



JOHANNITER

Tender Notice

Procurement No: **WAU/ADH/0002**

Date: 27th August 2024

Dear Sir/Madam,

Re: Invitation to Tender Supply of ICCM Drugs

Johanniter, an international humanitarian agency operating in South Sudan seeks to contract a legally recognized and competent company to **Supply ICCM Drugs to its project in Wau: ADH: Improving Health and wellbeing of children and women in South Sudan through an integrated health nutrition and WASH Packages**. Interested reputable companies can obtain detailed tender documents from, NGO Forum Website or by sending an email to richard.oryem@thejohanniter.org; with the subject line; **“Supply of ICCM Drugs_Wau”** starting 28th August 2024.

We look forward to receiving your sealed bids at the addresses provided in the tender document on/or before **10th September 2024, 4:00PM** local time. All bids submitted after the stipulated timeline shall be rejected. This notice shall not be considered in anyway as an offer or contract but rather an invitation to negotiate.

Thank you for your consideration to participate.

Yours Sincerely,

P.P Boniface Lakony

Operations Support Coordinator, Johanniter South Sudan



Tender Supply of ICCM Drugs_Wau

Tender Number: WAU/ADH/0002

Closing Date: **10th September 2024.**

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About Johanniter:

Johanniter is a German Christian Not for profit non-governmental organisation running eight integrated projects in the former Western Bahr el Ghazal State (WBeG) of South Sudan focusing on maternal and basic health, nutrition (CMAM), WASH and GBV/Protection. Its overall objective is to reduce people's vulnerability, specifically by contributing to morbidity and mortality reduction by improving the population's health and nutrition status. Furthermore, improved access to water, sanitation and hygiene (WASH), and protection services are an existential part of Johanniter's South Sudan programme.

Proposed Timelines:

Tender Notice	28th August 2024
Date line for submission of bids	10th September 2024
Proposed tender opening dates	11th September 2024

Description of Works/Service.

Johanniter invites prospective vendors to submit bids for the Supply of ICCM Drugs_Wau for the Regional Emergency Assistance for people affected by the South Sudan Crisis project as specified in the table below to be delivered to the Johanniter office in Juba or Wau depending on the location of the vendor

Submission of offer.

All bids must be submitted to the **7th Floor, Wing B, UAP Towers, Hai Neem, Juba, South Suda.** or Johanniter Wau office, **Plot:166 & 167, Block 21, Hai Daraja Second Class Residential Area** or call **+211 (0) 921 059 597** for directions on or before **10th September 2024, 4:00PM** local time in a sealed envelope clearly marked with the tender number **WAU/ADH/0002-Supply of ICCM Drugs_Wau** and sign a document acknowledging submission of your bid at the gate.

Description of Items.

No	Item Description	Unit Type	Quantity
2	Amoxicillin Infant-250mg: 1 Blister of 10 tablets in pink packet with a baby picture each containing 1 blister. Packet as unit cost	Packet	8,000
3	Amoxicillin Toddler-250mg: 2 Blisters of 20 tablets in green packet with a baby picture each containing 2 blisters. Packet as unit cost	Packet	9,500
4	Packets of Clean Gloves, packed 100pieces per packet. Packet as unit cost	Packet	40



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5	mRDT Kits: (Malaria HRP-2/pan Pldh test SD Bioline-All species; Falciparum, Ovale, Malaria and Vivax), wb, 1 test O5FK60; with complete set buffer, sharps, pipet, alcohol swabs and guide leaflet. Packet of 25 tests. Packet as unit cost	Packet	1,200
6	ORS powder salt packed 25 sachets in each packet. Packet as unit cost	Sachet	9,000
7	Zinc 10mg tablet of 10 blisters per packet. Packet as unit cost	Packet	4,500

Clarification of Tender Documents.

Johanniter has taken great care to be as clear as possible in the language used to compile this tender document. In case, any confusion arises out of the meaning or interpretation of any words used in this document, Johanniter will not accept responsibility for any misunderstanding or misinterpretation. Additional information or clarification can be obtained in writing by e-mail to richard.oryem@thejohanniter.org; Boniface.Lakony@thejohanniter.org; with the subject line "Tender - **CLARIFICATION REQUEST – "Supply of ICCM Drugs _ Wau"**". A response will be shared through email to any request received earlier than 5 days before the deadline for submission of applications.

Amendments of tender documents.

At any time prior to the deadline for submission of the bids, Johanniter may, for any reason (s), whether at its initiative or in response to a clarification requested by a prospective applicant, notify the tender documents by issuing a subsequent addendum. The addendum thus issued shall be part of the tender documents and shall be communicated in writing to all prospective bidders. Prospective bidders shall promptly acknowledge receipt of each addendum in writing. In order to afford prospective applicants reasonable time to take an addendum into account in preparing their applications, the organization may at its discretion, extend the deadline for the submission of bids.

