

50-4-3
Approved by
Inspector of Labour
31/01/2024
NHHW
15



ZONE SUPERVISOR_USAID_Youth Empowerment Activity (YEA)

Position Location: Juba

Project Name: USAID Youth Empowerment Activity

Anticipated Start Date: March 1st, 2024.

EDUCATION DEVELOPMENT CENTER (EDC)

Education Development Center (EDC) is a global nonprofit that advances lasting solutions to improve education, promote health, and expand economic opportunity, with a focus on vulnerable and underserved populations. Since 1958, we have been a leader in designing, implementing, and evaluating powerful and innovative programs in more than 80 countries around the world.

EDC promotes equity and access to high quality education and health services and products that contribute to thriving communities where people from diverse backgrounds learn, live, and work together. We support an inclusive workplace culture that embraces many perspectives and broadens our understanding of the communities we serve, enhancing and enriching our work.

EDC is committed to equity, diversity, and inclusion in the workplace.

We are looking for candidates who share EDC's commitment and understand the importance of cultural responsiveness in today's context.

Project Description

The **USAID South Sudan Youth Empowerment Activity** will reach 25,000 South Sudanese youth in 13 counties across five (5) states (Eastern Equatoria, Jonglei, Unity, Upper Nile, and Western Bahr el Ghazal) over a four-year period. This community-based intervention will establish a vibrant Youth Corps and support local organizations enhance youth-friendly service offerings. Y4Y will tailor its intervention to meet the realities of each implementation area and to best support a diverse group of youth with varied capacities and aspirations to reach their full potential.

Program assistant who will be effectively involved in the planning and implementation of the youth empowerment activities in the County. He/She will provide effective support and assistance to the team to ensure smooth programme implementation in line with the objectives of the USAID Youth Empowerment Activity that seeks to increase economic self-reliance for youths in South Sudan leading to increased incomes. The Program Assistant reports to the Zonal Supervisor of the state.



Job Description

The Zone Supervisor will effectively be involved in the planning and implementation of the youth empowerment activities in Juba. He/She will provide effective support and leadership to the team to ensure smooth programme implementation in line with the objectives of the USAID Youth Empowerment Activity that seeks to increase economic self-reliance for youths in South Sudan leading to increased incomes. The Zone Supervisor reports to the Deputy Chief of Party.

Major Responsibilities

- He/She will spearhead the implementation of the program activities in Juba and its surrounding areas.
- He/She, in conjunction with the program, M&E and operation teams will be actively involved in the planning, execution, monitoring of program implementation process.
- He/She will organize, spearhead, and monitor youth training and partners' capacity building activities in Juba and its surroundings.
- He/She will support capacity building activities of Civil Society Organizations.
- He/She will mobilize youth participants, trainers, and increase community support for the program.
- He/She will take lead in the development of weekly updates, quarterly reports, program implementation plan, and other related documentations.
- He/She will gather and compile data and information for the preparation of program documents, guidelines, and other material as required.
- He/She will coordinate meetings of the centre management committees and advisory groups – where necessary.
- He/She will keep track of the information of trainers and youth enrolled in the program and encourage retention at Juba level and its surrounding.
- He/She will participate in trainings for the projects staff.
- He/She will contribute to knowledge networks and communities of practice.
- Performs other related duties as required.

Qualifications

Education

Degree (or equivalent experience) in education or related field.

Skills and Experience

- A degree or Diploma in Education, Social Science, Community Development, or related field.
- A Minimum of 5 years' experience in programming, entrepreneurship, vocational training, social work, and community mobilization. Proven experience in relations with private sector. Experience in Program management preferably implementing health and/or education activities.



- A Minimum of 1 year of relevant working experience in Education Program management, training or working with Youths is strongly preferred.
- Experience in conducting and/or coordinating data collection.
- Demonstrated experience working with government agencies, actors, and other stakeholders at the national and zonal levels.
- Knowledge of/experience with USAID-funded projects.
- Ability to travel throughout the State of the assigned zone.
- Demonstrated capacity to lead workshops and training. Degree in Education, Social Science, Program Planning and Management, Development
- Demonstrate capacity for Program implementation, and report writing.
- Good Knowledge in Computer Microsoft applications and effective presentation and reporting skills.
- Ability and Capacity to coordinate, collaborates well with partners and stakeholders to establish effective working relations.

Additional Information

Language:

Advanced proficiency in written and spoken English. Knowledge of and proficiency in at least two local languages spoken in the specific County is highly preferred.

Application Instructions:

Job closing date: February 20th, 2024

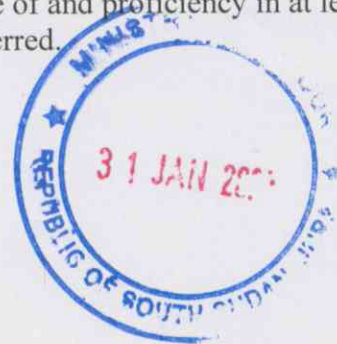
To apply, Applicants are encouraged to visit the Careers Page at: <https://go.edc.org/SouthSudanJobs>

Or Only if technical difficulties occur, applicants may send their resumes to: usaidyearrecruitment@edc.org, listing “**Job Title- Zone Supervisor YEA South Sudan**” in the Subject Line.

Or hand deliver applications, enclosed in an envelope to **Various County Office** to the attention of The Chief of Party, Education Development Center, (EDC), USAID Youth Empowerment Activity. Indicate on the envelope the position /County applied for.

Applications will be progressively reviewed as they are received. Due to the volume of applications submitted, only finalists will be notified. No phone calls, please.

EDC is committed to enhancing the diversity of its workforce and ensuring an equitable and highly inclusive work environment. EDC is a smoke-free workplace, and offers a supportive work environment, competitive salary, and excellent benefits. Women, minorities, and individuals with disabilities are encouraged to apply.



Note: EDC doesn't solicit for money from applicants at any level of the recruitment selection process.

