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Approved by  
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04/01/2021  
*[Signature]*



**Advert opens 4<sup>th</sup> January 2021**

#### Introduction/background

ICCO Cooperation envisions a world where people are empowered to build sustainable livelihoods within a society that upholds their rights. Our mission is to strengthen sustainable agricultural systems and realize resilient communities, with a special focus on women and youth.

Our goals are:

- Food and Nutrition Security of Smallholder Farmers and Their households
- Economic Empowerment of Smallholder Farmers and Small and Medium Enterprises
- Resilient and Disaster-Prepared Communities

Our focus areas are:

- Blending Finance
- Climate Resilient Food Systems
- New Technologies
- Youth Entrepreneurship

Our goals are closely aligned to the Sustainable Development Goals 2 and 8:

- Zero hunger
- Decent work and economic growth

In addition, they also contribute to the SDGs 6, 10, 11, 12, 17:

- Clean water and sanitation
- Reduced inequalities
- Sustainable cities and communities
- Responsible consumption and production
- partnership for the goals

#### Organisational activities

1. Food and nutrition security: We strengthen the capacities of individual households to produce sufficient food, while also earning an income from farming. We build the capacity of producer organizations so they can support poor households and contribute to awareness raising and advocacy at promoting healthy and sustainable food and nutrition practices for all household members.



2. Economic empowerment: We support poor farmers and producer organizations to seize economic opportunities to improve and sustain farmers' livelihoods. The Market Systems Development approach is used to facilitate access to resources. Capacity development helps to enhance farmers' technical and business skills.

3. Emergency response: We respond to emergencies and create resilient communities that are adequately prepared for, and can effectively respond to disasters. We integrate disaster risk reduction and resilience strategies in our food security, economic empowerment and humanitarian programs.

Therefore, ICCO would like to recruit for the position of Project Officer as detailed below.

**Position:** Project Officer  
**Based Location:** Juba with frequent travel to the field area.  
**Number of positions:** One (1)

**Specification of the job**

The Project Officer (PO) is the interface between ICCO and implementing partners in South Sudan, potential donors, the national authorities, and other NGOs. The PO will manage the ICCO projects in South Sudan, in particular the Dutch government funded Excelling in Excelsia project in Nzara county.

**Reporting relationship**

The PO reports to the ICCO East Africa Cluster Head of Programmes and works closely with the Cordaid Program Manager and Cordaid team in Juba. The PO is based in the Cordaid office in Juba.

**Job summary/overall goal of the position**

The overall goal of this position is to support successful implementation of the Dutch government funded Excelling in Excelsia project and other future ICCO projects in South Sudan, managing partners, program implementation, assessments, M&E, training & facilitation and support Cordaid's liaison officer in the ACT Forum South Sudan meetings.

**Duties and responsibilities**

1. Under the direct supervision of the ICCO East Africa Cluster Head of Programmes, the PO will be responsible for the following tasks:
2. Manage the Excelling in Excelsia project
3. Manage the consortium partners in this project (Equatoria Teak Company, Hummingbird, and FAO)
4. Strengthen existing contacts and develop new contacts with ACT Alliance members, civil society networks and organizations and realize an inventory of potential collaborators.
5. Identify funding opportunities and support the development of concept notes, proposals and other documents for the design of the new projects and programs;
6. Follow ICCO's project cycle management procedures and monitoring and evaluation procedures;
7. Conduct regular monitoring of project in Nzara, preparation of quality progress reports and communication materials;
8. Ensure that all the narrative and financial reports are completed and submitted by partners on time;
9. Support the Cordaid Liaison Officer in maintaining linkages with ACT Forum and Act Alliance members and report possibilities for collaboration to East Africa cluster Head of Programmes and Cordaid Program Manager;
10. Carry out any other tasks as may be assigned by the East Africa Regional Cluster Head of Programmes to ensure successful management of the ICCO program in South Sudan.

**Key result areas**

1. Successful implementation/management of the Excelling in Excelsia project
2. Effective coordination with the Act forum and Act Alliance members
3. Good working relationships with project partners, local government and Cordaid colleagues
4. Quality report writing



#### **Qualifications and Skills needed**

- Bachelor's degree in Development Studies or Agriculture
- Experience in value chain development and working with small holder farmers (this project is on coffee)
- Proven track record of effective project/program management.
- Minimum of 2 years' experience in implementing development and/or resilience programs
- Specialist skills and knowledge relating to food security and livelihoods
- Good interpersonal and communication skills.
- Experience in working and coordinating with partners, government and donor agencies.
- High motivation, initiative and adaptability.

#### **Further information and how to apply**

Interested and qualifying applicants can submit their application letter including CV in English, both phone and email contact details of at least 4 professional references, including most recent/current employer/supervisor to the following link: <https://icco.hrmagic.co/careers/job?id=NTU5>

Deadline for submission is by the **22<sup>th</sup> January 2021**

ICCO South Sudan is an equal opportunities employer and women are strongly encouraged to apply

Only shortlisted candidates will be contacted.

An integrity check will be part of the recruitment procedure.

All applications submitted cannot be returned.