Conditions for Tender Submission.

All interested vendors must respond to all requirements set out in this document and failure to adhere to the conditions set out will result in the rejection of their bid.

- This tender process shall follow Johanniter's Procurement guidelines and policy and reserves the right to deal with any offer of its choice or any or all parts of the offer.
- Johanniter is not bound to accept the lowest offer or any offer.
- This invitation for tender is not a contract or an offer to a contract, but an invitation to negotiate.
- Respondents are bound by their offer for a period of 90 days from the closing date of bids.
- Johanniter reserves the right to alter the dates of the timetable.
- Canvassing of Johanniter staff in relation to this tender will result in the disqualification of that individual or company.
- Opening of offers is not open to the public and Johanniter will inform each respondent of the results of the decision of their offer upon request.
- Bids submitted in another manner other than that specified in the tender document shall be rejected.
- Johanniter is not obliged to justify or explain selection to any respondent.
- All documentation must be submitted in English.
- All bids must be accompanied by a signed declaration of suppliers provided by Johanniter.
- This document does not represent a commitment to purchase or contract with your firm.

Tenderers' Eligibility and Qualifications.

The tenderer shall furnish, as part of its tender documents its qualifications to perform the contract if its tender is accepted. The documentary evidence of the tenderer's qualifications to perform the contract if its tender is accepted and that the tenderer has the financial and technical capability necessary to perform the contract.



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Cost of tendering.

The tenderer shall bear all costs associated with the preparation and submission of the tender. Johanniter will not be responsible or liable for those costs, regardless of the conduct and/ or outcome of the tendering process

Currencies.

All prices shall be quoted in USD

Submission of the offer.

Complete tender documents must be submitted in a sealed envelope clearly marked "**Tender for Supply of ICCM Drugs _ Wau**" to the following addresses below on/or before **10th September 2024, 4:00 PM local time to Johanniter Office in Juba located on 7th Floor, Wing B, UAP Towers, Hai Neem, Juba, South Suda.** or **Plot:166 & 167, Block 21, Hai Daraja Second Class Residential Area** or call **+211 (0) 921 059 597** for directions. You shall be required to sign a document acknowledging the submission of your bid at the gate.

Tender Evaluation Process.

A tender evaluation committee shall be set up in accordance with Johanniter's procurement guidelines/policy taking into consideration all relevant donor requirements. The evaluation process shall include:

- Preliminary evaluation where all bids shall be evaluated to determine whether they were submitted in line with the administrative instructions including all mandatory requirements.
- All bids that pass the preliminary evaluation shall proceed to the second evaluation phase based on the criteria listed below before a contract is awarded.
- Reference checks to validate the information provided shall be conducted prior to the award of the contract.

Award Criteria.

When analysing the offers, Johanniter will take into consideration the following award criteria to achieve the best value for money:

- 1. Price-40%-All prices should be in USD.**
- 2. Quality Standards-20% Rating scale:** Copy of Evidence that drugs meet National Drug Authority and WHO Standards: = 3 Points, none copy of Evidence that drugs meet National Drug Authority and WHO Standards= 0 Points.
- 3. Delivery time-30%, Rating scale:** <60days =3points, ≤60-90days =2Points, ≥90days =0Points Evidence of contracts performed in a similar geographical location and references.
- 4. Past Experience-10%, Rating scale:** >3 copies of Previous Similar Contracts = 3Points, <3 copies of Previous Similar Contracts = 1Points, none copies of Previous Similar Contracts = 0Points.

Mandatory requirements.

- Quotation with prices for each item requested (If unable to quote for particular items, indicate that clearly.) Indicate the quotation's valid period and clearly specify expiry dates (**Earliest Expiry dates for drugs should be at least 2 years from the estimated delivery date**).
- Legal company registration documents showing the identity of the owner(s) of the company
- Tax registration Certificate clearly showing the company's TIN and Valid Tax Clearance.
- Six months of certified bank statements or Audited accounts for the previous year.
- List at least 3 professional references, including copies of any recommendations, contracts, purchase orders, etc. (References of work with other NGOs will be considered highly.)
- Relevant registration/membership from a professional regulatory body e.g. Drug regulatory authority
- Signed declaration of suppliers and Tender Dossier.

Bidders Signature.

I have read and understood this document and all information provided as part of this tender by our/my company is a true representation.

Bidders Signature.



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I have read and understood this document and all information provided as part of this tender by our/my company is a true representation.

