



Leading in  
disability inclusive  
development



**OVCI la Nostra Famiglia**  
**Volunteers Organisation for International Cooperation**  
**4301 – MYP**

### **JOB ADVERTISEMENT**



**Position:** Data Collector

**Reporting to:** Project Manager; Country Representative, Administration.

**Relationship:** Project Manager, Rehab Coordinator, Country Representative, Administration.

**Contract duration:** 12 months (renewable), within the time framework of Project 4301 MYP (January 2022 – December 2025)

**Expected working days and hours:** Monday to Friday, 8.00 am until 16.00 pm with 1 hr. lunch break

**Salary:** net of 260 \$ per month plus a 90 \$ monthly bonus

#### **Contract details:**

*What OVCI provides to the successful candidate:*

- Transport to the field (if necessary) provided by the organisation with transport allowance or with Ngo vehicle;
- Airtime

*What OVCI does not provide to the successful candidates:*

- Lunch allowance not provided;
- Transport allowance from home to office not provided.

#### **NGO Overview:**

OVCI al Nostra Famiglia is an Italian International Organization focused on enhancement of health, living condition and rights of children and adults with disability.

In South Sudan, OVCI has been present in South Sudan since 1983 to carry out basic health, education and rehabilitation activities for people with disabilities, with a special focus on the age of development.

OVCI in South Sudan is committed in:

1. Rehabilitation services through the management of a Rehabilitation Centre, an Orthopedic Workshop and the promotion of surgical interventions in Uganda for children with disabilities.
2. Primary Care Health services, through the management of a PHCC, excellence in the treatment of epilepsy, and a nutritional programme for ante-natal and post-natal care.
3. Community-based Inclusive Development (CBID) program aimed at enhancing inclusivity of children and adults with disabilities in the South Sudanese society.
4. Inclusive Education program, through a pre-school for children with impairments and activities targeting public schools.
5. University services development, by collaborating in the management of the degree course in Rehabilitation Sciences at St. Mary's College

#### **Project description:**

OVCI - La Nostra Famiglia has been granted by Christian Blind Mission (CBM) Germany to implement a 48 months development project with the overall goal of contributing to strengthening the access to quality inclusive education and to rehabilitation services for people with disabilities in Juba City Council. The project includes many activities embracing every aspect of people with disability's lives. In fact, this project is designed on a Community Based Inclusive (CBID) approach, which is a strategy to improve the quality of life of Persons with Disability.

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OVCI la Nostra Famiglia – Volunteers Organisation for International Co-operation

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The CBID is designed on the Human Rights model of disability which, according to UN Convention for the Rights of Persons with Disabilities (CRPD), has to promote a life as equal citizens in the community, to have access to health services, participate in educational programs, and enjoy social, cultural, religious, economic and political activities to every person or child with disability.

**Description of tasks and duties:**

The Data Collector will be in charge of the Monitoring and Evaluation for the project. He/She will work as a data entry, supported by the team, will create and update the M&E files, will produce information based on the data collected. The Data Collector will support the CBID team and the Rehab Centre.

**The main task of the Data Collector will be:**

- Contribute to create data collection forms and files. Train the staff on using the forms. Follow-up on the team to ensure qualitative data collection.
- Regularly enter the data in the files and collect it timely.
- Timely submit the data to the project manager
- Supporting the reporting of the project for the Administration and the donor.
- Support the data entry and data collection tools of Rehabilitation Centre.
- Interact effectively and professionally with respondents to get their actual views
- To takes notes of other interesting findings/events in the field on daily basis
- To submit to OVCI Administration the information collected in the instructed format.

**Candidate profile:**

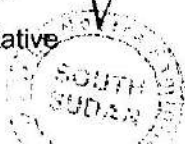
- At least 2 years of previous demonstrated experience in the role;
- Hold a relevant bachelor degree, IT certificates and/ or other related courses;
- South Sudanese nationality;
- Birth certificate copy;
- Recommendation letter from previous employer;
- Precise and active worker, able to follow given disposition;
- Timely and motivated worker;
- Proficient in spoken English and Juba Arabic;
- Demonstrated excellent skills to use Office Package (Microsoft Word, Excel etc);
- Able to write precise and detailed documents;
- Demonstrated capacity to successfully work in a team.

**How to submit your application:**

Applicants can submit their application in an envelope directly at OVCI South Sudan Office (Usratuna Compound, Hai Commercial, Juba) or via e-mail at [pm-educbid.ssd@ovci.org](mailto:pm-educbid.ssd@ovci.org). Subject on the envelope or in the email has to be "Data Collector – 4301 MYP Project"

**Deadline for applicants: 21/10/2022 at 4.00 PM**

  
Luca Rossetti  
OVCI Country Representative



Only short-listed candidates will be contacted for an interview. Qualified persons with disabilities are encouraged to apply. Please note that this is a local post and is open to all nationalities but preference is given to qualified South Sudanese nationals.