

BIDDER'S CHECK LIST ACTED South Sudan

Project: 32EFU-K10 / ID BMZ 2019 40 592

Date: 11/08/2023

Application submission deadline: 22/09/2023, 4PM (South Sudan Local Time)

Tender N°: NCB/32EFU/K10/PAF-PCB/JUBA/INFRA/11082023/02

Supplier name:

Has the supplier participated to the **compulsory** pre-bid meeting (see details of dates/places in tender documents) ? :

YES NO

#	Description	References in tender documents of this requirement	To be filled in by ACTED		Comments
			Included		
			Yes	No	
Eligibility – should one of this document be missing from the offer, ACTED reserves the right not to consider the supplier eligible and be rejected at the opening session and not be considered for further evaluation					
1	Original Application				
2	Copy of the original Application				
3	Letter of Bid without alternation to the format and the Bidding Forms (see below from row 4 to 12)				
4	Bidding Form – Appendix to Bid				
5	Declaration of Undertaking in providing template from tender documents				
6	Declaration of tax conformity – binding confirmation for legal person in provided template from tender documents				
7	Declaration of tax conformity – binding confirmation for natural person in provided template from tender documents				
9	Priced Bill of quantities or Schedules				
10	Bid security – shall be 1% of the bid amount, required for each lot. If submission for several lots, the bid security shall be 1% of the total combined bid amount inf USD required.				
11	Technical proposal including at least methodology, workplan, CVs, equipment				
12	ESHS General and Specific Requirements in	ITB 17 page 30			





15	In the case of Joint Venture: Copy of the Joint Venture Agreement or a letter of intent to execute a Joint Venture Agreement in the event of a successful. Bid shall be signed by all members and submitted with the Bid, together with a copy of the proposed Agreement.				
Qualification – should one of this document be missing from the offer, the supplier takes the risk not to have provided enough documentation allowing ACTED to ensure technical requirements can be met. Flexibility can be given to the templates provided as long as all information required in the tender documents are provided					
14	Qualification information				
15	Technical proposal				
16. T e c h n i c a l p r o p o s a l	Key Plant and Equipment to be utilized for their work as part of their methodology				
	Construction Methodology				
	Quality Management plan				
	Sample inspection and test plan (QAQC construction controls)				
	List of key suppliers				
	Local labour engagement plan				
	Local procurement plan				
	SMF implementation description. To include environmentally friendly initiatives				
	Plant and equipment list to be engaged inclusive of condition photos				
	Variation rates (workforce and Plant & equipment)				
Health, Safety and environmental incident reporting from the prior 24 months works schedule in MS Project or MS excel (includes key items following Contract award and notable procurement items)					
Manning Histogram					
Key management workforce organization structure					





	Key personnel inclusive of CVs showing evidence of Qualifications and Experience				
	Any additional documents suggested by the bidder if considered as missing from the ToRs for completion of the works				
	Schedule of Sub-Contractors- including details of work for which the Sub-Contractor shall be employed, Value and percentage of Tender Price of Works sub-contracted and details of Sub-Contractor's experience in that field of work (See Sect IV – Clause 1.6)				
	Schedule of cash flow - shall be based on the outline Programme for execution of the whole of the Works (See Sect IV – Clause 1.7)	ITB 11.1 (vi) page 29			

Supplier name, stamp and signature:

