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Approved by
S/Inspector of Labour



World Vision

SOUTH SUDAN

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Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so

Building Brighter Futures for Vulnerable Children

JOB OPPORTUNITY AT WORLD VISION INTERNATIONAL – SOUTH SUDAN

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is condition upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision International - South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the role below:

Job title: Area Programme Manager
Reporting to: Senior Operation Manager
Location: Yambio
Availability: As soon as possible

Purpose of the position:

The core responsibilities of this position are to take the lead in overall project management, implementation and coordination of the programme. To provide administrative leadership to Western Equatoria Operational areas. Providing strategic direction and leadership to all Projects being implemented in the operational area. To represent WV at the State level and ensure compliance with donor and internal requirements. The projects are located in Yambio, Ezo and Tambura

ROLES AND RESPONSIBILITIES:

Grant Management oversight

- As the Area Program Manager, provides administrative management for the implementation of all World Vision South Sudan Programs in the assigned state/counties in accordance with the overall World Vision South Sudan country policies, procedures and donor guidelines.



- Coordinate all operational activities for various sectors in the state as well as with other support department.

Budget Management:

- Provide oversight to all grant budgets within approved spending levels and ensure accurate and timely financial reports to donor and key management staff at World Vision.
- In conjunction with Finance Manager, ensure project compliance whereby project expenditures are reasonable, allocable, prudent, and spent in accordance with donor rules and regulations to ensure compliance with external audit.
- Ensure the monthly expenditure report reviewed and feedback given to finance before the issuance of monthly financial report.
- Monthly management of project expenditure, including monitoring of monthly Financial Reports, and overall budget management. Review on monthly expenditure to ensure accuracy and audit compliance, in collaboration with Finance Officer
- Provide variance explanations and put remedial actions if there potentially significant under/overspending.

Monitoring, Reporting, Documentation & Knowledge Management.

- Lead regular completion of ITT, DIP and additional requirements as per the M&E plan of each project
- Prepare and submit quality project report as per the report requirement of the project as well as build and maintain effective relationships with UN agencies especially WFP and FAO, government officials, and community and WV internal staff.
- Coordinate assessments in the State/counties that will help in project design for future funding.

Donor Relations, networking and coordination:

- Develop partnership relationships with local organizations and communities to assess the effectiveness of current projects and to identify possibilities for new projects and funding in the assigned State/counties.
- Liaise with government and other humanitarian and UN agencies operating in the state
- Execute additional duties given by the immediate supervisors.

Oversight Leadership to Support services

- Provide on site supervision to the Administration, Fleet and ensure that all safety protocols are adhered to in the operational area.



- Supervision of Administration team ensuring that assets, are accounted for according to WV and Donor standards.

Qualifications/Education/Knowledge/Technical Skills and Experience.

- University degree or qualification in Social sciences, or any other related field.
- 3-5 years proven experience in emergency programmes or social development with at least 2 years of that at middle management level.
- Strong project management background is required.
- Proven experience in the management of multi sectoral projects, and proven experience in working with UN Agencies such as WFP, UNHCR, UNICEF, and FAO
- Ability to travel in country to all states and across the border for training, assessment, regular monitoring and evaluation a must.
- Cross-cultural sensitivity, flexible worldview, emotional maturity and physical stamina.
- Experience in working with clusters and working groups/community of practice an added advantage
- Ability to maintain performance expectations in psychologically stressful environments and physical hardship conditions with limited resources.

HOW TO APPLY

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone as per the instruction below:

Interested applicants should apply through the link:

Advert Duration	19 th April 2024 to 9 th May 2024
Click this link/copy this to the browser & apply	https://worldvision.wd1.myworkdayjobs.com/WorldVisionInternational/job/Yambio-South-Sudan/Area-Programme-Manager--APM-JR27100

The online open vacancy will automatically close on the date and time indicated. Any attempt to apply after the deadline won't go through.



Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

World Vision is a child-focused organization that is committed to safeguarding all children as well as adult project participants and has zero tolerance for incidents of violence or abuse against children or adults, including sexual exploitation or abuse, committed either by employees or others affiliated with our work. Therefore, World Vision does not hire staff whose background is not suitable for working with children or vulnerable adults, even if their role does not interact directly with them.

Disclaimer: World Vision in South Sudan is a reputable organization that values transparency and fairness in its recruitment process and does not solicit any money for any job application. We encourage all job seekers to be cautious of any job ads that require payment or personal information upfront. If you have any questions or concerns about our job ads or recruitment process, please do not hesitate to contact us directly.

