

## Job description

TITLE:	Medical Doctor with surgical skills
LOCATION:	Pibor, GPAA
REPORTS TO:	Project Officer
DURATION:	6 moths.
STARTING:	1 <sup>st</sup> May 2021
Closing Date:	3 <sup>rd</sup> June 2021



## SCOPE OF WORK.

- ❖ LiveWell is a healthcare non-profit organization working in South Sudan to help people affected by conflict or in needs of essential healthcare, WASH, Nutrition, FSL and GBV services.
- ❖ UNCERF & UN OCHA supported the response scale-up of health services in food insecure county of Pibor to urgently set-up an operational theater to manage emergency surgical/obstetrics cases in Pibor Town and its surrounding payams. LiveWell in partnership with WHO will support the upgrading of Pibor PHCC to CEMONC center.
- ❖ The Medical Doctor with surgical skills is urgently required & will be working under the direct supervision of the Project Officer and will be directly responsible for overseeing adequate and effective implementation of the CEMONC/surgical service in Pibor PHCC, performing clinical obstetric and surgical emergency roles, providing up-to-date lifesaving services in line with MOH/WHO guidelines. Providing oversight on-job training, coaching and mentorship to theater staff especially anesthetist, theater nurses and midwives to provide quality services in order to reduce the common causes of maternal mortality and trauma related deaths.

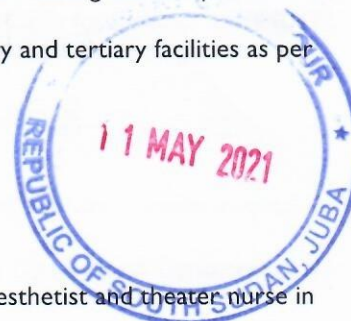
## KEY ROLES AND RESPONSIBILITIES

### Curative services:

- ❖ Conduct major obstetrics/surgical operations in Pibor PHCC.
- ❖ Ensure that clinical surgical activities at Pibor PHCC theater and peripheral HFs are implemented per the CERF project strategy for the project.
- ❖ Oversee the general routine healthcare services delivery at Pibor PHCC theater in line with general clinical practice.
- ❖ Conduct regular meetings of theater staff on the progress of the clinical services at the theater level.
- ❖ Supervises patient's health education sessions conducted by the midwife, anesthetist & theater nurses in theater and responds to any specific patient clinical consultations that needs final clinical judgment requested/urged/made by the midwife, anesthetist & theater nurses.
- ❖ Oversee patient histories and physical examinations methods, patient's follow-up supervision; evaluates results and monitors treatment plans and maintains all medical records.
- ❖ Critically supervise all patients' medical records including patient drug prescription sheets & follow-up notes and any/all patient referral records
- ❖ Attends and assists during high level clinical consultation procedures.
- ❖ Assists in assessing, coordinating, and revising on job training programs for the core theater staff.



- ❖ Train staff in providing proper medical diagnosis and treatment protocols
- ❖ In collaboration with the Project Officer & County Coordinator, identify health program opportunities by assisting the health staff to carry out assessments to better inform healthcare service delivery
- ❖ Review clinical activities through periodic visit, ensuring that theater implementation strategies are compatible with overall CERF goals and objectives
- ❖ Ensuring that theater is well and adequately equipped to support the smooth running and comprehensive implementation of CEMONC/surgical care.
- ❖ Coordinate all referrals of patients at the facility level to identified secondary and tertiary facilities as per MOH/WHO referral guidelines.
- ❖ Any other duties assign to you by your immediate supervisor (s)



#### **Human Resource Management:**

- ❖ Directly supervise the staff working in the theater.
- ❖ Direct monitoring and supervision of work activities of the midwives, an anesthetist and theater nurse in the theater to ensure that work is done properly and efficiently.
- ❖ Directly supervise and ensure a clearly defined schedule for conducting health education in the theater and wards.
- ❖ Establish specific and well defined objectives, for directly supervised staff as per staff job descriptions and ensure that objectives and job descriptions for theater staff are defined as well.
- ❖ Conduct staff appraisals through performance management evaluations
- ❖ In collaboration with the CHC and Project Officer, conduct recruitment, hiring and induction and training of the theater personnel as per the guidelines highlighted in the program documents
- ❖ Orient new theater staff members on personnel health and safety issues, i.e. scorpions, snakes and diseases unique to the area.  
Recommend promotions and disciplinary action of theater staff to the CHC and Project Officer.
- ❖ Build capacity of theater health workers and strengthen health system in the theater.

