

# BBC MEDIA ACTION

## VACANCY ANNOUNCEMENT: (External)



Ref No. BBC/JBA/2024/27/11/3/A

|                                 |                                       |
|---------------------------------|---------------------------------------|
| <b>Job Title:</b>               | Freelance Sound Editors (4 positions) |
| <b>Line Manager:</b>            | Head of Production                    |
| <b>Contract type/Time:</b>      | Casual                                |
| <b>Location:</b>                | Juba                                  |
| <b>Eligibility:</b>             | South Sudan Nationals only            |
| <b>Deadline for submission:</b> | 17 <sup>th</sup> December 2024        |

### ABOUT BBC MEDIA ACTION:

BBC Media Action believes in the power of media and communication to help reduce poverty and support people in understanding their rights. Our aim is to inform, connect and empower people around the world. We are passionate about people getting the information they need and in turn being able to communicate – to good effect – with those in power.

To achieve this, BBC Media Action partners with civil society, local media, and governments to:

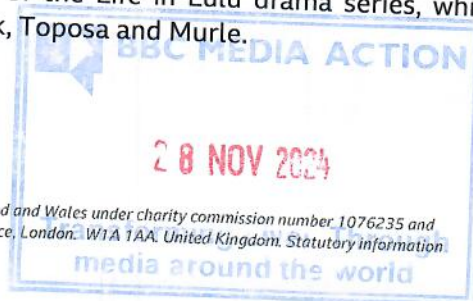
- Produce creative programmes in multi-media formats, based on robust research, which inform and engage audiences around key development issues.
- Strengthen the media sector through building professional capacity and infrastructure.

BBC Media Action delivers a portfolio of media and communication for development projects in South Sudan. We seek to expand this portfolio of work, ensuring that existing projects are delivered on time, on budget, to the highest standards, and in accordance with BBC editorial values as well as Media Action best practices.

### LIFE IN LULU PROJECT:

Life in Lulu is BBC Media Action's long-running radio drama in South Sudan. In the past the storyline focused on beliefs about health, conflict, and peaceful co-existence. To date, 8 series of the drama have been produced and BBC Media Action is preparing to produce an additional 2 series. These will focus on raising awareness and encouraging action against gender-based violence while empowering women and young people to actively participate in decision-making processes regarding civic issues that affect them and their communities. The drama will be produced in local 6 languages and broadcasted nationally and across community stations, use digital platforms and work with CSOs to implement community outreach activities.

We are therefore seeking experienced sound editors to assist our in-house sound editor in cleaning, arrange and mixing down episodes of the Life in Lulu drama series, which is produced in Simple Arabic, Dinka, Nuer, Shilluk, Toposa and Murle.



# BBC MEDIA ACTION

## Overall purpose of the job.

The freelance sound editor will be responsible for the high quality recording and editing of radio drama and PSA skit in all 6 languages on a weekly basis. This person will be responsible for supporting **the in-house sound editor** during recording, provide technical studio support, ensuring that best practices are followed by staff wishing to operate the studio and maintaining SFX libraries. The successful candidate must have experience working in a demanding media environment and be able to demonstrate close attention to details.

In addition to your broad and demonstrable interest in the range of work undertaken by the BBC Media Action, the successful candidate must have practical experience of operating professional sound equipment in a media environment and critical listening ability to ensure high technical and quality audio. The successful candidate must be proficient in the use of at least one of the digital audio editing systems used by BBC Media Action. A good understanding of electrical equipment in studio or Open Broadcaster software is essential.

## **Main Duties**

As a freelance sound editor, your responsibilities will vary depending on whether you work in:

- Production - the recording of all sound on set or on location
- Post-production - the balancing, mixing, editing and enhancing of pre-recorded audio.

Working in production, you'll need to:

- consult with in-house sound editor, producers and supervisor to determine the sound requirements.
- select, position, adjust and operate the equipment used for amplification and recording.
- apply technical knowledge of sound recording equipment to achieve the determined creative objectives.
- monitor audio signals to detect sound-quality deviations or malfunctions.
- anticipate and correct any problems.

Working in post-production, you'll need to:

- integrate (synchronise) pre-recorded audio (dialogue, sound effects and music) with visual content
- re-record and synchronise audio (post-syncing)
- mix and balance speech, effects and music
- create and alter sound effects for use in the drama audio, etc.
- to balance and control straightforward speech programmes, working with colleagues or single handed.
- Effectively operate studios and portable equipment. This includes the use of mixing desks as well as recording into and replaying material from a variety of devices and systems. Sources may include but are not limited to digital audio workstations, CD player, telephone balance units, skype.



