTION AFRICA (HAA) is a Health Charitable Foundation in South Sudan. The Foundation is a medical cadre -led Health care & awareness raising network, grounded in medical perspectives. The Charitable Foundation was established in Feb 2017, by a medical team of friends in recognition and continuation of Humanitarian and Development work in Africa especially most at risk vulnerable populations. In South Sudan, HAA is registered and incorporated under chapter 3, section 10 of South Sudan NGOs' Act, 2016 and accorded the registration number 2526, with the Relief and Rehabilitation Commission (RRC)

Health Action Africa (HAA) is recruiting staff to Join its Emergency Response Team (ERT) portfolio for 2021. The Service HAA renders include; Provision of Emergency Health Services to the Food Insecure IPC 4 Populations in Pigi Canal County, Jonglei State. This staff will however be rotated to other locations within South Sudan where there is need and based on availability of funding. "We are looking for a highly competent, proactive and self-motivated individual (**South Sudanese National**) for the position of **Laboratory Assistants** based in the field.

Job Purpose The Laboratory Assistant will coordinate and perform tasks and activities in several areas of the clinical laboratory. Each day a certain Laboratory Assistant will be assigned specific areas of responsibility within the scope of the job as outlined herein.

Functional

Duties/Responsibilities

- Collect samples, Perform tests, and organize documentation
- Organize and maintain lab storage, samples, and specimens
- Follow all health and safety regulations when handling laboratory specimens
- Identify and label samples
- Prepare equipment and workspace
- Perform lab clerical and administrative duties as needed
- Compile research and information needed for study
- Conduct laboratory tests, analyze, and categorize results
- Record and document analysis results; report results and variations to supervisor
- Comply with all lab procedures, processes, and methodologies
- Sanitize and sterilize equipment and workspace





Head Office Gudele 1, Behind Lou Specialist Clinic, 5Metres along Rock City Road,
E-mail: vacancies.healthactionafrica.org@gmail.com, info@healthactionafrica.org
Website: healthactionafrica.org,
Cell phone: +211929875482 | +256724011603

- Research industry trends and advancement
- Assists all senior laboratory staff and leadership with additional duties as needed

**Requirements
Education/Professional
Experience**

- Diploma, or equivalent; Associate's or Bachelor's degree in Laboratory, life science, medical technology, chemistry or related field preferred
- Two (2) years' experience as a lab assistant, or relevant experience in a lab environment.
- Able to multitask, prioritize, and manage time efficiently.
- Able to work independently or as an active member of a team.
- Good interpersonal skills and communication.
- Strong computer skills; Microsoft Office Suite or similar software.
- Must be comfortable working with hazardous materials and must comply with all health and safety regulations.
- Able to work nights, evening hours, weekends, holidays, and extended shifts.
- Able to stand on feet, bend, and move through shift; able to lift equipment and samples.

How to apply **"Due to strict Covid-19 measures,** interested candidates are requested to submit their application letters, updated CVs with 3 Professional Referees, Copies of their national ID & Certificates to HAA HR Team
by email: vacancies.healthactionafrica.org@gmail.com or Hand delivery to HAA office

Note>Clearly Indicate the Position you are applying for on the email Subject Line
Not later than February 26th, 2021.

Additional Conditions

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- **Qualified female candidates are strongly encouraged to apply.**
- HAA seeks to reasonably accommodate candidates with special needs, upon request.
- **Previous HAA staff willing for re-engagement in the field shall also be accorded the opportunity to enable swift response**

Health Action Africa is an equal opportunity employer, merits, competency and past performance are the key parameters embraced. **Only shortlisted candidates will be contacted for interviews, all applications submitted will not be returned.**

Because this position is Urgently needed to be fill, short listing shall be conducted before the deadline/as application are being received

