

REQUEST FOR EXPRESSION OF INTEREST (EOI)

Ref. No. SS2021.00366.EOI

13 December 2021

A. Background

1. The United Nations World Food Programme is implementing a four-year (2020-2024) project; “Feeder roads to strengthen the livelihoods & resilience of rural communities – To improve food security of the target vulnerable populations in Northern and Western Bahr el Ghazal States and the Greater Upper Nile – South Sudan.” The four-year project is implemented in Jue River County, Western Bahr El Ghazal, Aweil South, Aweil North and Aweil West in Northern Bahr El Ghazal. In the Greater Upper Nile, assessments are currently ongoing to ascertain the needs and specific locations in Akobo, Pibor, Pochalla, Urur, Rubkona and Nyirol counties.

Some of the funding is meant to strengthen the capacity of at least 15 Agribusinesses such as farmer organizations/Cooperatives, grain traders, artisans and Stockists/Agro-dealers and facilitate access to financial services and markets. Hence, WFP is seeking one competent organization to provide Enterprise Development services to the target groups in the three project locations (Western Bahr El Ghazal, Northern Bahr El Ghazal and the Greater Upper Nile), effective January 2022 until October 2024, subject to annual performance.

2. The WFP Country Office in the Republic of South Sudan seeks to register eligible companies interested in provision of the following goods and services for WFP in South Sudan.

B. The purpose of this EOI

3. The purpose of this request for EOI is to identify suppliers with verified technical and financial capacity to provide any of the goods and services to be added to WFP’s roster of suppliers. Eligible suppliers shall be invited to participate in competitive bidding process whenever there is requirement.

C. Categories

4. SS2021.00366.EOI.1 provision of Enterprise Development services

Eligibility

5. Eligibility to participate in the registration will be determined by proof of legal capacity of the supplier in South Sudan or country of domicile, financial capacity proven by most recent two years’ Audited Financial Statement, positive references from recent clients & minimum three (03) years’ experience, and the company or its shareholders must not be under any sanctions, including United Nations Security Council.

Profile of the service provider

- a) A registered consultancy firm, agribusiness development organization or financial intermediary organization fully familiar with the South Sudan Context.
- b) Not less than five years’ experience providing capacity building, training and strengthening of farmer groups and cooperatives in South Sudan or the East African region.
- c) Proven experience in providing coaching and mentoring in enterprise development, financial literacy and business development skills to those at the bottom of the pyramid.
- d) Experience in conducting capacity gap assessments of micro, small and medium Enterprises (MSME).
- e) Proven experience in designing and conducting capacity strengthening for MSMEs (includes farmer organizations/cooperatives).



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6. After the deadline for submission, WFP shall evaluate proposals received and notify eligible participants of the outcome of the evaluation.

D. How to prepare and submit your Expression of Interest

7. In order to participate in the pre-qualification exercise, companies are required to read the WFP Terms of Reference (T.O.R) and complete the WFP corporate supplier registration forms which can be requested by sending an email to JUBA.VENDREG@WFP.ORG with “**REQUEST FOR EOI DOCUMENTS REF NO. SS2021.00366.EOI**” appearing in the subject line of the email.
8. Submission shall be in sealed envelope addressed to WFP Procurement, WFP Country Office located at Jebel Area, Rock City Road, Juba with Ref No. **SS2021.00366** Submissions must include: -
- A cover letter expressing your company’s/organization interest indicating the districts for proposed partnership.
 - Duly completed, signed & stamped WFP corporate forms (**Must be requested from juba procurement through juba.vendreg@wfp.org**). **Request for WFP forms close on 28th December 2021 at 10am Juba time.** Vendors who obtained these forms without requesting for them through the above email will automatically be disqualified.
 - NGO/Enterprise Mission statement.
 - An outline of current and past activities relevant to this call.
 - A certified copy of the registration certificate for NGOs.
 - Copy of valid certificate of incorporation
 - Copy of Articles & Memorandum of Association
 - Copy of valid Operation Licence
 - Copy of valid Chamber of Commerce membership certificate
 - Copy of Tax Identification Certificate
 - Copy of valid Tax Clearance Certificate of South Sudan National Revenue Authority
 - Three (03) references, most recent clients (UN, NGOs, Government, private sector)
 - Copy of 2 years’ (most recent) Audited Financial Statements
9. Your company representative must wear face mask and visit during official working hours (8:30 a.m. to 5:00 p.m. on Monday to Thursday & 8:30a.m. to 2:30 p.m. on Fridays). For accountability purpose, all applicants **MUST** register & sign in the Register for submission of the EOI at the WFP Security at the Main Entrance.
10. The deadline for response to this request for EOI is
04TH, Jan 2022, 2:30 p.m. Juba Time (GMT +2:00)
11. WFP will not consider incomplete or unsigned/unstamped submissions. All responses and supporting documentation received will be treated as strictly confidential and will not be made available to the public.
12. This request for EOI does not constitute a solicitation. WFP reserves the right to change or cancel this procurement process or any of its requirements at any time during the process; any such action will be communicated to all participants.



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13. All applications documents must be submitted either through email: Juba.vendreg@wfp.org or physically be handed over at the reception, WFP Jebel Kujur office from 9am to 4:30pm
14. Should you have any questions please do not hesitate to contact us at juba.vendreg@wfp.org

Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew Hollingworth', is written over a horizontal line. The signature is fluid and cursive.

Matthew HOLLINGWORTH
Representative and Country Director
United Nations World Food Programme (WFP) South Sudan