

JOB ADVERTISEMENT

Post Title: Project Coordinator

Number of Vacancies: One (1)

Duty Station: Yambio

Reports to: Gender and Child Protection Adviser

About BRAC South Sudan

BRAC South Sudan is legally registered with the government of the Republic of South Sudan as a branch of Stitching BRAC International. Since its inception in 2006, BRAC South Sudan has implemented various programs in education, youth empowerment, agriculture, food security and livelihoods, health, emergency response and microfinance. In 2017, BRAC South Sudan down-scaled its operations as a result of the heightened conflict that had made BRAC's programmatic operations extremely difficult. In 2019 BRAC South Sudan gradually re-opened operations in South Sudan with a programmatic focus on education, health, youth empowerment, agriculture and livelihoods, water and sanitation, and climate change. Currently BRAC South Sudan is actively working in the four states of Eastern Equatoria, Central Equatoria, Western Equatoria and Northern Bahr el Ghazal.

About Communities Rise (CoRISE) Program

This action aims for a holistic approach to gender equity development, through economic skills acquisition and market connection for women, development of men, boys, and community leaders as allies, and coordinated community advocacy towards gender equity. The overall objective of this action is to build increasingly supportive communities towards women's engagement in public life (social, economic, and political), featuring visible allied behavior of men, boys, and community leaders, and enabling increased women's engagement in public life, including a particular focus on economic activities. This project will be implemented in 50 select communities in Northern Bahr el Ghazal and Western Equatoria states, where more than half of the population is living in acute crisis, according to the latest Integrated Food Security Phase Classification.

The urgent needs and the security situation of these areas originally led BRAC International to design a community-based education (CoBE) project in a number of states in South Sudan, including Western Equatoria and Northern Bahr el Ghazal. This EU-funded CoRISE project aims to catalyze supportive environments in 50 of these CoBE communities, where many girls and boys will be attending school for the first time. An underlying intent here is to set up supportive conditions for current and future young adult generations, particularly girls and women, and augment the sustainability of both CoRISE and CoBE.

Job Summary

The Project Coordinator (PC) will provide substantive programmatic and technical implementation and coordination of the CoRISE project in Western Equatoria. The PC will have overall responsibility for day-to-day operations and the achievement of the project objectives in Western



Equatoria. The PC will oversee the implementation of work plans, budgets and reports of high-quality standards whilst building constructive relationships with partners and communities. The PC also oversees the financial, logistics and administrative issues associated with this project in Western Equatoria. The PC networks with relevant stakeholders and represents the project as required.

Main Responsibilities of the Role

Project Implementation:

- Take full leadership in planning and implementation of the Co-RISE project in Western Equatoria and provide support to the project in other locations as requested.
- Lead the project team in project beneficiary identification through a consultative community process.
- Take lead in organizing training for women and youth group members on business and life skills.
- Take lead in organizing and facilitating dialogue meetings, workshops and forums with government representatives, civil society, and communities.
- Contribute to the professional development of training materials required for all the training and conduct the actual training to beneficiaries.
- Provide leadership in mainstreaming cross-cutting issues, among them, gender and youth and child protection in the project.

Monitoring, Documentation, Communications, and Reporting

- Support in regular monitoring of project implementation at the field level.
- Guide and coordinate the implementation of an effective programme and project monitoring and evaluation system.
- Work with the project team to design appropriate mobilization and sensitization messages for the target population.
- Document community and stakeholders' feedback and share with relevant stakeholders for appropriate action.
- Responsible for accurate and timely narrative reporting against agreed objectives and results frameworks and BRAC and donor requirements.
- Participate in and contribute to quarterly and other scheduled project performance review meetings.
- Conduct timely documentation of project progress through case studies, stories, photos, videos, lessons learnt among others.
- Ensure compliance with the requirements of the BRAC's M&E System, Core humanitarian Standard (CHS) and other relevant policies.

Coordination, Relationship Building and Advocacy

- Develop and maintain positive relationships with the relevant stakeholders in Yambio to ensure the smooth implementation of the project.
- Guide the field teams in assessing gaps in project needs and activities, take note of recommendations/suggestions for improvements to the management and develop strategies to address the gaps.
- Contribute to a positive team spirit among all BRAC and project staff.
- Represent BRAC in the relevant meetings as required



Required Qualifications (Experience, Knowledge and Skills)

Experience:

- Minimum of four years' experience in working on Women empowerment activities specifically in financial and entrepreneurial training.
- Additional experience in economic empowerment projects, peace building projects or governance issues with civil society.
- Experience in project planning, implementation, monitoring, evaluation and learning.
- Working experience in Yambio is most desirable.
- Experience in field data analysis packages (e.g., excel and Kobo)

Education, Knowledge and Skills:

- Bachelor's degree in gender studies, development studies, international relations, project management or related fields
- Knowledge of the key issues and trends in women empowerment, economic empowerment and gender equality
- Ability to provide leadership and to build/cultivate a team spirit.
- Proven analytical skills and ability to think strategically and creatively.
- Fluency in English – written and verbal. Fluency in Pa zande is desirable
- Planning, narrative, and financial reporting skills
- Demonstrated ability to take a strategic view across a large complex program.
- Excellent communication and negotiation skills
- Demonstrated skills in writing, editing and reporting
- Good knowledge of financial and administrative management
- Personal commitment, drive for results, efficiency and flexibility
- Proficiency in the use of MS Office and Google suite of products
- Ability to mobilize and influence different audiences and communities
- Commitment to BRAC's vision, mission and values.

Application Details:

Interested candidates who meet the above conditions should forward their CV and covering letter (which should include the contact details for at least two professional references from previous employers to. The Human Resource Office BRAC South Sudan Program through e-mail jubahr-ssd@brac.net or hand delivered to the BRAC Field Office Yambio, South Sudan located in Bai kporu residential area after zain office in Yambio municipality. **Deadline is September 12, 2021 by 5pm Juba Time**

Application documents once received will not be returned to applicants. Applicants are advised not to include any original documents in their application. BRAC South Sudan Program Office will not be held responsible for the loss of such documents.

Applications received later than the deadline will not be short-listed. Only short-listed candidates will be contacted. Due to the urgency of this vacancy announcement, BRAC South Sudan International reserves the right to fill this position prior to the closing date

Safeguarding



BRAC's mandate is to safeguard its people (staff, volunteers, participants, and partner) and the people of communities it serves against abuse, that is, against sexual harassment, humiliation, bullying, discrimination, intimidation and violence, neglect and exploitation. This principle, and related BRAC policies and procedures, forms an integral part of the contract and thus the volunteer and BRAC shall ensure that children and adults at risk are safeguarded from any form of abuse or exploitation including physical, financial, psychological and sexual abuse, neglect, discriminatory abuse or self-harm, inhuman, or degrading treatment however arising.

BRAC International is an equal opportunity and affirmative action employer. BRAC International prohibits discrimination and harassment of any type and affords equal employment opportunities to employees and applicants without regard to race, color, religion, sex, age, national origin, disability status, protected veteran status, or any International

Female candidates are highly encouraged to apply.

