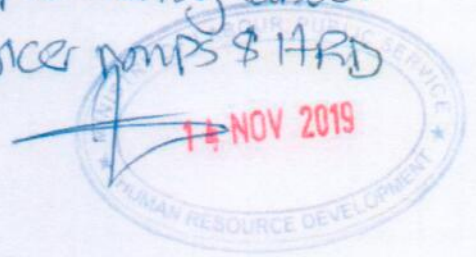


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Approved by labour  
officer nmps & HRD



## PLAN INTERNATIONAL SOUTH SUDAN JOB ADVERT

Plan is an International Child Centered Community Development organization – without religious, political or governmental affiliation – that works with children and their communities in 50 of the world's poorest countries to make lasting improvements in their lives. Plan's work worldwide benefits around six million children in Africa, Asia and Latin America. Program implementation takes place in 50 Country Offices and 4 Regional Offices, working with more than 90,000 mostly rural communities.

As an International child-centered community development organization, Plan International South Sudan is committed to the wellbeing of children and to supporting the Convention of the Rights of the Child and it does not tolerate child abuse. The institution therefore expects that all of its employees and others who work with it have children's best interests at the heart. Plan International is committed to protecting children from all forms of abuse and violation of their rights.

Plan International South Sudan supports development interventions in the domains of education, livelihood, building relations, child protection, governance and social protection.

**Plan International South Sudan is seeking to recruit dynamic and suitably qualified and experienced South Sudanese for the following vacant position:**

**POSITION 1; No. of Vacancies (1)**

<b>Job Title:</b>	<b>Education Specialist - Education Project</b>
<b>Department:</b>	Programs
<b>Reports to:</b>	Team Leader – Education Project
<b>Location:</b>	Lakes State.
<b>Position start date:</b>	<b>Subject to Funding approval</b>

### 1. Job Summary

The Education Specialist role is to provide technical support within the programs department of Plan South Sudan. It is to improve on Education activities among Plan South Sudan staff, partners and communities for the effective implementation of programs and projects in alignment with particularly using the Child Centered Community Development (CCCD) approach; Implement some technical trainings in the field to key stakeholders. Responsible for the project budget management and financial accountability Guiding project team members to fulfill the project's strategic goals and objectives.

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### **As Education Specialist – Education Project**

- Take lead in developing Plan South Sudan Education program guidelines and strategies.
- Facilitate learning within Plan South Sudan by coordinating documentation and dissemination of lessons and best practices from programs, and providing technical backing in lobby and advocacy to influence education policy.
- To provide guidelines, training, and technical support on early childhood education, primary education and secondary education as well as non-formal education.
- Assist in development, implementation and evaluations of education programs.
- Enhance intervention of education with other key areas of country programs.
- Provide education technical advice to Plan staff, MOE and CBOs.
- Ensure that children, communities and Plan achieve their objectives of supporting quality access, participation and completion of basic education.
- Participate in establishment of partnerships and networks with NGOs, Govt Officials and CBOs Represent Plan South Sudan in education forums, clusters and network meetings.
- Track budget implementation and reports in Program & Projects Module system and make recommendations to Program Team Lead Leader.
- Provide technical support to Program Unit Education projects in project design, project monitoring and reporting.
- Ensure that Learn Without Fear and Because I Am A Girl campaigns, both, have a strong focus on education and learning, be it in formal or non-formal settings.
- To provide support for research, publications and dissemination on the Right to Education.
- To coordinate the provision of training and other capacity building activities on Right to Education
- To strengthen Country Office capacities in Education in Emergencies working jointly with Disaster Risk Reduction and Emergency Response teams.

### **Management of staff and capacity building**

- Manage wellbeing, coordinate activities and build capacity of project team (11 staff members mainly, Education project officers in different field locations
- Asses and develop capacity of local partners.

### **Networking, representation and communication**

- Ensure appropriate communication, information exchange and sharing between the project teams in the project location and with Plan International Juba Office;
- Ensure coordination of the action with all other implementing agencies in the area;
- Develop and maintain productive relationships with communities, local governments, the UN and donors;
- Ensure the timely delivery of quality communication products like SitReps, 5 Ws, presntation and progress of project to inform the donors in accordance with the communication plan and supported by the communication officer in Juba.

### **Finance**

- Ensure that the project's budget lines related to the activities are executed in a timely manner to obtain a good execution rate and to avoid over or under spending on activity budget lines;
- Assure that expenses on the activity budget lines are eligible and timely used.

### **Required Skills and Experience**

- 2-4 years of experience with project development and implementation within an international organization operating in an humanitarian and fragile context;
- 1 + years of experience in Education in Emergency/Education dealing with internally displaced persons (IDP's) and host communities
- 1 + year field experience working in emergency interventions
- Knowledge of gender in education and child rights based programming;
- Thorough knowledge on child protection and education in emergency settings;
- Ability to assess social/ political situations and to act in a diplomatic way in delicate situations;
- Ability to organize means & staff to reach goals.
- Team player and believe in team work;
- Concepts and proposal development
- Result focused and cost-conscious;
- Fluency in English (verbal and written) and local languages of South Sudan;
- Capacity to advise and coach executive staff to reach results and quality in their daily management;

### **Dealing with Problems:**

The Education Specialist - Education project will identify problems and devise corrective measures to ensure that project performance and momentum gained are not thwarted. S/se should be a team player and ably discern conflict within a team. His analysis should reflect a thorough, unbiased and high degree of investigation to identify the root cause of a problem. He should be a creative thinker and forward planner.

The incumbent should be alert to child protection and gender related issues needing response to ensure confidentiality, minimize PR risks and maintain community confidence and trust in Plan South Sudan; be able to identify critical and systemic risks and take timely and appropriate actions.

### **Communications and Working Relationships:**

#### **Internal**

- Programs Director-High
- Education PIA/Thematic managers-High
- Country Finance Manager and Team-Medium
- Resource Mobilisation Team -High
- Supply chain and Admin Team- High
- Communication and advocacy team - High

#### **External**

- Project/ Program partners (INGOs, NGOs, NO and CBOs)
- Donors
- Government partners.

### **Knowledge, Skills, Behaviors, and Experience Required to Achieve Role's Objectives:**

#### **Education Qualification**

- Minimum of Diploma in Education. Bachelors degree will be added advantage.
- Knowledge of South Sudan Education regulations
- Excellent and proven experience in dealing with State ministries of education and local partners.

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## Skills

- Excellent written and spoken English skills
- Technical skills in budgeting, people's management and report writing
- Good facilitation /training skills
- Good networking and communication skills
- Interpersonal, Negotiations and Problem solving skills.
- Computer literate
- Skills in supporting strategic planning and resourcing requirements
- Communication – excellent negotiation and influencing skills in multi-cultural contexts

## Behaviors

- Focused and results oriented
- Innovative and field oriented
- Analytical and objective, with good inter-personal and problem solving skills
- A good listener
- Skilled in giving and receiving feedback
- Humble and respectful
- Able to communicate to a fairly diverse audience
- Good team player
- Have a sense of responsibility and respect for deadlines
- Be committed to the defense of the rights of children, social justice, and gender equality
- Holds self and others to account to deliver on agreed goals and standards of behaviour

## Physical Environment and Demands:

- Post-holder must be willing to travel at least 50% and in difficult terrain
- He may be required to work for long hours to meet specific deadlines
- Office & outdoors - Some exposure to heat, cold, dirt, noise and rainy weather conditions; dim or crowded surroundings, confined spaces.

## How to apply

All applications clearly marked "Application for the Position of "Education Specialist – Education Project" should be addressed to:

The HR & OD Business Partner  
Plan International South Sudan  
Hai Cinema

Or you can submit via this e-mail address [hr.ss@plan-international.org](mailto:hr.ss@plan-international.org)

**The deadline for applications is Tuesday 3<sup>rd</sup> December 2019 5:00 pm. *NOTE, due to the urgency of the position, we will be reviewing the applications as they come and interviews may be done before the closing date.***

**Note: Applications submitted are non-returnable**

***Plan is an equal opportunity employer within the meaning of the relevant UN convention. Women are highly encouraged to apply.***

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