



Date: 17. November.2021

REQUEST FOR QUOTATION NOTICE (VARIOUS LOT)

Universal Intervention and Development Organization (UNIDOR) in partnership with Christian Aid South Sudan (CASS), is implementing a project: Emergency food security and early recovery livelihood support for the most vulnerable households in Leer County while responding to the very vulnerable with cash transfer along with provision of agricultural tools and seeds, in Unity state.

The project goal is to save lives of conflict affected communities through cash transfers, inputs provision, and food security and livelihoods, therefore, the project seeks to avert dire food security situation in Mayendit North areas through provision of multipurpose cash transfers.

The transportation of project items to the locations where the project is being implement.

The table below portrays the following lots:

LOT S	DESCRIPTION			
1	Transportation and distribution of cash to 1,234 beneficiaries in Mayendit North payams of Thaker, Tutnyang, Rubkuay and Dablual			
2	Supply of Agricultural seeds and tools			
	S/No	DESCRIPTION OF GOODS	UNIT OF MEASURE (UOM)	QTY
	1	Hoes (Jembe) with Stick (cock brand)	Pcs	250
	2	Watering Cans 10 litres	Pcs	250
	3	Tomatoes seeds (Money Maker) 50 gm	Sachets	250

	4	Kudra Seeds (White elma) 50 gm	Sachets	250
	5	Okra seeds 50 gm (Pusa-sawani)	Sachets	250
	6	Fishing Hooks (size:5)	small box of 100 pcs	150
	7	Fishing Twines size 9 500gm	Rolls	150
3	Provision of water transport service from Juba-Adok (15mt single trip)			

LOT1; Transportation and distribution of cash to 1,234 beneficiaries in mayendit North payams of Thaker, Tutnyang, Rubkuay and Dablual

1. Bidders must have the financial capability needed to pre-finance the payment.
2. Security, transportation, accommodation to and from project sites will be cover by the company.
3. Bidders must provide a detailed implementation plan or mechanism on how they intend to accomplish said activity.
4. Interested bidders must be registered, and holder of a valid permit licensed to operate as a FSP from Bank of South Sudan (BOSS). Bidders without valid permits are automatically disqualified.
5. Bidder must have adequate number of staff to ensure service delivery in time and be able to meet insurance coverage for staff and funds.
6. Cash to be delivered to beneficiary cannot be worn out or torn, preferably new notes.
7. It is the sole responsibility of the contractor to acquire the necessary permits/clearance of cash and transportation of cash to all the field locations as it is required according to the law of South Sudan. The service provider shall be responsible for his/her income tax and/or insurance during the assignment.
8. The service provider should specify the Currency of offer -USD
9. Service provider should clearly specify the of days required to assemble and deliver the required cash to the field (Mayardit North)
10. Validity of the offer should be min 3 months
11. Payment terms will be within 30-60 business days after receipt of service and invoice, by cheque.
12. A reference lists.

13. Provide the most recent Audited financial statements of its accounts.
14. Business Contact details including President/Owners of the company.
15. Clearly state the percentage of the commission Charge if any and the rate used for conversion of cash from USD- to SSP during Invoicing and what each beneficiary will be entitled too.
16. Annual Turnover of between \$100,000-\$200,000.

LOT2: SUPPLY OF AGRICULTURAL SEEDS AND TOOLS

1. Provide all relevant required legal certificates of the company in South Sudan
2. Bids must be valid for minimum 3 months
3. Payment terms shall be within 30 working days after receipt of goods and invoice, by cheque.
4. Recommendation letters from 5 NGOs/ Companies from which similar services have been provided.
5. Provide a seed germination certificate/
6. Provide the most recent Audited financial statements of its accounts.
7. Valid Tax clearance certificate
8. Business Contact details including President/Owners of the company.
9. Ability to deliver all the above items to the partner offices.
10. Should specify the currency of offer and Mode of payment.
11. UNIDOR is not subject to VAT; therefore, all offers should be exclusive.

LOT3: WATER TRANSPORT JUBA TO ADOK 15MT OF A SINGLE TRIP

1. Business contact details including owners of the company and email address.
2. Offer must be VAT Exclusive.
3. Experience in similar field for the last 5 years backed up with at least 5 recommendations from NGOs/Companies for whom similar services have been provided too.
4. Able to clear all the items before commencement of the journey and bear all cost incurred on the way to the final destination.
5. Provide the most recent Audited financial statements of its accounts.

6. The motorboat/ship Must bear a valid insurance Certificate.
7. The motor boat/Ship should be relatively brand new and must have a life span of less than 5 years in similar field of service.
8. Payment will be within 30-90 working days after confirmation of delivered items and invoice.
9. Must Specify the validity of the Bid.
10. Provide evidence of company registration within South Sudan (renewed). Scan both sides.

CODE OF CONDUCT:

The project team's work is based on deeply held values and principles, it is essential that our commitment to the rights of beneficiaries is supported and demonstrated by all persons and entities working for UNIDOR. All bidders obliged to abide by the organization Code of conduct.

NOTIFICATION OF THE OUTCOME.

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiry of the deadline, consider your bid not successful.

LANGUAGE FOR THE BIDS

The language for the bids shall be **English** only.

DISCLAIMER

This is only a Call for quotations/Bid and UNIDOR South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, UNIDOR South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations.

The decision of the UNIDOR South Sudan Procurement Review Committee shall be final.

CONTRACT:

UNIDOR will enter into a contract with a competitively selected service provider.

The contract shall clearly stipulate; terms and condition to be performed by the service provider timelines, mode of payment among others.

LOT LABELING AND SEALING OF BIDS:

The company **MUST** clearly label the lot applied for on the sealed envelope.

Each hand delivered quotation/bid must be registered individually on the bids submission book which is available in the security guard room. Unregistered quote/bid will not be considered even if it is dropped in the tender box.

CLARIFICATIONS

Any request for clarification must be made in writing through the following emails:

1. nyak@unidorss.org
2. okumuj@unidorss.org
3. fm@unidorss.org
4. dp@unidorss.org

Not later than 24th, November, 2021 at 12:00 pm Local Time/South Sudan time.

DEADLINE FOR THE SUBMISSION OF THE QUOTATION/BIDS

The deadline for submission of the offer will be strictly on **Tuesday the 30th, November 2021, at 12:00 pm Local Time.**