



Community Empowerment  
For progress organization  
-CEPO

Central equatorial State-Hai Nicem-Juba  
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### Job Advertisement

**Position:** Monitoring and Evaluation (M&E) Officer (1) Position  
**Organization:** Community Empowerment for Progress Organization (CEPO)  
**Contract Duration:** One (1) Year with possibility of extension.  
**Duty Station:** Juba  
**Deadline for applications:** 26<sup>th</sup>/Oct/2021 at 4:00 PM  
**Expected:** As soon as possible

50-H-3  
Approved by  
MOL R S S  
[Signature]  
30/9/2021



### Purpose:

Community Empowerment for Progress Organization (CEPO) is looking for one (1) qualified Monitoring and Evaluation officer (M&E) who will be based in Juba with schedule field visits to contribute in the effective implementation of the Project titled “**Locally Driven Solutions for Social Cohesion and promoting early recovery in the country’s former bread basket- Central Equatoria State, South Sudan**”. This project is to be implemented in partnership with United Nations International Organization for Migration (IOM); Finn Church Aid (FCA) and Support for Peace and Education Development Programme (SPEDP).

### Background:

Community Empowerment for Progress Organization (CEPO) is a South Sudanese Non-Profit, Civil Society Organization founded in Khartoum in 1999 by Edmund Yakani Berzellius; and was registered by Ministry of Justice on 17<sup>th</sup>/Nov/2010 with yearly renewal of its Certificate of Operations. At its inception, the organization was mainly looking at establishment of Justice and Confidence Centre for provision of legal aid services, peace building and conflict transformation through peace dialogues. CEPO is engaged in thematic areas such as Peace and conflict mitigation, human rights, rule of law, livelihood, governance, democratic transformation and sustainable development.

With IOM led Consortium, supported by the United Nations Multi Partners Trust Funds under the project titled as “**Locally Driven Solutions for Social Cohesion and promoting early recovery in the country’s former bread basket- Central Equatoria State, South Sudan**”. CEPO will be conducting trainings and workshops in order to build trust and confidence among the armed actors and the civilians in Lainya, Kajo-keji, Yei and Morobo Counties; given the soaring relationships between the armed actors and the civil population in Southern Central Equatoria State. The aim of this project is to reduce violent conflicts between the armed actors and the civilians/returnees.

### Overall Task:

The monitoring and Evaluation Officer will work in close collaboration with the project manager, shall strive to achieve the following overall long and intermediate term targets.

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1. Well established M&E system in place.
2. Competent project staff on project M&E needs
3. Credible donor/partners M&E reports.

### **Major Roles & Responsibilities**

- Oversee the establishment and or review of existing Monitoring and Evaluation (M&E) system for CEPO South Sudan including the development and implementation of M&E plans, tools and forms and data collection procedures.
- Provide oversight in collaboration with IOM led consortium and other implementing partners and specific project managers of different projects' M&E activities, including the development of the project's performance monitoring plan; monitor project indicators; implement baseline, midterm and end line studies; oversee data collection and analysis; synthesize data and study outcome reports; assure quality and audit data.
- In collaboration with the program and project managers ensure that the design, implementation, monitoring, and evaluation of all activities are in accordance with CEPO and IOM standards and meet the goals and objectives of the different donors.
- Manage CEPO's adherence to the programs/projects' indicator tracking requirements and coordinate with the Project Managers to ensure that implementing staff, partners and beneficiaries receive adequate, timely and meaningful feedback on progress and learning in this regard.
- Collect quantitative and qualitative data needed for the progress of the project activities in Southern CES.
- Verify and scrutinize data to meet the goals and objectives of the project.
- Conduct data quality assurance checks.
- Conduct qualitative and quantitative data analyses by using SPSS and other means of proper analysis.
- Working closely and in consultation with CEPO Project Managers, IOM and other M&E Officers; lead a robust learning agenda for the program, design and implement mechanisms for continuous learning, collaboration and adaptation for project staff, partners, donors, host country government counterparts and other stakeholders.
- Build capacity of program staff, implementing partners, government counterparts, and other stakeholders in program monitoring and evaluation, data collection and management.
- In collaboration with the Program/project Managers and finance Manager ensure verified results are available for reports in compliance with donors' procedures and agreements in the awards
- Produce an annual report on CEPO South Sudan's activities and achievements.
- Under takes any other assignment as seen necessary by his immediate supervisor.

### **Jobs Requirement:**



**Education:** Diploma or Bachelor Degree in Monitoring and evaluation, Economics and or Statistics, Project Management,

**Language:** Excellent written and spoken English. Knowledge of local languages and Juba Arabic; are added advantage.

**Experience:** At least 2 years' progressive experience in Project Monitoring and evaluation with nonprofit organizations is a requirement. .

**How to apply:** Interested South Sudanese applicants are invited to submit their cover letters, CVs, educational qualifications, working experience, contact details and locations of your application to the following emails.

**Emails:** [cepo-southsudan.org](mailto:cepo-southsudan.org) or [mori.misak@yahoo.com](mailto:mori.misak@yahoo.com)

**Please note that we will assess the applications as they are received and only short listed Candidates will be contacted.**

