



Gudele 1 Block 9, Rock City Road email; [hrhealthactionaid17@gmail.com](mailto:hrhealthactionaid17@gmail.com)



### Job Description

<b>Job Title:</b>	Lab Technician	<b>Duration:</b>	6 months
<b>Duty Station:</b>	95% Roving		(With possibility of extension
<b>Department:</b>	Health		Based on funding)
<b>Reports to:</b>	Nurse		
<b>Opening Date:</b>	12 <sup>th</sup> .Sept 2019	<b>Type of Contract:</b>	Volunteer(internal/External)

### Overview

Health action aid is a National non-Governmental Organization registered and incorporated under chapter 3, section 10 of South Sudan NGOs' Act 2016 with the Relief and Rehabilitation Commission (RRC) in 2017. Our headquarters is located in Juba South Sudan.

### Duties and responsibilities:

- Monitor the quality of laboratory tests carried out in disease treatment and diagnostic centers
- Assist in determining normal and abnormal components of body fluids by conducting chemical analysis of blood, urine, spinal fluids and gastric juice
- Keep all the laboratory records
- Responsible for collection, presentation, storage and submission of all disease samples to the reference Laboratory and follow up the results
- Order and maintain Lab supplies, checks, anticipates needed supplies and verify the receipts of the supplies.
- Prepares blood, plasma and platelets for transfusion by conducting blood group, type and compatibility tests
- Provides medical technology information by answering questions and results
- Ensures that all the universal safety precautions are followed
- Prepares reports of technological findings by analyzing and summarizing information
- Maintains patient's confidentiality by keeping information confidential
- Analyze blood cells by counting and identifying cells using microscopic techniques and procedures
- Maintains professional technological knowledge by attending to trainings and workshops

## Education/professional Designations/Experience

- Diploma in Laboratory Technology from a recognized institution. Degree is an added advantage
- At least 2(two) years working experience with both National and International NGO
- Must be a computer Literate
- Experience in practical laboratory trainings is an added advantage
- Excellent oral and written English skills
- Ability to work under pressure
- Must be willing to travel to remote areas within South Sudan for Emergency Response
- The holder will adhere to the standard of conduct outlined in HAA code of conduct manual

## How to apply

Interested candidates are requested to submit their cover letters, Updated CVs and Scanned copies of their certificates not later than Friday **20/09/2019 at 5:00 pm** to the HR Department Juba office. Email; to [hrhealthactionaid17@gmail.com](mailto:hrhealthactionaid17@gmail.com) **(no hand delivery only online applications shall be considered)**

Health action aid is an equal opportunity employer, merits, competency and past performance are the key parameters embraced

***(Only shortlisted candidates will be contacted for interviews and all and the candidates must be ready for written interviews.)***