#### **Monitoring, supervision and reporting:**

- ❖ Ensure proper data collection tools are in place and shared out with relevant staff. Closely monitor and evaluate staff understanding of use of these tools and recommend trainings/capacity building to facilitate collation of quality data
- ❖ Ensure the timely collation of periodic data from the supported theater, analyze and use the information to plan, monitor and manage the projects, with reports on changes in trends provided to the Project Officer on a weekly (disease surveillance data) and monthly (other epidemiological data) basis
- ❖ Monitors Ambulance vehicle movement
- ❖ Drug management: ensure that the hospital has up to date drug management tools which are in use in all service departments, proper recording of drug distribution at all levels including ensuring that regular inventories are conducted, and ensure proper storage according to recommended standards. Monitor rational use of drugs periodically in comparison with morbidities
- ❖ Monitor closely the morbidity and mortality trends together with all the other health indicators to ensure that prompt actions are taken
- ❖ Prepare activity reports on a regular basis to inform the Project Officer of the status and implementation of programs, services and quality initiatives
- ❖ Conduct Monthly supervision of the theater & submit reports to the Project Officer and follow up action points clearly defined and ways of ensuring that these are followed through discussed with staff and implemented.
- ❖ Assist in drafting donor sector reports periodically, as required by Project Officer & Health Manager from accurate reports of all services provided in theater.
- ❖ Attend meetings concerning overall health program issues as requested by the Health Manager
- ❖ Conduct regular review and recommend revision of training manuals to maintain consistency with the acceptable protocols and standards

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- ❖ Maintain updated libraries of manuals and other resources at all field sites
- ❖ Keep the Project Officer informed of all developments and issues through weekly situation reports.

#### **Coordination:**

- ❖ As requested by the County Health Coordinator & Project Officer, liaise and coordinate with the UNICEF, WHO and lead Health Cluster focal person at County Level, UNICEF's focal points for BHI, EPI, & RN and other external partners to facilitate information sharing to enable smooth running of primary health care activities

#### **REQUIRED QUALIFICATIONS:**

- ❖ 3-5 years experiences in clinical and surgical procedures especially CEmONC and other major surgical operations.
- ❖ Bachelors in Medicine and Surgery from a recognized University, M. Med in Obstetrics & Gynaecology is added advantages
- ❖ A mature person of high professional discipline and moral integrity, able to work under stress as the situation may dictate
- ❖ Must be registered with the South Sudan General Medical Council (SSGMC)

#### **Required experience & competencies:**

- ❖ At least 2-3 years experience as a humanitarian doctor.
- ❖ Relevant training and experience in supervising staff in complex environment
- ❖ Ability to work with displaced communities with diverse cultural and ethnic backgrounds
- ❖ Good report writing and communication skills (DHIS 1, and 2, EWARS, IDSR, Kobo tools, 5Ws)
- ❖ Proficiency in computer especially in EXCEL and MS WORD is a MUST.

#### **APPLICATION INFORMATION**

- ❖ Apply using a cover letter, up-to-date CV and scanned authenticated academics documents, including details of your current remuneration and salary expectations to: [hr.livewellsouthsudan@gmail.com](mailto:hr.livewellsouthsudan@gmail.com) and copy to [health.livewellsouthsudan@gmail.com](mailto:health.livewellsouthsudan@gmail.com) or hard copies addressed to: Recruitment Officer, LiveWell Head Office, Plot # 324; Tongping Area, along Bilpam Road Opp. Britain Hotel

Female candidates are strongly encouraged to apply

