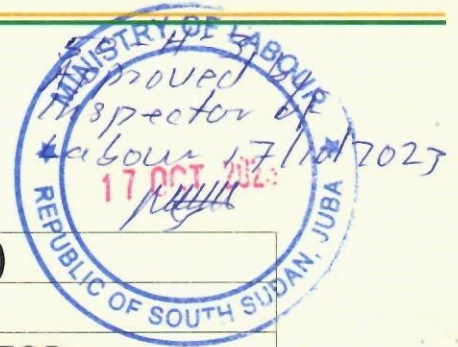




Women for Justice and Equality - South Sudan (WOJE)

VACANCY ANNOUNCEMENT

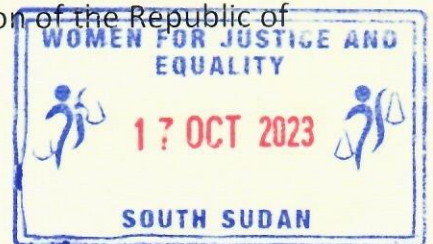


JOB TITLE:	M&E OFFICER (1)
DUTY STATION:	JUBA
REPORTING TO:	EXECUTIVE DIRECTOR
DURATION:	1 YEAR WITH EXTENSION
Date of issue:	17 th /10/ 2023

1. INTRODUCTION WOJE

Women for justice and equality (WOJE) is a feminist advocacy organization working towards strengthening and advocating for the rights of women in marginalized communities in the Republic of South Sudan. The organization was formerly known as Islamic Development and Relief Agency (IDRA), **WOJE** engage in the protection of women and girls and hoping to grow into a vibrant advocacy movement for the rights of women and girls across Africa in future.

The organization is legally registered, as a National Non-Governmental organization with the Relief and Rehabilitation Commission of the Republic of South Sudan under the **Reg. No. 1972**.



2. The Position

WOJE is seeking to recruit a highly motivated and experience M&E officer to join its program team. The successfully candidate will be expected t contribute to the development and delivery a high quality programmes and commitments to ensure that vulnerable women and girls benefit equally from developed efforts.

The M&E officer will provide strategic input and advice gender across the work of **WOJE** and will work within objectives teams to ensure that gender equality is mainstreamed within targeted areas. He/she will undertake analytical and

advocacy work and will have responsibility for management of partnerships which deliver specific measures, especially in the areas of gender based violence.

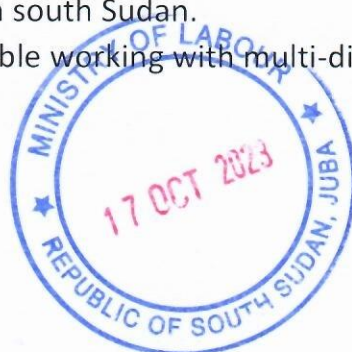
3. Overall responsibility

To contribute to the achievements of objectives and the results set out in **WOJE** strategic plan by leading on the development, coordinate, implement and monitoring of **WOJE** gender plan with a priority.

1. Ensure that the **M&E** system are put in place and responsible for the monitoring of Field based projects.
2. Ensure the consistence tracking of the project progress and the closer.
3. Ensure that all projects are implemented based on implementation policies and procedures.
4. Manage and maintain the program budgets in accordance to the organizational policies.
5. Organise and maintain the program agenda.
6. Monitor and analyse development on gender at the national and state level.
7. Overseas the delivery of projects and making adjustments as necessary to ensure they are delivered to specifications and high standards.
8. Ensure all tracking system are in line with the projects.
9. Develop a new tracking system for other in coming projects.
10. Develop M&E standardize tracking system that suits the international M&E reporting tool.

QUALIFICATIONS

- A relevant undergraduate qualifications in project planning & management, public administration and M&E certificate is essential.
- A minimum of 3 years relevant work experience in managing M&E and gender portfolio.
- Knowledgeable in understanding institutional, legal and policy frameworks at national and local level that impact on the status of women in south Sudan.
- Comfortable working with multi-disciplinary, cultural team.



How to apply

Interested applicants should submit their application, together with resume/CV including telephone and email contacts of at least 3 referees as well as your daytime telephone / cell phone contact number to WOJE south Sudan jobs to wojehumanresource@gmail.com copy to dusmanflorence18@gmail.com indicating the position and location you have applied for the subject line of your email.

Please note:

1. Deadline for receiving application for this position is the 15th of Dec 2023
2. WOJE south Sudan promotes gender equality and encourage qualified female candidates to apply
3. Only shortlisted candidates will be contacted for assessments

NOTE THE DATELINE IS 15th OF DECEMBER 2023

BEST LUCK

