

JOB ADVERTISEMENT

Position: Project Officer (Rehabilitation)

Project Donor: CDCs

Reporting to: Project Manager

Location: Morobo


Date of Advert: 19th. 07. 2023

Closing Date: 07th. 08. 2023

This is a non-relocatable position

Creation date / update [18/07/2023] and HR Validation date [18/07/2023]

50-H-3
Approved by Inspector,
MOL/RES/01
19/07/2023



Contextualizationⁱ

Humanity & Inclusion is implementing the Building Resilience and Inclusive Communities - Promoting Peace, Social Cohesions and Economic development project for vulnerable communities in Morobo County, Central Equatoria State, South Sudan. The project aims to promote peace, resilience, and social cohesion in Morobo County by fostering conflict resolution, social and economic empowerment of people with disabilities and women. The project recognizes that promoting gender equality and inclusivity is a critical component of building resilient communities and promoting peace. The project focuses on providing resources and services to vulnerable people with a strong focus on women and people with disabilities to help them access MHPSS, rehabilitation services, as well as economic opportunities. By prioritizing the needs of women and people with disabilities, the project seeks to create a more peaceful and inclusive society in Morobo County. The project also aims at reinforcing the resilience of the targeted beneficiaries by providing women and people with disabilities with the resources and support they need to become economically self-sufficient, which in turn can help to build resilience and promote social cohesion in Morobo County. The project expects to achieve 3 main results, these includes;

1. Increased participation of people with disabilities in conflict resolution and peacebuilding
2. Improved access to MHPSS and rehabilitation services for people with and without disabilities in conflict-affected communities
3. Enhanced economic empowerment of the most vulnerable communities

Missions / responsabilitésⁱⁱ

Mission 1: Operational implementation

Responsibility 1:

- Contribute to project planning and implementation in line with the existing frameworks
- Contribute to planning and preparing activities, tools and the associated resources, and implement the action plan in conjunction with the support services and the technical unit.
- Ensure that activities are implemented and that resources are correctly allocated as authorized by the project manager.
- Ensure regular reporting of activities, and contribute to the internal and external reporting as requested by the project manager.
- Contribute to identifying areas of the project in which adjustments are required and put forward adaptations to the project manager.
- Contribute to the drafting of amendment requests when asked by the project manager.

- Contribute to coordination with the local stakeholders and to monitoring the partnership relationship with the project partners.
- Ensure that project documents and information are properly archived.

Responsibility 2:

- Contribute to project monitoring, evaluation, accountability and learning
- Contribute to project monitoring, specifically activity progress indicators and the expected outcomes.
- Contribute to project evaluations at the request of the project manager, and ensure that project evaluation recommendations are followed.
- Contribute to the setup and smooth running of accountability mechanisms.
- Contribute to project learning.

Responsibility 3:

- Ensure project data management
- Ensure that the appropriate data collection and management tools are in place and are used correctly on the project, in line with global standards.
- Collect and compile project-related data in the relevant database.

Responsibility 4:

- Contribute to the coordination of project team
- As authorized by the project manager, facilitate coordination meetings between the project teams and the support services located in the area when necessary.
- Ensure that the project teams and the support teams (shared and technical services, in particular) work well together in order to facilitate the implementation of the project in the country.

Responsibility 5:

- Contribute to external project communication
- Contribute to HI's external influence by taking part in networks, when required.
- Communicate about the project to partners, authorities and stakeholders when relevant.

Mission 2: Emergency Preparedness and Response

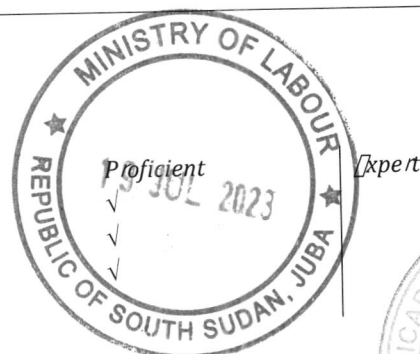
- Contribute to the programme's emergency preparedness initiatives, and in an emergency situation, adapt his/her working arrangements in order to contribute to an effective humanitarian response from HI.

Skills

"Project management" professional path skills

Assessment
Intervention strategy
Planning, monitoring &
coordination

Practices



Operational partnerships

√

Emergency preparedness and response skills

Knows

Emergency response

Humanitarian monitoring and emergency preparedness

Practices

Proficient

Expert

√

√

Other professional skills

	Knows	Practices	Proficient	Expert
MAL/IM	Results and indicators monitoring		√	
MAL/IM	Planning and coordination of qualitative and quantitative surveys, dissemination of results	√		
MAL/IM	Project evaluation	√		
MAL/IM	Accountability to affected populations: participatory, non-discriminatory and responsible approaches.	√		
MAL/IM	Digitalisation and continuous learning	√		
MAL/IM	Quantitative and qualitative data collection, qualitative analysis	√		
MAL/IM	Responsible data management	√		
MAL/IM	Statistical analysis and data visualisation	√		
Security	Personal security management		√	
Security	Security context analysis	√		
Security	Security risk analysis	√		

Required competencies and Skills¹

- Experience working with vulnerable groups, specifically persons with disabilities
- Experience in related work within this field or an NGO or organization in emergency or post-conflict setting
- Experience in community-based or hospital-based rehabilitation
- Willingness and ability to work among IDP/ displaced populations
- Good knowledge of community mobilization methods and tools
- Fluent in English and Arabic. Knowledge of other languages in South Sudan is an advantage.
- Ability to organize and prioritize workload and to cope with stress and high pressure.
- Ability to work with a multi-disciplinary and multi-cultural team
- Team building and communication skills
- Computer literate and proven ability to use Microsoft Word and Excel



Required Academic Qualification and working Experience

- Degrée/Diplôme in Physiotherapy or Occupational Therapy
- 3-4 years of working experience

Application submission

An interested application is required to submit his/her application to Humanity & Inclusion Morobo Area Office located in Marakazi Boma, Kide Payam, Gulumbi 100ms behind Morobo County HQs not later than 7th August 2023 or by email to recruitment@southsudan.hi.org Due to urgency of this positions, all applications will be reviewed on a rolling basis.

Please Note: 1) Persons with special needs and Women are encouraged to apply
2) This job description can be modified to align with the specific changes in the needs and context of the organization and project.

