

RE - ADVERTISEMENT-VACANCY ANNOUNCEMENT



Job Title:	Pharmacy Assistant
Job Location:	Juba - Gorom
Reporting to:	Health Officer
Starting Date:	21st October 2022
Closing date:	9th November 2022

ACROSS is a faith-based organization implementing South Sudan. The organization is seeking to urgently recruit a highly motivated and qualified individual to fill the vacant position of Pharmacy to be based in Gorom.

DESCRIPTION:

ACROSS is an International Christian and Humanitarian Organization serving South Sudan since 1972 with a mission of "Transforming individual lives and communities in South Sudan and beyond".

ACROSS is seeking to recruit a competent Pharmacy assistant to support the Integrated Refugee Response Project funded by UNHCR in Gorom Refugee Camp of Rajaf County, CES.

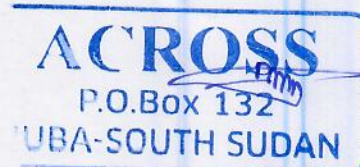
This will position will further enhance timely effective and quality medical services delivery to the refugee population in Gorom.

OBJECTIVES/PURPOSE OF POSITION:

The pharmacy assistant will support and oversee all clerking activities of the pharmacy, maintain adequate supply chain and reporting. Maintain proper storage condition, temperature and humidity for medicine warehouse/store and cold chain items.

SCOPE OF ROLE:

- Take prescriptions from clients, package, label and dispense drugs.
- Responsible for proper stocking and maintaining optimal storage conditions of medicines, equipment, supplies and keeping of detailed and accurate stock records.
- Submit periodic pharmaceutical/Drugs consumption reports.
- Ensure health commodities or supplies are shipped, distributed, or received in an efficient manner (UNHCR warehouse/Vendors/ACROSS Pharmacy/Gorom dispensing unit).
- Provide day-to-day guidance to POC Pharmacy Assistants on drug dispensing and prescription to in-and-outpatients whilst providing mentorship on medication advice, maintaining confidentiality of medical information, ethical standards and healthy working environment.
- Follow up stock levels with regards to alarms thresholds, stock out, expiry dates and drugs to expire 3 months and report to line supervisor accordingly and timely raise procurement requests.
- Keep drug warehouse records and documents (stock cards, bin cards, waybills, store release, inventory list...etc.) correct and up to date.



- Maintain proper storage condition, temperature and humidity for medicine warehouse/store and cold chain items.
- Assist in ensuring Quality Assurance in medicinal and supply management
- Ensures adequate infection prevention and control standards are maintained at all times.
- Support operation of equipment by completing preventive maintenance requirements; following Manufacturer's instructions; troubleshooting malfunctions; calling for repairs; maintaining equipment inventories (e.g. cold chain, fridges, sterilizers etc.)
- Perform such other duties that may be assigned by the Supervisor.

QUALIFICATIONS, SKILLS AND COMPETENCES

Personal Specification:

- Strong planning and organizational skills
- Ability to work under stressful conditions.
- Competency in MS Office spread sheet, database and email softwares.
- The ability to carry out duties unsupervised, in harsh weather conditions, and during irregular hours when required.
- The ability to follow written and verbal instructions.
- The ability to identify and react appropriately to hazards.
- Superb health and safety knowledge.
- Must be friendly and able to work with the public.
- Must be enthusiastic, motivated and well-organized, and be able to work both as part of a team and independently
- Passion and enthusiasm for the mission of ACROSS

Required Qualifications and Experience

- Degree in Pharmacy from an accredited academic institution.
- Previous experience in National/International organization is an advantage
- At least 2 years' experience in pharmacy and stock management.

How to apply:

Interested candidates should submit their updated CV, Cover letter and written Christian testimony by email to recruitment@across-ssd.org or hand delivery to ACROSS Juba office by 9th November 2022. Given it is an emergency project, applications will be reviewed as they come and the position may be filled before the dateline

Kindly note the following:

- Only shortlisted candidates will be contacted.
- Nationality ID is a MUST
- Women are strongly advised to apply
- Attach copies of all documents required (Academic, personal, CV, application & Christian testimony). Any application without these attachments will not be considered.
- Applications once received are NOT Returnable

ACROSS
P.O.Box 132
JUBA-SOUTH SUDAN