## **B B C** MEDIA ACTION

- Precise editing of speech, music and creation of sound effects using a variety of devices and systems, systematic to the needs of the corporate computer applications will be required, often under pressure.
- Adhere to safeguarding policy and working with vulnerable people.

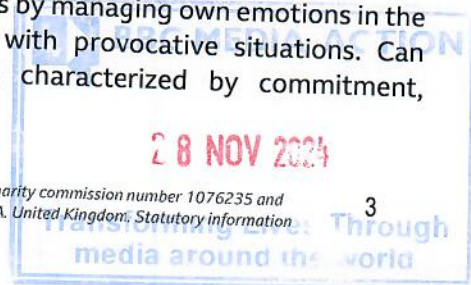
### ***Person Specification - required knowledge, skills and experience.***

- Sound editing skills preferably in drama.
- Knowledge of Dinka, Toposa, Nuer, Shilluk and Murle is an added advantage
- Proficiency in English is required.
- Good operational knowledge of professional sound equipment and developments in programme making methods. Familiarity with current file formats (e.g. Flac/WAV/MP3 etc.) and associated processes.
- Knowledge of IT/ICT is desirable.
- Good aural judgement and critical listening ability, enabling the appraisal of audio in terms of its technical quality.
- Abroad interest in the range of work undertaken by BBC Media Action, including speech and drama programming.
- Able to interpret the technical and creative intentions of producers, script writers and the director on a wide range of programmes, with the ability to establish good working relationships with colleagues and contributors.
- To work flexible, both on your own and as part of a team, and to prioritize work in broadcast situations.
- A willingness to embrace new technology and acquire and adapt skills.
- Ability to see creative possibilities whilst understanding the resource constraints.
- Self-motivated and able to deliver to programme deadlines with minimal supervision.
- Creative thinking and the ability to find solutions and execute them.
- Strong team player, able to work effectively under pressure and demonstrate patience to team member.
- Understanding of Safeguarding and working with vulnerable people
- Working under minimal supervision

### **COMPETENCIES:**

The following competencies (behaviors and characteristics) have been identified as key to success in the job. Successful candidates are expected to demonstrate these competencies.

- **Analytical Thinking** – Able to simplify complex problems, processes or projects into component parts, explore and evaluate them systematically. Able to identify causal relationships, and construct frameworks, for problem-solving and/or development.
- **Decision making** – Is ready and able to take the initiative, originate action and be responsible for the consequences of the decision made.
- **Planning and organization** – Is able to think ahead in order to establish an efficient and appropriate course of action for self and others. Priorities and plans activities considering all the relevant issues and factors such as deadlines, staffing and resources requirements.
- **Resilience** – Can maintain personal effectiveness by managing own emotions in the face of pressure, setbacks or when dealing with provocative situations. Can demonstrate an approach to work that is characterized by commitment, motivation, and energy.



## **B B C** MEDIA ACTION

- **Influencing and persuading** – Ability to present sound and well-reasoned arguments to convince others. Can draw from a range of strategies to persuade people in a way that results in agreement or behaviour change.
- **Communication** – The ability to get one’s message understood clearly by adopting a range of styles, tools, and techniques appropriate to the audience and the nature of the information.
- **Managing relationships** – Able to build and maintain effective working relationships with a range of people.
- **Self-development**– Is able to identify and apply opportunities for learning and development.

### **APPLICATION SUBMISSION CRITERIA:**

Interested persons can send their application maximum 1.5 page and a **cover letter** to email address [Recruitment@ss.bbcmediaaction.org](mailto:Recruitment@ss.bbcmediaaction.org).

**OR** submit hard copy application to BBC Media Action’ office located along Kololo Road, Goshen Building Plot 23, 2<sup>nd</sup> Floor.

For further clarification, call **+211 (0) 929003121**, during working hours (8:00AM -5:00 PM), Monday through Friday only.

### **SAFEGUARDING**

The role involves working with groups of vulnerable children and adults. BBC Media Action is committed to providing a safe and trusted environment for every person connected to the work we do; and to preventing any type of unwanted behaviour including sexual harassment and exploitation, abuse, and financial misconduct (a zero-tolerance policy). Any candidate offered a job with BBC Media Action is expected to share and demonstrate our values and adhere to BBC Media Action’ Safeguarding policy and sign BBC Media Action’ Code of Conduct. A police or any previous work place background check may form part of the recruitment process.

### **QUESTION:**

Do you have anything in your history, either professionally or personally, that conflicts with BBC Media Action Code of Conduct?

Yes  Please provide further comments in additional sheet of paper and attached with your application.

No

All declarations will be kept confidential. Please note, non-disclosure of something that could impact your role, may lead to termination of your contract, if successful recruited.