Signed: _____ Date: _____

Name: _____ Position: _____

Annexes:

- A: Declaration of Supplier form

DECLARATION OF SUPPLIERS

We _____ [company name] _____ herewith declare that

- a) we do respect basic social rights and working conditions based on international labour standards and condemn the exploitation of child labour;
- b) we are not bankrupt or being wound up, are not having our affairs administered by the courts, have not entered into an arrangement with creditors, have not suspended business activities, are not the subject of proceedings concerning those matters, and are not in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- c) we have not been convicted of an offence concerning our professional conduct by a judgment which has the force of res judicata;
- d) we have not been guilty of grave professional misconduct;
- e) we have fulfilled all obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which we are established or with the Federal Republic of Germany or those of the country where the contract is to be performed;
- f) we have not been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to Johanniter's financial interests;
- g) following another procurement procedure carried out by Johanniter or another contracting authority, we have not been declared to be in serious breach of contract for failure to comply with our contractual obligations;
- h) we are not subject to a conflict of interest with regard to this tender. We declare that the price on the bid attached is a market competitive offer from my organization, and we are submitting to this procurement process without any conflict of interest, or the provision / receipt of any commission, gift, bribe, gratuity or remuneration of any kind.
- i) we are not guilty of misrepresentation in supplying the information required by Johanniter as a condition of participation in the contract procedure.
- j) we do not perform any act or omit to perform any act, including any misrepresentation, in order to knowingly mislead, or attempt to knowingly mislead JOHANNITER and/or any other party to obtain a financial or other benefit or to avoid any obligation ("Fraudulent Practice");
- k) we do not offer, give, receive or solicit, directly or indirectly, or attempt to offer, give, receive or solicit, directly or indirectly, anything of value to improperly influence the actions of JOHANNITER and/or any other party ("Corrupt Practice");
- l) we do not enter into any arrangements with any other party or parties that are designed to achieve an improper purpose, including but not limited to improperly influencing the actions of JOHANNITER and/or any other party or engaging in price fixing ("Collusive Practice", and together

- with “Fraudulent Practices and Corrupt Practices”, “Prohibited Practices”).
- m) we do not engage in transactions with, or provide resources or support to, individuals and organizations associated with terrorism, whether in cash or in kind, directly or indirectly.
 - n) we verify that no support or resources are provided to individuals or entities associated with terrorism as designated on the „Consolidated list of persons, groups and entities subject to EU financial sanctions” maintained by the European Commission or by any other similar sanction list of individuals and entities that may be established by the United Nations Security Council or the United States of America.
 - o) we do not engage in acts that directly support or advance trafficking in persons, including the following acts:
 - i destroying, concealing, confiscating, or otherwise denying an employee access to that employee’s identity or immigration documents;
 - ii. failing to provide return transportation or pay for return transportation costs to an employee from a country to the country from which the employee was recruited upon the end of employment if requested by the employee.
 - iii. soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretences, representations, or promises regarding that employment.
 - p) we do respect applicable law relating to anti-money laundering in the execution of our contracts.

General statements:

- 1.1 The contractor shall communicate these fundamentals of JOHANNITER’s Policy to its management, employees, subcontractors and agents and shall take all reasonable measures to ensure that such persons do not engage in prohibited practices.
- 1.2 The contractor shall immediately disclose to JOHANNITER any actual, apparent, potential or attempted prohibited practice that the contractor becomes aware of. To that end, the contractor shall fully cooperate, and shall take all reasonable steps to ensure that its management, employees, subcontractors and agents fully cooperate with any investigation of prohibited practices by JOHANNITER, including by complying with all reasonable requests from JOHANNITER to gain access to and inspect any records, documents and other relevant information.
- 1.3 JOHANNITER is committed to the protection of vulnerable populations in humanitarian crisis, including from sexual exploitation and abuse. By entering into a contract with JOHANNITER, The contractor undertakes to ensure that

its personnel, agents and subcontractors conform to the highest standards of moral and ethical conduct.

The contractor expressly acknowledges and agrees that:

- a) Any breach of this policy by the contractor or by any of its management, employees, subcontractors or agents constitutes a material breach of the contracts, which entitles JOHANNITER to immediately terminate a contract without incurring any liability to the contractor; and
- b) In the event that JOHANNITER were to determine through an investigation or otherwise that a prohibited practice occurred, JOHANNITER shall have, in addition to its right to immediately terminate the contract, the rights to:
 - i. apply and enforce the relevant sanctions in accordance with its internal regulations, rules, procedures, practices, policies and guidelines, including referral of the matter to national authorities when appropriate; and
 - ii. recover all losses, financial or otherwise, suffered by JOHANNITER in connection with such prohibited practices.

Date & Signature

Name of company

Name in printed letters

Stamp