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Approved


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REACH AFRICA ORGANIZATION

Transforming Communities into Better life and self reliance

ADVERTISEMENT FOR SALOON AND HAIRDRESSING TUTOR

LOCATION: DUK, BUDI AND KAPOETA NORTH

Reach Africa Organization is a women youth led National Nonprofit, Non-Governmental Organization providing both lifesaving and long-term support that supplements the efforts of government and other humanitarian agencies by working with rural, impoverished and vulnerable groups at the community level. **RAO** is registered and mandated under Relief and Rehabilitation Commission (RRC). **RAO** was founded in 2017 purposely to respond to the dire basic social, economic, livelihoods and health conditions experienced by South Sudanese citizens across the ten greater regions. **RAO's** current focus and mandate addresses both emergency and developmental interventions of basic lifesaving including Food Security and Livelihoods, Protection, Water Sanitation and Hygiene, Social Development of Youth and Women, Shelter/ NFI, Access to Justice, Peace Building, Nutrition and Health.

RAO Social Development of Youth and Women Program wishes to recruit a highly competent, proactive and self-driven person to fill the position of a saloon and hairdressing Tutor to facilitate a Group Vocational tailoring training in the counties of Budi, Duk and Kapoeta North.

OBJECTIVES OF THE CONSULTANCY WORK

The main Objective of this consultancy work is to provide practical hairdressing and beauty Salon management for 4 groups of young women and equip them with the skill.

SPECIFIC OBJECTIVES

- To provide hairdressing skill training to 4 groups of young women for 60 days
- To provided beauty salon management skill training for 4 groups of young women for 60 days



- c) To provide training inputs (materials such as cosmetics) that help for hair dressing and Salon Management during training period

SCOPE OF WORK

Type and number of trainees

4 Groups of 10 young women each from **Budi, Duk and Kapoeta North** Counties. Most of them are not educated

OUTLINE OF THE ASSIGNMENT

- Prepare training guideline for hairdressing and Salon Management
- Practical skill development hairdressing and salon management
- Follow up to provide monitoring and mentoring of trainees

DELIVERABLES

Key deliverables anticipated from this assignment:

- Submit technical and financial expectations with training outline indicating internalization of the Terms of Reference and lay out of methodology to be used and a clear timed work plan for executing the assignment
- Prepare a training curriculum; content covering in detail both theory and practical sessions which will be covered during the training
- Training inputs preparation and delivery
- A draft and final training report to be submitted to RAO TVET consultant upon completion of the training.

DUTIES AND RESPONSIBILITIES

- Prepare and deliver lesson exercises and related training materials on saloon and hairdressing programs to trainees in accordance with the Curriculum.
- Participate in preparation and or updating saloon and hairdressing training modules and manuals.
- Conduct follow-up visits after the training to mentor and support the trainees.
- Publicize The RAO Social Development of Youth and Women program and its projects through the media and by display of the training schedules on local public notice/bill boards/Facebook, etc.
- Submission of regular assessments and reports on the progress, achievements, challenges and lessons learnt and make appropriate recommendations.
- Timely preparation of continuing and end of training program report for the TVET consultant



- Maintain and archive training records of all mentees from the saloon and hairdressing department of the TVET project.
- Conduct the daily management of the saloon and hairdressing classrooms and general control of the usage of its equipment/materials.
- Participating in the program performance management.
- Ensuring compliance with all Health and Safety regulation, regular checking of equipment, and ensuring that safe working practices are adopted and that all equipment are operated safely and records maintained

TUTOR EXPERIENCE

Open towards qualified individuals, the tutor should meet the following criteria:

- Technical /vocational skill certificate on hairdressing and beauty salon management (Diploma or Degree in saloon and hairdressing)
- Knowledge and proofed experience in hairdressing and salon management
- Clear, effective writer in English
- Knowledge of Juba Arabic language is desired
- Previous experience providing participatory training in hairdressing and beauty salon management to young adults, women and men.
- Previous experience teaching in a vocational school as hairdressing and beauty salon management tutor.
- Ability to train and impart knowledge to trainees of various levels of formal education.
- Previous report writing and resource mobilizations experience.
- Familiarity with the complexities of accountability, organizational growth and change, and the ethical dimensions of NGO work.
- Excellent interpersonal skills and ability to work in a multi-cultural/multi-national setting.
- Skills in and ability to exercise diplomacy in engagements with state and non-state partners.
- Good team player.
- Good writing skills and proficiency in the English language and Juba Arabic.
- Computer literate.
- Previous experience working in an insecure environment, particularly in South Sudan.
- Ability to exercise conscience and non-tolerance to corruption.



RAO is an **equal opportunity employer**. In making employment decisions it does **not discriminate** on the basis of gender, ethnicity, religion or political affiliation. RAO, is committed to **Zero Tolerance for Fraud and sexual Exploitation and Abuse (SEA)** while providing Humanitarian Responses. In case of such act kindly report immediately.

HOW TO APPLY

Submit soft copy of your C.V, Academic documents and Cover letter **ELECTRONICALLY** to raossrecruitment@gmail.com or Hand deliver to RAO Office Hai Thoura a long University of Juba Road Plot#60/61, addressing the recruitment team before **14th December 2023 at 5:00pm** Local time.

